

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 6:00 pm

ROLL CALL

Mr. Christiano Absent **Mr. Ficotola** x **Mr. Figueroa** x **Mrs. McNeill** x
Mrs. Nunziato x **Mr. Riveros** Absent **Mr. Shah** x **Mr. Offreda** x
Mr. Cox x

Superintendent Kollinok x **Mrs. Slamb** x **Mrs. Henke** x

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

**Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite**

PRESENTATIONS:

**Stephen Kollinok and Ken Foy:
New Jersey Department of Education
School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act**

Mr. Foy gave a brief District's yearly report on bullying and harassment.

Mrs. Cathy Penna from Pomptonian Food Service gave a Welcome presentation about their program.

have been completed. We had zero incidents investigated since the last Board of Education meeting.

MR. COX, SO ENDS MY REPORT.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

- As you can see from the presentation tonight by Cathy Penna of Pomptonian Food Services, we are well underway with our transition for the coming year. Our new district food service manager, Nick Iula has been on site assisting in the set up for next year, and various representatives from Pomptonian have come by to assess our needs for next year and make sure everything is in place. As of now all of our food service kitchen staff are planning to return.
- On tonight's agenda we have recommended for approval the June 2019 Financials. The district remains in a very healthy financial position. The district's annual audit is scheduled to begin July 22nd.
- The district sitework project is underway. The first payment application is recommended on the addendum tonight. We were waiting on certain permits from the town before proceeding further, but those have been issued as of late last week so we anticipate on increase in activity and progress.
 - In addition to the district sitework project, we will also be milling and repaving the lower staff parking lot prior to the start of school.
- We have submitted the annual IDEA and ESEA grant applications for the expenditure of our allocated funding as reflected by Addendum Finance Items #1 and #2. Ms. Silva and Ms. Evans continue to find ways to utilize this funding to foster student and staff growth and support the district's goals and initiatives.
- I want to recognize the hard work of Mr. Morley and the summer custodial staff. We are making wonderful progress in preparing the building for a new school year. These efforts are not only limited to the extensive cleaning and refinishing of floors. They have assisted Ms. Silva in creating a sensory corner in the CST offices for students who are facing emotional and behavioral difficulties. We are in the process of installing new furniture and storage, creating a new Professional development room, repainting several classrooms, hallways, stairwells, and more. Their efforts are truly appreciated and will make a big difference for us come September.
- We have also purchased some new equipment which will aid our efforts in the building next year. One item in particular was just tested this past week. The Curis fogger was purchased in an effort to assist us with keeping the school clean during flu season. This machine is placed in a chosen room and then runs a program which pushes out a cleansing fog, which kills 99.999% of germs on all surfaces. The beauty of the machine is that it reaches above below and around items in the room, accessing many touch points that normal cleaning may not access.

- Finally on the addendum tonight I am recommending the acceptance of the amendment to the district LRFP by EI associates. This plan reflects everything that was assessed during the multiple walk throughs of the building, as well as feedback from the Building and Grounds committee, and issues that have been identified in previous school years. The plan is considered all inclusive, addressing not only structural needs, but possible academic needs, and aesthetic improvements. This plan will inform our capital reserve maximum and will guide us through the coming years projects based on priority. We can amend this plan at any time in the future as new priorities arise.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the board approves Nicole Farrell as Long Term Second Grade Substitute Teacher, effective September 3, 2019 through November 27, 2019, at a rate of \$125 per day.
2. Upon the recommendation of the Superintendent of Schools, the Board amends the previously approved resolution adopted on June 17, 2019: the Board approves the employment contracts effective July 1, 2019 through June 30, 2020 as follows:

a.	Kenneth Foy	Principal	\$141,440
b.	Diana Silva	Director of Special Services	\$123,760
c.	Janet Olsson	Technology Coordinator	\$110,334
d.	Evan Morley	Facility Manager	\$90,000
e.	Denise Henke	Admin. Asst. to the Business Admin.	\$72,816
f.	Michelle Eckert	Admin. Asst. to the Superintendent	\$62,400
g.	Arlene Zierold	Accounts Payable Clerk	\$37,059

3. Upon the recommendation of the Superintendent of Schools, the Board rescinds the approval of Nicole Hagel for the 2019-2020 school year as an Elementary Teacher.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Victoria Garcia for the 2019-2020 school year as an Elementary Teacher, BA Step D, at \$53,214, pending review of Legislation P.L. 2018 c. 5.

5. Upon the recommendation of the Superintendent of Schools, the Board approves Keith Martell for the 2019-2020 school year as 0.5 Occupational Therapist, BA Step J, at \$33,908.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Diana Silva as Affirmative Action Officer for the 2019-2020 school year.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Kenneth Foy as the District's Attendance Officer for the 2019-2020 school year.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the following individuals for placement on the 2019-2020 school year substitute lists (see attached).
9. Upon the recommendation of the Superintendent of Schools, the Board approves the following hourly rate guide for the Bus or Lunchroom/Playground Aides for 2.5 hours per day for the 2019-2020 school year:

Step 1	\$11.94
2	\$12.57
3	\$13.41
4	\$14.31
5	\$15.27
5a	\$17.77

10. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following Lunchroom/Playground Aides for the school and rate designated for the 2019-2020 school year:

<u>Name</u>	<u>Hourly Rate</u>	<u>Step</u>
Diane Amaya	\$17.77	5a
Beverly Faist	\$17.77	5a
Diane Gragnano	\$17.77	5a
Marie Hasch	\$17.77	5a
Frank Havel	\$17.77	5a
Barbara Kronyak	\$15.27	5
Linda Szablicki	\$15.27	5

11. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Marilyn Lenoy as Bus Aide for the 2019-2020 school year for 2 hours per day, on Step 2 at a rate of \$12.57.
12. Upon the recommendation of the Superintendent of Schools, the board approves Jennette Izzo as a Substitute Teacher Aide for the 2019-2020 school year pending completion of all paperwork.
13. Upon the recommendation of the Superintendent of Schools, the Board approves Jeanne

Kissinger as a Substitute Teacher Aide for the 2019-2020 school year pending completion of all paperwork.

14. Upon the recommendation of the Superintendent of Schools, the Board approves Lauren Sass as a Substitute Teacher Aide for the 2019-2020 school year pending completion of all paperwork.

15. Upon the recommendation of the Superintendent of Schools, the Board approves the NJPSA Annual Membership dues of \$820 each for Allison Evans, Diana Silva and Kenneth Foy for a total of \$2,460.

16. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Megan Slamb at the annual ASBO International Annual Meeting and Conference, October 24-28, 2019.

Cost: Room \$1,116.00

Conference \$725.00

Plus travel, meals, incidentals and tourism fees.

17. Upon the recommendation of the Superintendent of Schools, the Board approves Shua Life Skills to provide a Keynote Speaker, with a fee of \$1500. and Professional Development Seminar, with a fee of \$1000. on September 3, 2019, for a total of \$2500.

18. Upon the recommendation of the Superintendent of Schools, the Board approves the adoption and implementation of the following curricula for grades Kindergarten-8th as aligned to the New Jersey Student Learning Standards (NJSLS):

English Language Arts

Mathematics

Social Studies

Science

Visual and Performing Arts

World Language

Comprehensive Health and Physical Education

Media/Library

Educational Technology

English as a Second Language

19. Upon the recommendation of the Superintendent of Schools, the Board approves Jessica Shakil as Math Consultant for the Carlstadt Public School for July and August at \$185 per hour not to exceed 20 hours.

FINANCE COMMITTEE: (Mr. Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending June 2019 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of June 2019 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending June 2019 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending June 2019 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2018/2019 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for June and July 2019 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the Annual Software Licensing, Maintenance & Support Agreement with CP-DBS, LLC DBA Pay Schools, for the Carlstadt School Cafeteria operating system at a cost of \$1982.02 for the 2019-2020.
6. Upon the recommendation of the Superintendent of Schools, the Board authorizes the Business Administrator to sign the School Nutrition Program Vended Meals Contract with The South Bergen Jointure Commission for the period commencing September 1, 2019 – June 30, 2020.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the service agreement with Swing Education to provide substitute teachers/Aides for the 2019-2020 school year at a percentage rate of 25%/50% of current daily rate.
8. Upon the recommendation of the Superintendent of Schools, the Board approves obtaining Occupational, Speech and Physical Therapy Services through The South Bergen Jointure, seventeen sessions per week for the Special Education Extended Year Program at the Carlstadt Public School, July 8, 2018 to July 31, 2019, at the rate not exceed \$3000.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the payment of the 2018-2019 Merit Bonus Goals for Stephen Kollinok, Superintendent of Schools, as outlined below:

Goal 1: Quantitative	3.33%	\$5,120.00
Goal 2: Quantitative	3.33%	\$5,120.00
Goal 3: Quantitative	3.33%	\$5,120.00
Goal 4: Qualitative	2.50%	\$3,844.00
Goal 5: Qualitative	2.50%	\$3,844.00

10. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Care Plus for Clearance evaluation for the 2018-2019 school year, not to exceed \$200 for ID#22763.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Fire and Security Technologies for the 2019-2020 school year for inspection/testing and annual maintenance of the fire alarm system and all attached components, at an annual cost of \$5,040.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Elevator Maintenance for the 2019-2020 school year at a cost of \$2,160.
13. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Intralogic Solutions, Inc. for the 2019-2020 school year at an annual cost of \$480.
14. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Frontline Technology for software licenses agreement IEP Direct Subscription not to exceed \$7581.40 for 2019-2020 school year.
15. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Strauss Esmay Associates for District Online and Bylaws & Policies Online for the 2019-2020 school year at annual cost of \$4,585.
16. Upon the recommendation of the Superintendent of Schools, the Board concurs with the service agreement with Ready Refresh by Nestle for the 2019-2020 school year not to exceed \$370.80.
17. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Genesis Educational Services for the student information services system for the 2019-2020 school year at a cost of \$12,695.
18. Upon the recommendation of the Superintendent of Schools, the Board approves the annual service agreement with J&J Gym Floors for the 2019-2020 school year not to exceed \$3,790.
19. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with Bergen County Special Service and the Carlstadt Public School for extended school year for the 2019-2020 school year in the amount of \$5,300 for

student #19090.

20. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with Bergen County Special Service and the Carlstadt Public School for extended school year for the 2019-2020 school year in the amount of \$5,300 for student #22522.
21. Upon the recommendation of the Superintendent of Schools, the Board approves the shared services agreement with Region V including but not limited to evaluations at the rate of \$320 per evaluation, hourly student therapies and other student support services at the rate of \$70 per hour, audiological services at the rate of \$130 per hour, home instructors at the rate of \$50 per hour, assistive technology evaluation at a rate of \$1,000, non-public school services and other services as requested to be provided by Region V consultants on as needed basis for the 2019-2020 school year. There is a 7% administration fee for out of region districts.
22. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Bergen County Special Service and the Carlstadt Public School District for SAP services for the 2019-2020 school year in the amount of \$750.
23. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves annual contract with LinkIt for Software Licenses Agreement for Intergrated Services, Professional Development Support and LinkIt Navigator in the amount of \$10,353.00 for the 2018-2019 school year.
24. Resolved that the Carlstadt Board of Education concurs with a district wide purchase quote #KSDV750 dated 6/28/19 as submitted by CDWG Government 230 North Milwaukee Avenue Vernon Hills, IL 60061 under NJ State Lenovo Computer Equipment Contract MNWNC #1174021 the amount of \$22,229.90 for district chromebooks (price includes delivery).
25. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with New Beginnings for the 2019-2020 school year for tuition in the amount of \$66,042.34 and extraordinary services of \$37,310 for student # 23007.
26. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with New Beginnings for the 2019-2020 extended school year for tuition in the amount of \$10,886.10 and extraordinary services of \$6,150 for student # 23007.
27. Upon the recommendation of the Superintendent of Schools, the Board approves the service and maintenance agreement with Trane Building Advantage for the 2019-2020 school year at an annual cost of \$7,991.

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board authorizes submission of the 2019-2020 Individuals with Disabilities Act (IDEA) application and acceptance of the funds as follows:
 - a. Basic: \$141,616
 - b. Preschool: \$6,704

2. Upon the recommendation of the Superintendent of Schools, the Board authorizes submission of the 2019-2020 Elementary and Secondary Education Act (ESEA) application and acceptance of the funds as follows:
 - a. Title I : \$89,759
 - b. Title II: \$13,080
 - c. Title III: \$9,918 (to be expended through a consortium)
 - d. Title III Immigrant: \$2,067
 - e. Title IV: \$10,000

3. Upon the recommendation of the Superintendent of Schools, the Board approves the amendment to the District's Long Range Facilities Plan, as presented in EI Associates' June Facility Assessment Report, to reflect the current and anticipated future facility improvements and maintenance projects.
Be it further resolved that the Board approves the submission of the amended Long Range Facility Plan to the NJ Office of School Facilities, by EI Associates, on behalf of the district.

4. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of the student accident/Health Insurance policy for the 2019-2020 school year with Bollinger through Professional Insurance Associates.

5. Upon the recommendation of the Superintendent of Schools, the Board approves payment #1 of \$44,745 to Alimi Builders, Inc. for the district Site Work Project.

Moved Mr. Ficetola

Seconded Mr. Figueroa

**Mr. Christiano ___ Mr. Ficetola _x_ Mr. Figueroa _x_ Mrs. McNeill _x_
Mrs. Nunziato ___ Mr. Riveros ___ Mr. Shah _x_ Mr. Offreda _x_
Mr. Cox _x_**

UNFINISHED BUSINESS

none

NEW BUSINESS

Mr. Shah commented on the yearbook population change and acknowledged the increasing level of diversity among our students.

