

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 6:06 pm

ROLL CALL

Mr. Christiano Mr. Ficetola Mrs. Hamilton Mrs. Lahullier
Mrs. McNeill Mrs. Nunziato Mr. Riveros 6:08pm Mr. Offreda
Mr. Cox

Superintendent Kollinok Ms. Pepe Mrs. Henke

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

APPROVAL OF MINUTES: April 24, 2018 Regular Meeting

Moved Mrs. Lahullier Seconded Mr. Ficetola
Mr. Christiano Mr. Ficetola Mrs. Hamilton Mrs. Lahullier
Mrs. McNeill Mrs. Nunziato Mr. Riveros Mr. Offreda
Mr. Cox

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. Language Arts PARCC Testing in grades 3 through 5 started last Tuesday, April 24, 2018. The classroom settings were finalized and our technology was ready to go. Grades 6 through 8 Language Arts started last Tuesday, May 1st. This week grades 3 through 5 are now taking the Mathematics section of PARCC followed by the 6 through 8th grade. As you can see, this really is a month long process. I know that I have mentioned to the Board that one of our continued goals is to maintain a 95% participation on the test. It seems that we should make that 95% rate again this year.
2. We have completed phase three of our building security plan and are very pleased with how everything has come together. These security enhancements will again assist with our overall security plan.
3. The PRIDE Committee from the CEA sponsored the annual Senior Prom in our cafeteria on Thursday, April 19, 2018. The attendees were treated to a nice buffet dinner, dancing and even a prize give away. Much thanks to the CEA and Andrea Fallacaro for organizing this wonderful yearly event.
4. In the Board packet and on tonight's agenda, you will be approving a new Substitute Handbook. A great deal of time was spent putting this together. Much thanks to the administration and my administrative assistant for discussing and reviewing the information that is part of the handbook.
5. Ms. Silva and I will be discussing the evaluation of the special education programs with the Board possibly at our Board meeting on May 22nd. We are going to share a summary of the programs and issues that impact the delivery of services to special needs students.
6. We currently have 29 registrations for next year's Pre-K. I will keep the Board updated regarding the decision to have one or two sessions next year. We usually make a final determination regarding this program based on the number of registrants towards the end of the school year or early in the summer. We start to look at two sections once we arrive at 25 students
7. The Robotics Competition was held at Becton High School School on Wednesday afternoon, April 25, 2018. It was once again a very entertaining and interesting time for all. And, the Carlstadt Public School received the Supreme Innovation Award.
8. This year marks our 152nd Annual Picnic for the children in Carlstadt. The date has been set for Saturday June 23, 2018.

9. We held a technology night for parents last Wednesday, May 2, 2018, in our computer labs on the second floor. This was open to all parents who wanted to learn more about google, genesis or any other technology that would help them with understanding how to work with the school based technology that the district currently utilizes. We had a nice turnout that evening. Much thanks to Allie Evans and Janet Olsson for taking charge of this community outreach. We are also looking to set up an evening with our senior citizens to assist them with basic, intermediate and maybe even advanced technology.
10. The 8th grade graduation is scheduled for Tuesday June 26, 2018. Graduation will again be held in Gym "B". This will not interfere with Becton's graduation which is being held on Wednesday, June 20th.
11. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had one incident investigated since the last Board of Education meeting where it was determined that HIB did take place. All of the proper steps, meetings and notifications took place. Remedial interventions and appropriate disciplinary actions were taken dependent upon the findings of the investigation.

MR. COX, SO ENDS MY REPORT.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

Ms. Pepe presented the 2018-2019 school budget.

HEARING OF CITIZENS ON FINAL 2018-2019 BUDGET ONLY:

President opened the meeting for the hearing of citizens on the final budget for 2018-19 and read statement.

President closes the hearing of citizens.

1. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the final 2018-2019 school year budget as follows:

General Fund	\$ 12,496,939
Special Revenue Fund	\$ 173,680
Debt Service	\$ 1,545,788
Total	\$ 14,216,407

The amount to be raised by taxation is:

General Fund	\$ 10,792,767
Debt Service	\$ 1,545,788
Total	\$ 12,338,555

BE IT FURTHER RESOLVED; that the Carlstadt Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$33,969 of the available \$55,491 adjustment. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

BE IT FURTHER RESOLVED; that the Carlstadt Board of Education requests the approval of a capital reserve withdrawal for the 2018-2019 School Year in the amount of \$898,911. The district intends to use these funds as follows: roof replacement project \$117,400; façade remediation project \$781,511.

Moved Mrs. Sue Hamilton **Seconded Mrs. Lauhullier**
Mr. Christiano **Mr. Ficetola** **Mrs. Hamilton** **Mrs. Lahullier**
Mrs. McNeill **Mrs. Nunziato** **Mr. Riveros** **Mr. Offreda**
Mr. Cox

HEARING OF CITIZENS ON AGENDA ITEMS ONLY None

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mrs. Lahullier)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Maria Jusino for the 2018-19 school year as part-time Child Study Team secretary, pending completion of paperwork, effective September 1, 2018 through June 30, 2019, twenty-seven and one half hours per week, Step 1, pro-rated of the of the Secretary Salary Guide \$29,412. This amount will be adjusted upon approval of the 2018-2019 negotiated agreement.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Caitlin Gold for the 2018-19 school year as Art Teacher, BA step D, \$53,214. This amount will be adjusted upon the approval of the 2018-2019 negotiated agreement.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the “Handbook for Substitutes”.

4. Upon the recommendation of the Superintendent of Schools, the Board approves the following as Special Education Teachers for the in-district Special Education Extended Year Program at the Carlstadt Public School, July 5, 2018 to July 31, 2018, four hours per day at \$40 per hour: Maura Barrett, Jill Bollinger, Theresa Forte and Caitlin Sobota.
5. Upon the recommendation of the Superintendent of Schools, the Board approves Allison Gorelick as Speech Therapist for the in-district Extended Year Program at the Carlstadt Public School July 5, 2018 to July 31, 2018 four hours per day at \$40 per hour.
6. Upon the recommendation of the Superintendent of Schools, the Board approves obtaining Occupational Therapy and Physical Therapy Services through Region V, four (4) hours per week for the Special Education Extended Year Program at the Carlstadt Public School, July 5, 2018 to July 31, 2018, at the rate of \$70 per hour and 7% service fee.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the following as aides for the in-district Special Education Extended Year at the Carlstadt Public School, July 5, to July 31, 2018, not to exceed four hours per day instructional time at \$20 per hour: Jill Cortiana, Linda Dickman, Margaret Escolano, Janet Feroldi, Maria Garcia, Christine Pasquale and Barbara Roughgarden.
8. Upon the recommendation of the Superintendent of Schools, the Board approves obtaining TOD Services through Bergen County Special Services, 2 sessions per week for the Special Education Extended Year Program at the Carlstadt Public School, July 5, 2018 to July 31, 2018, at the rate of \$165 per session.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the following aide for the Out of District Special Education Extended Year, to follow out of district placement calendar, not to exceed four hours per day instructional time at \$20 per hour: Kristine Emerson.
10. Upon the recommendation of the Superintendent of Schools, the Board approves Maria Jusino as CST Secretary for the in-district Extended Year Program at the Carlstadt Public School, not to exceed five (5) days total.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the following chaperones for the Boston, MA. trip on Wednesday, May 30, Thursday, May 31, and Friday June 1, 2018, at the contractual rate of \$258 per night for a total cost of \$2,580; Dawn Garrabrant, Jessica Gutowski, Ron Magnusson, Ruth Polifronio, and Robert Zimmermann.
12. Upon the recommendation of the Superintendent of Schools, the Board approves Genevieve Lyons as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.
13. Upon the recommendation of the Superintendent of Schools, the Board approves Genevieve Lyons as a substitute teacher aide for the 2017-2018 school year, pending completion of all paperwork.

