MINUTES

NOTE: Be advised that the Board may recess into executive session at anytime during the meeting.

OPENING - Meeting called to order by President at 7:00pm

ROLL CALL

Mr. Acanfora__x__ Mr. Cox __x__ Mr. Ficetola __x__ Mrs. Hamilton _7:01_
Mr. Lopez __---__ Mr. Offreda __x__ Mr. Riveros_7:01_ Mr. Young _x___
Mrs. Lahullier __x__
Superintendent Kollinok __x__ Mr. Arifaj __x__ Mrs. Henke __x__

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS:

APPROVAL OF MINUTES: **October 18, 2016 Regular Meeting**
October 18, 2016 Executive Session

Moved: Mr. Young Seconded Mr. Cox
Mr. Acanfora_Abstain__ Mr. Cox__x__ Mr. Ficetola __x__ Mrs. Hamilton __x__
Mr. Lopez _---_ Mr. Offreda __x__ Mr. Riveros__x__ Mr. Young __x__
Mrs. Lahullier __x__

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. Mr. Young, Mr. Riveros, three staff members and myself had the opportunity to attend the New Jersey School Boards Association workshop during the last week in October. There were several worthwhile sessions and the opportunity to have discussions regarding both educational and legal matters.

2. The annual Halloween Festivities were held at the school last Monday. And, as usual, the children did not disappoint and the parents turned out in very large numbers as the children paraded around the field. In addition, the PTA sponsored Trunk or Treat and the CPS a-glow held on Friday the 28th were fabulous. Much thanks to those in the PTA and Ms. Barrett and her helpers at the CPS a-glow that organized these events.

3. I wanted to give the Board an update on the progress of the Superintendent's Merit Goals for the 2016-2017 school year. Regarding the re-registration goal, we are in the process of finalizing the final forms and necessary information that will be placed online and available as hard copy for parents. We currently have two re-registration dates scheduled as of now for November 17th and 21st from 1 through 7p.m. I would especially like to thank Michelle Eckert for her working with me to complete this task. I have also working with our technology department as we complete a very comprehensive technology audit of the district's hardware and software utilized throughout the district.

4. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated where it was determined that Harassment, Intimidation and/or Bullying occurred.

5. And finally, I would like to once again report that all Chief School Administrators and Charter School lead persons are required to schedule and conduct a public hearing on all acts of violence and vandalism that occurred during the previous school year. During the 2015-2016 school year, the district reported 1 act of violence. There were 0 acts of vandalism, 1 incident of weapons and 0 incidents of substance abuse. There were also 3 incidents of Harassment, Intimidation or Bullying that occurred during the 2015-2016 school year.

Mrs. Lahullier, so ends my report.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. You will be approving the M1 form and Comprehensive Maintenance Plan tonight. This is an annual requirement, please let me know if you have any questions.

2. We held a B&G committee meeting prior to our board meeting. I would like to ask if any of the board members present at the committee meeting would like to discuss.

3. Mr. Kollinok, Mr. Riveros, Mr. Young, Ms. Evans, Ms. Olsson and I attended the conference in Atlantic City and were able to take part in several informative sessions as well as visit with a number of our vendors.

Mrs. Lahullier so ends my report.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY None
Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE:

1. Upon the recommendation of the Superintendent of Schools, the Board approves a leave of absence for maternity/disability to Megan Brobeck, as of Monday, January 30, 2017, using 20 accumulated sick days from January 30, 2017, through March 3, 2017, and an additional 20 sick days from Monday, March 6, 2017, through Friday, March 31, 2017. The Superintendent also recommends that the Board approve an unpaid leave of absence for Megan Brobeck in accordance with the New Jersey Family Leave Act from Monday, April 3, 2017 through June 30, 2017, with an intended return date of September, 2017.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jennifer Finley at the workshop "Math Teacher Roundtable", sponsored by Northern Valley Curriculum Center, on Monday, November 21, 2016, in Demarest with a registration fee of $175 plus the cost of a substitute.

3. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Christina Aiello and Jennifer Caprio, at "2017 Conference for NJ Kindergarten Teachers" presented by Staff Development for Educators on Monday, February 27 and Tuesday, February 28, 2017, in Atlantic City, with a registration fee of $415 each with a maximum reimbursement of $200 each plus the cost of two substitutes for two days.

4. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Therese Kearns at the workshop "Transition: It's Not Just For Big Kids", sponsored by NJALC, on Saturday, January 21, 2017, in Bedminster with a registration fee of $40.

5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance at the following workshops sponsored by Northern Valley Curriculum Center with registration fees of $175 each and the cost of substitutes $90 each:
Stephanie Biamonte-"Differentiating with Go Math (K-5)"-Thursday, December 1, 2016
Phylis Jaworski-"Differentiating with Go Math (K-5)"-Thursday, December 1, 2016
Michael Pohrischak- "Asking Better Questions" – Tuesday, January 24, 2017
Megan Mariano– "Launching the Reading Workshop in the Middle School" – Monday, January 30, 2017
Robert Zimmermann– "Launching the Reading Workshop in the Middle School" – Monday, January 30, 2017
James Garde- "Band Directors Toolkit" Tuesday, January 31, 2017
Esther Fletcher– "Fierce Conversations" - Tuesday, February 7, 2017
Jill Bollinger– "Project Based Learning to Support the NJ Student Learning Standards" - Tuesday, February 28, 2017
Mark Dolaghan– "Balanced Literacy: Preparing for PARCC5" - Monday, March 13, 2017
Marisa Signorella– "Vocabulary & Grammar: Supporting NJSLS Language" Tuesday, March 21, 2017
Mark Dolaghan– "Book Clubs: Building Close Reading Skills" - Wednesday, March 22, 2017

6. Upon the recommendation of the Superintendent of Schools, the Board approves Angelly Perez as a substitute teacher for the 2016-2017 school year, pending completion of all paperwork.

7. Upon the recommendation of the Superintendent of Schools, the Board approves Joanne Eckert as a substitute teacher aide for the 2016-2017 school year, pending completion of all paperwork.

8. Upon the recommendation of the Superintendent of Schools, the Board approves Joanne Eckert as a substitute lunchroom/playground aide for the 2016-2017 school year, pending completion of all paperwork.

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Young)

Moved: Mr. Young Seconded Mr. Cox
Mr. Acanfora__x__ Mr. Cox__x__ Mr. Ficetola __x__ Mrs. Hamilton __x__
Mr. Lopez _---_ Mr. Offreda __x__ Mr. Riveros__x__ Mr. Young __x__
Mrs. Lahullier __x__

LEGISLATIVE/POLICY COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board approves on first reading the following Policy:

Policy-New	#P2415.30	Title I – Educational Stability for Children in Foster Care (M)

Moved: Mr. Offreda Seconded Mr. Young
Mr. Acanfora__x__ Mr. Cox__x__ Mr. Ficetola __x__ Mrs. Hamilton __x__
Mr. Lopez _---_ Mr. Offreda __x__ Mr. Riveros__x__ Mr. Young __x__
Mrs. Lahullier __x__

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Cox) N/A

1. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt East Rutherford Wildcats Cheering Competition Team for the use of the Gym A, for a cheering clinic, Sunday, November 20, 2016, from 3:00 p.m. to 8:00 p.m.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the request from Carlstadt Recreation for the use of the Gym B, for Carlstadt Recreation Basketball and Becton Regional High School for Recreation basketball practices and clinics, Mondays through Fridays, November 28, 2016 through February 24, 2017, from 3:45 p.m. to 6:00 p.m.

3. Upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form in compliance with the Department of Education requirements.

4. BE IT RESOLVED, that the Board approves the NJDOE Project Application prepared by its Architect, Robert E. Donahue, for the Brick Replacement Project and authorizes the Board President and/or the Business Administrator to execute same on behalf of the Board; and

BE IT FURTHER RESOLVED, that the Board authorizes its Architect to submit the executed application to the NJDOE; and
BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator to execute such further documents as may be necessary to effectuate the purposes of this resolution.

5. BE IT RESOLVED, that the Board approves the NJDOE Project Application prepared by its Architect, Robert E. Donahue, for the Roof Repairs Project and authorizes the Board President and/or the Business Administrator to execute same on behalf of the Board; and
BE IT FURTHER RESOLVED, that the Board authorizes its Architect to submit the executed application to the NJDOE; and
BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator to execute such further documents as may be necessary to effectuate the purposes of this resolution.

6. WHEREAS, the Board has determined to proceed with the Brick Replacement and Roof Repairs Projects; and
WHEREAS, the Board's Architect, Robert E. Donahue, has modified the current Long Range Facilities Plan ("LRFP") to account for the above Projects.
NOW THEREFORE, BE IT RESOLVED, that the Board hereby approves the modifications to its LRFP prepared by its Architect and authorizes the Architect to submit the LRFP amendment to the New Jersey Department of Education in the usual course for filing and approval; and
BE IT FURTHER RESOLVED, that the Board President and/or the Business Administrator are hereby authorized to execute any documents necessary to effectuate the purposes of this resolution.

Moved: Mr. Cox Seconded Mr. Young
Mr. Acanfora__x__ Mr. Cox__x__ Mr. Ficetola __x__ Mrs. Hamilton __x__
Mr. Lopez _---_ Mr. Offreda __x__ Mr. Riveros__x__ Mr. Young __x__
Mrs. Lahullier __x__

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves the request from Carlstadt Recreation Basketball for the use of the Gym B, for Carlstadt Recreation Basketball for Recreation basketball, Mondays through Fridays, November 9, 2016 through March 8, 2017, from 5:00 p.m. to 10:00 p.m. Also, Gyms A & B, for Carlstadt Recreation Basketball for Recreation basketball, Saturdays and Sundays, November 12, 2016 through March 19, 2017, from 5:00 p.m. to 10:00 p.m.

Moved: Mr. Cox Seconded Mr. Young
Mr. Acanfora__x__ Mr. Cox__x__ Mr. Ficetola __x__ Mrs. Hamilton __x__
Mr. Lopez _---_ Mr. Offreda __x__ Mr. Riveros__x__ Mr. Young __x__
Mrs. Lahullier __x__

FINANCE COMMITTEE: (Mrs. Hamilton)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending September 2016 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of September 2016 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending September 2016 as presented per N.J.A.C. 6A:23-2.11(c)4.

3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending September 2016 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2016/2017 budget.

4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for October and November 2016 as presented.

5. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Bergen County Special Services for the 2016-2017 school year in the amount of $49,411 pro-rated for student #22823.

6. Upon recommendation of the Superintendent of Schools, the Board approves the annual contract for home programming between the Carlstadt Public School District and Region V at a rate not to exceed $8,860.00 for the 2016-2017 school year for student #17002.

7. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Bergen County Special Services for the 2016-2017 school year for special education additional services at a rate not to exceed $7,020 for student #17002.

8. Upon the recommendation of the Superintendent of Schools, the Board approves the Parental Transportation Agreement with parent to transport (child) student ID #17002 on a daily basis to New Bridges Middle School in Paramus for the period July 1, 2016 through June 30, 2017. Reimbursement is not to exceed 203 days at a total cost of $2,341. Attendance records are required for proof of parent reimbursement.

9. Upon the recommendation of the Superintendent of Schools, the Board approves the service contract with Schindler Elevator Corporation from July 1, 2016 – October 31, 2016 at a cost of $1259.78.

10. Upon the recommendation of the Superintendent of Schools, the Board approves the service contract with Elevator Maintenance Corporation from November 1, 2016- June 30, 2017 at a cost of $1,440.

Moved: Mrs. Hamilton Seconded Mr. Young
Mr. Acanfora__x__ Mr. Cox__x__ Mr. Ficetola __x__ Mrs. Hamilton __x__
Mr. Lopez _---_ Mr. Offreda __x__ Mr. Riveros__x__ Mr. Young __x__
Mrs. Lahullier __x__

UNFINISHED BUSINESS

Mr. Young and Mr. Riveros attended the School Boards Conference in Atlantic City. Mr. Young and Mr. Riveros commented about several worthwhile sessions they attended and suggested other members attend future workshops.

Mrs. Lahullier reminded the board members that have not taken their mandatory classes to do so before the end of the year.

NEW BUSINESS

Mr. Vito Cappelluti of 329 Jefferson Street discussed an incident that happened at the drop off zone with his son. He wanted to thank the Police Officers stationed outside the school for their help. He suggested the Board to increase the safety outside the drop off zone.

Mr. Kollinok informed Mr. Cappelluti that we take this very seriously. We will discuss this with the Police Department to increase safety.

HEARING OF CITIZENS: None
Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

ADJOURNMENT:
Motion to adjournment meeting at 7:20pm

Moved: Mrs. Hamilton Seconded Mr. Cox
Mr. Acanfora__x__ Mr. Cox__x__ Mr. Ficetola __x__ Mrs. Hamilton __x__
Mr. Lopez _---__ Mr. Offreda _x__ Mr. Riveros__x__ Mr. Young __x___
Mrs. Lahullier __x__

Respectfully Submitted,

Bert Arifaj
School Business Administrator/Board Secretary