MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 7:00 pm

ROLL CALL

Mr. Acanfora _x__ Mr. Ficetola__x__ Mrs. Hamilton __x__ Mrs. Nunziato __x__
Mr. Offreda __x__ Mr. Riveros _Absent_ Mr. Young __x__ Mr. Cox _x__
Mrs. Lahullier _x__

Superintendent Kollinok__x__ Mr. Arifaj__x__ Mrs. Henke__x___

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS:

APPROVAL OF MINUTES:	**April 18, 2017**	**Regular Meeting**
	April 18, 2017	**Executive Session**

Moved Mrs. Hamilton Seconded Mr. Acanfora
Mr. Acanfora _x___ Mr. Ficetola__x__ Mrs. Hamilton __x__ Mrs. Nunziato _Abstain_
Mr. Offreda _x__ Mr. Riveros _---__ Mr. Young _x__ Mr. Cox __x__
Mrs. Lahullier _Abstain_

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. PARCC Testing in grades 5 through 8 began on Tuesday, March 28, 2017. The classroom settings were finalized and our technology was ready to go. I know that I have mentioned One of our District Goals this year is to increase the percentage of participation of Carlstadt Public School students in PARCC testing by 5% over 2015-2016. I am happy to announce that we had 96% of our eligible students participate in the test which was a 7% increase over last year.

2. The School Safety Committee reviewed the surveys that were completed by parents, staff and students. We then put together an action plan that will afford the district the opportunity of moving forward to attain the goals based on needs that were established after reviewing the surveys. Prior to tonight's Board of Education meeting, a committee comprised of Board members, two town council members and staff members discussed the survey results and exchanged ideas that will hopefully assist with further enhancing security and improving awareness of Harassment, Intimidation and Bullying that may take place in the school or in the community.

3. The Carlstadt Public School Crisis Response Manual that was approved at our last meeting was shared with the appropriate individuals in the school and community. Much thanks to those who participated in putting this necessary document together.

4. The comprehensive technology inventory has been completed. We are now going to set up a technology meeting to discuss the strengths of our technology and those areas that need to be addressed in the district.

5. Our Robotics Club will be participating in a Drone competition in the gymnasium at Becton High School on Wednesday, May 31, 2017. I will keep the Board updated regarding the time. Once again, congratulations to our students on their last competition and much thanks to Mrs. Ydrovo for running the club.

6. This year marks our 151th Annual Picnic for the children in Carlstadt. The date has been set for Saturday June 17, 2017.

7. The PRIDE Committee from the CEA sponsored the annual Senior Prom in our cafeteria last Thursday, April 27, 2017. The attendees were treated to a nice buffet dinner, dancing and even a prize give away. Much thanks to the CEA and especially Christina Aiello and Andrea Fallacaro for organizing this wonderful yearly event.

8. The 8th grade graduation is scheduled for Wednesday. June 21, 2017. Graduation will again be held in Gym "B". This will not interfere with Becton's graduation which is being held on Monday, June 19th.

9. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had two incidents investigated since the last Board of Education meeting with none of them being HIB.

Mrs. Lahullier, so ends my report.

Mrs. Lahullier recommended the Board members take a copy of the Crises Response Manuel.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

Mr. Arifaj presented the 2017-2018 school budget.

HEARING OF CITIZENS ON FINAL 2017-18 BUDGET ONLY:

President will open the meeting for the hearing of citizens on the final budget for 2017-18 and read statement.

President closes the hearing of citizens.

1. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the final 2017-2018 school year budget as follows:

General Fund	$11,231,402
Special Revenue Fund	$ 204,330
Debt Service	$ 1,545,388
Total	$12,981,120

The amount to be raised by taxation is:

General Fund	$10,547,841
Debt service	$ 1,545,388
Total	$12,093,229

Be it further resolved; that the Carlstadt Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of $69,691. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Moved Mr. Cox Seconded Mr. Ficetola
Mr. Acanfora _x__ Mr. Ficetola__x__ Mrs. Hamilton __x__ Mrs. Nunziato __x__
Mr. Offreda __x__ Mr. Riveros _---__ Mr. Young __x__ Mr. Cox __x___
Mrs. Lahullier _x___

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. Steve will complete his section of the CSA evaluation this week. Please go online next week and complete your section

2. Mulch has been ordered, delivered and spread in the playground and on the school grounds.

3. Our district was able to generate additional funds as a result of Wallington paying tuition for a student in our preschool disabled program.

4. I have had discussions with our architect, Robert Donahue, and he informed me that the contract went out to the awarded vendor and the pre-construction meeting will be scheduled.

5. We have scheduled a meeting with the company who will be adding additional district security. Work should hopefully start in the very near future and will not impact the educational programs.

Mrs. Lahullier so ends my report.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY
Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the following chaperones for the Washington D.C. trip on Wednesday, May 10, Thursday, May 11, and Friday May 12, 2017, at the contractual rate of $252 per night for a total cost of $2,520; Rachel Bello, Dawn Garrabrant, Jessica Gutowski, Ruth Polifronio, and Robert Zimmermann.

2. Upon the recommendation of the Superintendent of Schools, the Board approves a leave of absence for Maternity/Disability in accordance with FMLA to Jennifer Milligan, as of Monday, June 5, 2017, using 14 sick days through June 22, 2017. The Superintendent also recommends the Board approve an unpaid leave of absence in accordance with the New Jersey Family Leave Act, effective Tuesday, September 5, 2017, through November 24, 2017. The Superintendent further recommends that the Board approve an unpaid leave of absence from Monday, November 27, 2017 through December 15, 2017, with an intended return date of December 18, 2017.

3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the appointment of Renee Palsi for the 2016-2017 school year as maternity leave replacement long term substitute teacher, for Pre-Kindergarten-Special Education, from April 26, 2017, through approximately June 23, 2017, at a cost of $125 per diem.

4. Upon the recommendation of the Superintendent of Schools, the Board authorizes the Superintendent to post the positions necessary to provide an in-house extended year summer program July 5 through July 28, 2017, for special needs children in both primary and intermediate grades: 3 teachers, 1 ESL teacher, speech specialist, and occupational therapist, 6 aides (in district), and 2 one-to-one aides (out of district).

5. Upon the recommendation of the Superintendent of Schools, the Board adjusts the June school calendar to reflect one-session days on Monday, June 19, Tuesday, June 20, and Wednesday June 21, 2017. The last day for student attendance in Grades PreK-8 is Wednesday, June 21, 2017, with graduation that evening.

6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Stephen Kollinok, Kenneth Foy, Allison Evans, and Diana Silva at the presentation of "Legal/Civil Rights of ELLs for Administrators", presented by Margaret Churchill, at Carlstadt Public School, with a total cost of $500.00 on Monday, March 6, 2017, using Title III funds.

7. Upon the recommendation of the Superintendent of Schools, the Board approves Mukesh Shah as a substitute teacher aide for the 2016-2017 school year, pending completion of all paperwork.

Moved Mr. Ficetola Seconded Mr. Young
Mr. Acanfora _x__ Mr. Ficetola_x__ Mrs. Hamilton __x__ Mrs. Nunziato __x__
Mr. Offreda __x__ Mr. Riveros _---__ Mr. Young _Abstain #1_ Mr. Cox _Abstain #1_
Mrs. Lahullier _x__

LEGISLATIVE/POLICY COMMITTEE: (Mr. Acanfora)

1. Upon the recommendation of the Superintendent of Schools, the Board approves on second reading the following Policy:

Regulation-Revised (M)	#R2460.16	Special Education – Instructional Material to Blind or Print Disabled Students

2. Upon the recommendation of the Superintendent of Schools, the Board approves on first reading the following Policy:

By-Laws-Revised (M)	#0000.02	Introduction
Policy-Revised (M)	#P2415.06	Unsafe School Choices
Policy-Revised (M)	#P2464	Gifted and Talented Students
Policy-Revised (M)	#P2622	Student Assessment
Policy- Revised (M)	#P3160	Physical Examination
Regulation-Revised (M)	#R3160	Physical Examination
Policy- Revised (M)	#P4160	Physical Examination
Regulation-Revised (M)	#R4160	Physical Examination
Policy- Revised (M)	#P5116	Education of Homeless Children
Regulation-Revised (M)	#R5116	Education of Homeless Children
Policy- New	#P7446	School Security Program
Policy- New	#P8350	Records Retention

Moved Mr. Acanfora Seconded Mr. Young
Mr. Acanfora _x__ Mr. Ficetola__x__ Mrs. Hamilton __x__ Mrs. Nunziato __x__
Mr. Offreda __x__ Mr. Riveros _---__ Mr. Young __x__ Mr. Cox __x___
Mrs. Lahullier _x___

Mrs. Hamilton asked about the education of homeless children.
Mr. Kollinok explained further to the board.

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Cox)

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt PTA for the use of Gym A, Tuesday, April 26, 2017, from 5:00 p.m. to 9:00 p.m. for Talent Show rehearsal.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt PTA for the use of Gym A, Friday, June 2, 2017, from 6:00 p.m. to 10:00 p.m. for PTA Talent Show.

3. Upon the recommendation of the Superintendent of Schools, the Board approve the request from the Carlstadt East Rutherford Wildcats Cheering for the use of Gym A, Tuesday, May 10, 2017, from 6:00 p.m. to 8:00 p.m. and Saturday, May 13, 2017, from 10:00 a.m. to 4:00 p.m. for cheering tryouts.

Moved Mr. Cox Seconded Mr. Young
Mr. Acanfora _x__ Mr. Ficetola__x__ Mrs. Hamilton __x__ Mrs. Nunziato __x__
Mr. Offreda __x__ Mr. Riveros _---__ Mr. Young __x__ Mr. Cox __x___
Mrs. Lahullier _x___

FINANCE COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for April 2017 as presented.

2. Upon the recommendation of the Superintendent of Schools, the Board approves to receive student ID# 22764 to attend the Carlstadt Public School the contract with the Wallington Board of Education for the 2016-17 school year in the amount of $15,134.50 pro-rated.

3. Upon the recommendation of the Superintendent of Schools, the Board approves the shared services agreement with Region V including but not limited to evaluations at the rate of $320 per evaluation, hourly student therapies and other student support services at the rate of $70 per hour, audiological services at the rate of $130 per hour, home instructors at the rate of $50 per hour, non-public school services and other services as requested to be provided by Region V consultants on as needed basis for the 2017-18 school year. There is a 7% administration fee for out of region districts.

4. Upon the recommendation of the Superintendent of Schools, the Board does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapters 53, P.L. 1997 for the 2017-18 school year. The services to be provided include, but are not limited to, the Coordinated Transportation, out of district special education, vocational and summer programs.

5. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Starlight Home Care Agency, Inc. dba Star Pediatric Home Care Agency for in school nursing services for student #22308 at a rate of $44.00 per hour for LPN services or at a rate of $54 per hour for RN services for the 2017-2018 school year.

Moved Mr. Offreda Seconded Mr. Cox
Mr. Acanfora _x__ Mr. Ficetola__x__ Mrs. Hamilton __x__ Mrs. Nunziato __x__
Mr. Offreda __x__ Mr. Riveros _---__ Mr. Young __x__ Mr. Cox __x___
Mrs. Lahullier _x___

UNFINISHED BUSINESS None

NEW BUSINESS

Mr. Young mentioned that there will be a Bergen County Meeting on May 31, 2017 the speaker will be the new congressmen, Scott Gordan. He will be speaking on a Federal level on Education. The meeting will be held at the Holiday Inn, Hasbrouck Heights.

HEARING OF CITIZENS:
Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION *(if needed)*

WHEREAS, **the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and**

WHEREAS, **there now exists a need for this board to meet in an executive session; now, therefore, be it**

RESOLVED, **that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further**

RESOLVED, **that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.**

Motion to recess at 7:40 pm

Moved Mr. Young Seconded Mr. Cox
Mr. Acanfora _x__ Mr. Ficetola__x__ Mrs. Hamilton __x__ Mrs. Nunziato __x__
Mr. Offreda __x__ Mr. Riveros _---__ Mr. Young __x__ Mr. Cox __x___
Mrs. Lahullier _x___

Motion to reconvene at 7:50 pm

Moved Mr. Young Seconded Mr. Offreda
Mr. Acanfora _x__ Mr. Ficetola__x__ Mrs. Hamilton __x__ Mrs. Nunziato __x__
Mr. Offreda __x__ Mr. Riveros _---__ Mr. Young __x__ Mr. Cox __x___
Mrs. Lahullier _x___

ADJOURNMENT:

Motion to adjourn meeting at 7:50 pm

Moved Mr. Young Seconded Mr. Cox
Mr. Acanfora _x__ Mr. Ficetola__x__ Mrs. Hamilton __x__ Mrs. Nunziato __x__
Mr. Offreda __x__ Mr. Riveros _---__ Mr. Young __x__ Mr. Cox __x___
Mrs. Lahullier _x___

Respectfully Submitted,

Bert Arifaj
School Business Administrator /Board Secretary