

**AGENDA**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**OPENING** - Meeting called to order by President

**ROLL CALL**

Mr. Acanfora \_\_\_\_ Mr. Cox \_\_\_\_ Mrs. Hamilton \_\_\_\_ Mr. Lopez \_\_\_\_  
Mr. Offreda \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Young \_\_\_\_ Mrs. Lahullier \_\_\_\_

Superintendent Kollinok \_\_\_\_ Mr. Arifaj \_\_\_\_ Mrs. Henke \_\_\_\_

**FLAG SALUTE**

**OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite

**PRESENTATIONS:**

Stephen Kollinok and Ken Foy:  
New Jersey Department of Education  
School Self-Assessment for Determining Grades  
Under the Anti-Bullying Bill of Rights Act

Allison Evans: Overview of New Science Curriculum

Joe Scirocco LJ's Food Service

**APPROVAL OF MINUTES:**

June 23, 2016  
June 23, 2016

Work Session Meeting  
Executive Session

Moved

Seconded

Mr. Acanfora \_\_\_\_ Mr. Cox \_\_\_\_ Mrs. Hamilton \_\_\_\_ Mr. Lopez \_\_\_\_  
Mr. Offreda \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Young \_\_\_\_ Mrs. Lahullier \_\_\_\_

**REPORT OF SUPERINTENDENT**

**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**REPORT OF COMMITTEES**

**INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Young)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Therese Kearns as LDTC/Pre-K, effective September 1, 2016, on MA+30 Step K, at \$88,567.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Mark Dolaghan for the 2016-2017 school year as Grade 5 Maternity Leave Replacement (non-tenure track) BA, Step C, at \$51,202.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Jenna Victory as maternity leave replacement long term substitute teacher, (non-tenure track), for Grade 7 Language Arts, from September 1, 2016, through January 27, 2017, at a cost of \$125.00 per diem.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Kaitlyn Gallagher as maternity leave replacement long term substitute teacher (non-tenure track), for Grade 5, from September 1, 2016, through December 23, 2016, at a cost of \$125.00 per diem.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the adoption and implementation of new Science Curriculum for grades 6 through 8 as aligned to the New Jersey Student Learning Standards.
6. Upon the recommendation of the Superintendent of Schools, the Board approves Bert Arifaj as the District's Attendance Officer for the 2016-2017 school year.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Diana Silva as Affirmative Action Officer for the 2016-2017 school year.

8. Upon the recommendation of the Superintendent of Schools, the Board approves the following individuals for placement on the 2016-2017 school year substitute lists (see attached).
9. Upon the recommendation of the Superintendent of Schools, the Board approves the following hourly rate guide for the Bus or Lunchroom/Playground Aides for 2.5 hours per day for the 2016-2017 school year;

Step 1	\$11.94
2	\$12.57
3	\$13.41
4	\$14.31
5	\$15.27
5a	\$17.77

10. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following Lunchroom/Playground Aides for the school and rate designated for the 2016-2017 school year;

<u>Name</u>	<u>Hourly Rate</u>	<u>Step</u>
Diane Amaya	\$13.41	3
Beverly Faist	\$14.31	4
Diane Gragnano	\$14.31	4
Marie Hasch	\$17.77	5a
Frank Havel	\$15.27	5
Barbara Kronyak	\$12.57	2
Linda Szablicki	\$12.57	2

11. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Betty Jo Wilkinson as Bus Aide, Step 2 \$12.57 per hour for the 2016-2017 school year;
12. Upon the recommendation of the Superintendent of Schools, the Board approves Brittany Acevedo as substitute teacher for the 2016-2017 school year, pending completion of all paperwork.
13. Upon the recommendation of the Superintendent of Schools, the Board approves Keri Izzo as substitute teacher for the 2016-2017 school year, pending completion of all paperwork.
14. Upon the recommendation of the Superintendent of Schools, the Board approves Michele Romano as substitute teacher aide for the 2016-2017 school year, pending completion of all paperwork.

**Moved**

**Seconded**

**Mr. Acanfora** \_\_\_\_ **Mr. Cox** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mr. Lopez** \_\_\_\_

**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_

**LEGISLATIVE/POLICY COMMITTEE: (Mr. Offreda)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the 2016-2017 Mentoring Plan and 2016-17 Mentoring Plan Statement of Assurance (SOA).
2. Upon the recommendation of the Superintendent of Schools, the Board approves the 2016-2017 Professional Development Plan and 2016-17 Professional Development Plan Statement of Assurance (SOA).
3. Upon the recommendation of the Superintendent of Schools, the Board approves on first reading the following Policies and Regulations:

Policy-Revised	#P1220	Employment of Chief School Administrator (M)
Policy-Revised	#P1310	Employment of School Business Administrator/Board Secretary
Policy-Revised	#P2414	Programs and Services for Students in High Poverty and in High Need School Districts (M)
Policy-Revised	#P3111	Creating Positions
Policy-Revised	#P3124	Employment Contract
Policy-Revised	#P3125	Employment of Teaching Staff Members (M)
Policy-Revised	#P3125.2	Employment of Substitute Teachers
Policy-Revised	#P3126	District Mentoring Program
Regulation-Revised	#R3126	District Mentoring Program
Policy-Revised	#P3141	Resignation
Policy-Revised	#P3144	Certification of Tenure Charges
Regulation-Revised	#R3144	Certification of Tenure Charges
Policy-Revised	#P3159	Teaching Staff Member/School District Reporting Responsibilities
Policy-Revised	#P3231	Outside Employment as Athletic Coach

Policy-Revised	#P3240	Professional Development for Teachers and School Leaders (M)
Regulation-Revised	#R3240	Professional Development for Teachers and School Leaders
Policy-Abolished	#P3240	In-Service Training (M)
Regulation-Abolished	#R3144	In-Service Training (M)
Policy-Revised	#P4159	Support Staff Member/School District Reporting Responsibilities
Policy-Revised	#P5305	Health Services Personnel
Regulation-Revised	#5330	Administration of Medicine (M)
Policy-Revised	#P5350	Student Suicide Prevention
Regulation-Revised	#R5330	Student Suicide
Policy-Revised	#P9541	Student Teachers/Interns
Policy-Revised	#P1140	Affirmative Action Program (M)
Policy-Revised	#P1523	Comprehensive Equity Plan (M)
Policy-Revised	#P1530	Equal Employment Opportunities (M)
Regulation-Revised	#R1530	Equal Employment Opportunity Complaint Procedure (M)
Policy-Revised	#P1550	Affirmative Action Program for Employment and Contract Practices (M)
Policy-Revised	#P2200	Curriculum Content (M)
Regulation-Revised	#R2200	Curriculum Content (M)
Policy-Revised	#P2260	Affirmative Action Program for School and Classroom Practices (M)
Policy-Revised	#P2411	Guidance Counseling (M)
Regulation-Revised	#R2411	Guidance Counseling (M)
Policy-Revised	#P2423	Bilingual and ESL Education (M)
Regulation-Revised	#P2423	Bilingual and ESL Education (M)
Policy-Revised	#P2610	Educational Program Evaluation (M)

Policy-Revised	#P2622	Student Assessment (M)
Policy-Revised	#P5750	Equal Educational Opportunity (M)
Policy-Revised	#P5755	Equity in Educational Programs and Services (M)
Policy-Revised	#P5339	Screening for Dyslexia (M)
Policy-New	#P7481	Unmanned Aircraft Systems (UAS also known as Drones)
Policy-Revised	#P8441	Care of Injured and Ill Persons (M)
Regulation-Revised	#P8441	Care of Injured and Ill Persons (M)
Policy-New	#P8454	Management of Pediculosis
Policy-Revised	#P8630	Bus Driver/Bus Aide Responsibility (M)
Regulation-Revised	#R8630	Emergency School Bus Procedures (M)

**Moved**

**Seconded**

**Mr. Acanfora** \_\_\_\_ **Mr. Cox** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mr. Lopez** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_

**BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Cox)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt Police Department for the use of Gym B/Cafeteria, for Carlstadt Junior Police Academy, Monday, August 22 through Friday, August 26, from 9:00 a.m. to 2:30 p.m.

**Moved**

**Seconded**

**Mr. Acanfora** \_\_\_\_ **Mr. Cox** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mr. Lopez** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_

**FINANCE COMMITTEE: (Mrs. Hamilton)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending June 2016 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of June 2016 no major account or fund has been

over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending June 2016 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending June 2016 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2014/2015 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for June and July 2016 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the Annual Contract for Hospital Instruction between the Carlstadt School District and the Bergen County Special Services School District for the 2016-2017 school year at a rate of \$65.00 per hour, on an as-needed basis.
6. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with Bergen County Special Services School District for the 2016-17 school year for T.O.D. services for a max of thirteen hours not to exceed \$2,145 for student #17015.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Bergen County Special Services and the Carlstadt Public School for SAP services for the 2016-17 school year in the amount of \$550 for student ID#22618.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Region V for the extended school year Home Programming in the amount of \$1943.12 for student #17002.
9. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with Bergen County Special Services School District for the 2016-17 school year for T.O.D. services for a max of eighty hours not to exceed \$13,200 for student #22716.

**Moved**

**Seconded**

**Mr. Acanfora \_\_\_\_ Mr. Cox \_\_\_\_ Mrs. Hamilton \_\_\_\_ Mr. Lopez \_\_\_\_**

**Mr. Offreda \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Young \_\_\_\_ Mrs. Lahullier \_\_\_\_**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**HEARING OF CITIZENS:**

**Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy.**

**Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**ANY ACTION ARISING FROM HEARING OF CITIZENS**

**RECESS INTO EXECUTIVE SESSION (if needed)**

**WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and**  
**WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it**  
**RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further**  
**RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.**

Motion to recess.

**Moved** \_\_\_\_\_ **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Cox** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mr. Lopez** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_

Motion to reconvene.

**Moved** \_\_\_\_\_ **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Cox** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mr. Lopez** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_

**ADJOURNMENT:**

Motion to adjourn meeting.

**Moved** \_\_\_\_\_ **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Cox** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mr. Lopez** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_