

**MINUTES**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**OPENING** - Meeting called to order by President at 1:00 pm

**ROLL CALL**

Mr. Cherichello  Mr. Christiano  Mr. Cox  Mr. Ficetola   
Mr. Figueroa  Mrs. McNeill  Mrs. Nunziato  Mr. Shah   
Mr. Offreda

Superintendent Kollinok   
Assistant Superintendent Ms. Allison Evans   
Interim Business Administrator Mr. DiGeronimo Absent  
Administrative Assistant Mrs. Henke

**FLAG SALUTE**

**OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite

**PRESENTATIONS:** None

**APPROVAL OF MINUTES:** July 13, 2020 Regular Meeting

Moved Mr. Ficetola Seconded Mr. Cox  
Mr. Cherichello  Mr. Christiano  Mr. Cox  Mr. Ficetola   
Mr. Figueroa  Mrs. McNeill  Mrs. Nunziato  Mr. Shah   
Mr. Offreda

## **REPORT OF SUPERINTENDENT**

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN OUR VIRTUAL ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. As of today, we have 21 students enrolled for next year's Pre-Kindergarten program. These numbers are not inclusive of the pre-school disabled students. There are 50 students registered for Kindergarten next year. Both grade level numbers are expected to rise especially over the summer. I will discuss with the Board the projected number of sections of Pre-K needed at a date in the future.
2. Pre-Kindergarten and Kindergarten registrations continue to be available and are explained in detail on the homepage on the website. We are continuing to examine our pre-k numbers and the effect that the pandemic has had upon enrollment. I am sure that running of the program will depend upon where we are with school opening in September. We will also be charging families on a monthly basis instead of asking them to pay for half the year in advance. This is a better option for all who plan on sending their children to school in September since a few parents had contacted me late this spring to request refunds. This would certainly occur again this year. I will continue to keep the Board updated as I receive information that will assist us with making a determination.
3. We continue to look into the possibility of holding a virtual Pre- Kindergarten orientation and Kindergarten orientation in August. This would certainly be beneficial to those parents who are interested in having their children attend school or continue in our district next year.
4. Speak about Covid-19.
5. There are 534 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near
6. Our next Board of Education meeting is scheduled for September 1, 2020. However, there will probably be the need for additional meetings as the summer progresses.
7. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting. All of the proper steps, meetings and notifications took place.

Remedial interventions and appropriate disciplinary actions were taken dependent upon the findings of the investigation.

MR. OFFREDA, SO ENDS MY REPORT.

## **REPORT OF ASSISTANT SUPERINTENDENT**

Good afternoon,

In the last several weeks, we have been working to develop our district's reopening plan for September 2020. As I stated in the last meeting, we held several committee meetings targeting specific areas of the plan. Members of these committees included the Administration team, CEA president, teachers, school counselors, school nurse, para-professionals, Carlstadt Municipality Officials, parents, Board of Education members, and community members. These individuals in these groups are a testament to the quality and commitment of our school community. We are incredibly grateful for their hard work and dedication to helping us create a comprehensive reopening plan.

The most important information outlined in the guidance from the NJDOE regarding the reopening of schools in the fall are as follows:

- Districts need to be mindful of the number of students in any one space.
- All students will be required to wear a PPE face covering when social distancing is not possible.
- Districts must provide an all virtual learning environment for students whose parents do not select to attend the hybrid education program.
- We must be flexible and prepared to change course at any time.

We submitted our plan to the Bergen County Office of Education on Friday and released our plan to the parents and school community yesterday. In addition, families received a virtual learning guide, cohort assignments and class lists. We encourage you to read these documents carefully so your child is prepared for school opening in September 2020. In the next week, families will receive a survey to select the student's educational plan for September being either a Hybrid learning environment or an all virtual classroom. However, students may be afforded the opportunity to switch their educational program, pending administrative review.

Yesterday, the NJDOE released a checklist for the re-opening of school. Our plan aligns with the components on the checklist. We are still awaiting guidance from the NJDOE and NJDOH regarding some of the requirements however, once we have additional information, we will share with the Carlstadt community.

The district's full plan should address many of the questions or concerns you may have had for this upcoming school year. We thank the staff, students, board of education members, families and community for your support during this difficult time. We have worked hard to provide the safest and most effective learning environment for your child given the circumstances.

## **REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

The Interim Business Administrator was absent from the meeting.

The month of July is always busy in a business office, insuring the year gets off on the right foot and in this most bizarre of all years, the same is true.

We've been trying to keep ahead of the inevitable surprise having to do with providing a safe education for our students by tracking all of the expenses necessary to open schools in September. As the State and Governor Murphy follow the science and try to give us guidance on school opening we've been staying on top of what we think we have to do to keep everyone safe. As of now, we've spent in excess of \$100k in preparation of the school opening. The Cares Act Grant will offset most of that, but we're working to once again, keep the school open and everyone safe.

Of note with the resolutions for action today is one that provides our course of action to take due to the reduction in State Aid for this year. The shortage of \$45,816 in revenue will be handled by reducing appropriations by the same amount.

Also of note are the preliminary change orders #'s 1,2 & 3. These orders have to do with security window film, corian counter top and security plexiglass retrofit. The three change orders total \$26,670 and are within the allotted contractual contingency of \$50k, hence this does not increase the size of the original contract with Cypreco.

## **HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

## **REPORT OF COMMITTEES**

### **INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Offreda)**

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Maura Barrett at the workshop "ReTURN to School" sponsored by Triad Restorative Justice on July 13, 2020 with a registration fee of \$175.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the adoption and implementation of the following Curricula for grades Kindergarten-8<sup>th</sup> as aligned to the New Jersey Students Learning Standards (NJSLS):
  - English Language Arts
  - Mathematics
  - Social Studies
  - Science
  - Visual and Performing Arts

World Language  
Comprehensive Health and Physical Education  
Media/Library  
Educational Technology  
English as a Second Language

3. Upon the recommendation of the Superintendent of Schools, the Board approves Desmond McGoldrick as Long Term ESL Substitute Teacher, effective September 3, 2020 through November 22, 2020, at a rate of \$125 per day.
4. Upon the recommendation of the Superintendent of Schools, the Board approves Megan Garay as a substitute teacher for the 2020-2021 school year, pending completion of all paperwork.

**ADDENDUM**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the amendment to **previous motion # 1 approved at the May 4, 2020** board meeting for the 2020-2021 school year calendar. The student's first day of attendance will be changed from September 2, 2020 to September 8, 2020.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the medical leave of absence commencing on September 1, 2020, with a return date of November 2, 2020 for employee #0135.

**Moved Mr. Cox**

**Seconded Mr. Ficetola**

**Mr. Cherichello**  **Mr. Christiano**  **Mr. Cox**  **Mr. Ficetola**   
**Mr. Figueroa**  **Mrs. McNeill**  **Mrs. Nunziato**  **Mr. Shah**   
**Mr. Offreda**

**LEGISLATIVE/POLICY COMMITTEE: (Mrs. Nunziato)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves on second reading the following Policy (Alert 220):

Policy-New (M)	#P 1649	Federal Families First Coronavirus (COVID-19) Response Act
Policy-Revised	#P 2270	Religion in Schools
Policy-Revised (M)	#P2431.3	Heat Participation Policy for Student-Athlete Safety
Policy-Revised (M)	#P 2622	Student Assessment
Policy-Revised (M)	#P 5111	Eligibility of Resident/Nonresident Students
Regulation-Revised (M)	#R 5111	Eligibility of Resident/Nonresident Students
Policy-Revised (M)	#P5200	Attendance
Regulation-Revised (M)	#R5200	Attendance



6. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with the Ridgefield Board of Education for Occupational Therapy for the 2020-2021 school year in the amount not exceed \$3,780 for student #22619.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the shared services agreement with Region V including but not limited to evaluations at the rate of \$320-\$350 per evaluation, hourly student therapies and other student support services at the rate of \$70 per hour, audio logical services at the rate of \$135 per hour, home instructors at the rate of \$50 per hour, assistive technology evaluation at a rate of \$1,000, non-public school services and other services as requested to be provided by Region V consultants on as needed basis for the 2019-2020 school year. There is a 7% administration fee for out of region districts.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Region V for Audio logical Consult for 2020-2021 school year, not to exceed \$675 for student #22940.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Region V for Teacher of Deaf services with the Carlstadt Public School District at a rate not to exceed \$10,200 for the 2020-2021 school year for student #22940.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the service agreement with Supreme Consultants and the Carlstadt Public School for the 2020-2021 school year to perform interpreting and translation services at a rate not to exceed \$1,200.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the payment to the Phoenix Center for the 2020-2021 extended school year from 7/6/20 – 7/13/20 in the amount of \$2,275.74 for student #20003.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the payment to the Phoenix Center for the 2020-2021 extended school year from 7/6/20 – 7/13/20 for extraordinary services in the amount of \$1,026 for student #20003.
13. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Hillmar LLC and Carlstadt Public School for the 2020-2021 School Year for Bilingual/Spanish/Psychological per evaluation at a rate of \$525. Bilingual/Other languages per evaluation at a rate of \$700. Monolingual/English/Psychological per evaluation at a rate of \$425. Hearing Impaired per evaluation at a rate of \$525. Occupational Therapy per evaluation at a rate of \$90. Counseling Services per treatment at a rate of \$75/group. \$85/individual. Oral Interpreter/Spanishj IEP meetings at a rate of \$125/per hour. Other Specialty language at a rate of \$125/per hour. Applied Behavior Services (see agreement).

14. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Hillmar LLC and Carlstadt Public School to perform Bilingual/Mono-Lingual/Translation evaluations for the 2020-2021 school year not to exceed \$10,000.
15. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar LLC for monolingual speech evaluation for 2020-2021 school year, not to exceed \$425 for student #23224.
16. Upon the recommendation of the Superintendent of Schools, the Board approves the authorizing of Dr. Fridman to perform Psychiatric evaluations for the school year 2020-2021 at a rate not to exceed \$625 for student #22951.
17. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar LLC for translation at eligibility meeting for 2020-2021 school year, not to exceed \$100 for student #22951.
18. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar LLC for psychological evaluation for 2020-2021 school year, not to exceed \$425 for student #22951.
19. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar LLC for speech & psychological evaluation for the 2020-2021 school year, not to exceed \$850 for student #22943.
20. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar LLC for speech & psychological evaluation for the 2020-2021 school year, not to exceed \$850 for student #22917.
21. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar LLC for speech & psychological evaluation for the 2020-2021 school year, not to exceed \$850 for student #22905.
22. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar LLC for speech & psychological evaluation for the 2020-2021 school year, not to exceed \$850 for student #23160.
23. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar LLC for occupational therapy evaluation for the 2020-2021 school year, not to exceed \$525 for student #23160.
24. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar LLC for translator for meeting for the 2020-2021 school year, not to exceed \$100 for student #22950.



25. Upon the recommendation of the Superintendent of Schools, the Board authorizes the acceptance of the proposal from E.I Associates to design a base for the bell not to exceed \$3,200. This work will be under their current Architect of record agreement.
26. Upon the recommendation of the Superintendent of Schools, the Board concurs with the purchase of 70 Hewlett CBx360 Chromebooks from B&H Photo. Order not to exceed \$24,562.30. School contract #R160901. This order was procured through quotations.
27. Upon the recommendation of the Superintendent of Schools, the Board concurs with the the purchase of the District's annual pre-order software and maintenance from Pay Schools for the 2020-20221 school year in the amount not to exceed \$2,323. This is a food service enterprise fund transaction.
28. **Whereas**, the Carlstadt School District was notified of a reduction in state aid for the 2020-2021 school year and is required to adopt a plan to address this reduction,  
**Whereas**, the District shall recognize the revised state aid as the 2020-21 budgetary basis state aid revenue and receivable,  
**Whereas**, the District has elected to address this reduction by reducing appropriations from the level contained in the original budget certified for taxes,  
**Whereas**, the reduction in state aid amount is \$45,816 and shall be realized by a reduction in revenue line 10-3132-000 and expenditure line 11-190-100-610-04 by the same amount,  
**Whereas**, this reduction in appropriations shall be effected by account transfers made in accordance with N.J.A.C. 6A:23A-13.3 and be considered as the District's budget adjustment plan,  
**Now, therefore, be it resolved** the Board of Education shall authorize these transfers and adopt this budget adjustment plan as required by the Department of Education.
29. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending July 2020 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2020/2021 budget.
30. Upon the recommendation of the Superintendent of Schools, the Board approves the PCO #1 for \$5,924 to Cypreco Industries, Inc. for installation of Armoured One 23 mil security window film and three (3) window units for the Security Vestibule project. The cost of this is within the contract allowance and shall not increase the contract amount.
31. Upon the recommendation of the Superintendent of Schools, the Board approves the PCO #2 for \$4,356 to Cypreco Industries, Inc. for material, fabrication and labor for extra Corian counter for the Security Vestibule project. The cost of this is within the contract allowance and shall not increase the contract amount.
32. Upon the recommendation of the Superintendent of Schools, the Board approves the PCO#3 for \$16,390 to Cypreco Industries, Inc. for labor and equipment for the erection

