

AGENDA

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President

ROLL CALL

Mr. Christiano _____ Mr. Ficetola _____ Mr. Figueroa _____ Mrs. McNeill _____
Mrs. Nunziato _____ Mr. Offreda _____ Mr. Riveros _____ Mr. Shah _____
Mr. Cox _____

Superintendent Mr. Kollinok _____ Mrs. Slamb _____ Mrs. Henke _____

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: Matt Lee NJSBA New Superintendent Evaluation

APPROVAL OF MINUTES: February 12, 2019 Regular Meeting

Moved _____ Seconded _____
Mr. Christiano _____ Mr. Ficetola _____ Mr. Figueroa _____ Mrs. McNeill _____
Mrs. Nunziato _____ Mr. Offreda _____ Mr. Riveros _____ Mr. Shah _____
Mr. Cox _____

REPORT OF SUPERINTENDENT

**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY
HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board approves, with regret, the resignation of Dona McNaughton, Third Grade teacher, effective June 30, 2019.
2. Upon the recommendation of the Superintendent of Schools, the Board recognizes and commends Susan , School Social Worker, on her selection as recipient of the Bergen County Teacher/Educational Services Professionals Program for the 2018-19 school year. The Superintendent certifies that Susan Kiely meets the established criteria/guidelines for the award.
3. Upon the recommendation of the Superintendent of Schools, the Board approves a leave of absence for Maternity/Disability in accordance with the Family and Medical Leave Act (FMLA) to Jill Bollinger, with an anticipated start date of Monday, June 10, 2019 using twelve (12) accumulated sick days through the end of June, 2019. The Superintendent also recommends the Board approve a leave of absence in accordance with the New Jersey Family Leave Act (NJFLA) from September 3, 2019 through November 27, 2019, with an anticipated return date of December 2, 2019.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the following chaperones for the Outdoor Education Trip on Thursday, May 16, 2019 and Friday, May 17, 2019 at the contractual rate of \$266 per night for a total cost of \$3,724.

Mary Anderson
Rachel Bello
James Garde
Mariann Kronyak
Joseph McNerney
Ruth Polifronio
Michael Signorella

5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Megan Slamb at the NJASBO Annual Conference in Atlantic City, NJ, Tuesday, June 4, 2019 through Thursday, June 6, 2019, with a registration fee of \$275 and approval for two nights at The Borgata at a room cost of \$268, plus \$52.34 in fees, for a total of \$595.34 plus travel and meals.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Kelly Helfrich at the “Nonviolent Crisis Intervention Instructor Certification Program” sponsored by CPI, on Tuesday, March 26, 2019 through Friday, March 29, 2019 with a registration fee of \$3,249.
7. Upon the recommendation of the Superintendent of Schools, the Board concurs with Shua Life Skills to provide a Professional Development Seminar on Tuesday, March 19, 2019, with a fee of \$1,000.
8. Upon the recommendation of the Superintendent of Schools, the Board approves Shua Life Skills to provide three “Yogarate” (Health and Wellness, Yoga and Social, Emotional Learning) assembly programs on Friday, June 14, 2019 with a fee of \$500 per assembly for a total of \$1,500.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Yosstina Gadalla and Janet Markowski at the “Wilson Reading System Introductory Course” workshop of Tuesday, May 7, 2019 through Thursday, May 9, 2019 with an event fee of \$600 per person, for a total of \$1,200, using Title III Funds, plus the cost of substitutes.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jaclynne Nimon and Lois Teller at the “Wilson Reading System Introductory Course” workshop of Tuesday, May 7, 2019 through Thursday, May 9, 2019 with an event fee of \$600 per person, for a total of \$1,200, using Title III Carry Over Funds, plus the cost of substitutes.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Allison Gorelick at the “New Jersey Speech and Hearing Association Convention” sponsored by New Jersey Speech and Hearing Association on Thursday, May 2, 2019 with a registration fee of \$150.
12. Upon the recommendation of the Superintendent of Schools, the Board concurs with the approval of four full day workshops for the remainder of the 2018-19 school year, “Math Coaching to Support Diverse Learners,” sponsored by Jessica Shackil of Shackil Soutions, LLC, at Carlstadt Public School, with a cost of \$1,200 per session, total cost of \$4800 plus the cost of substitutes when necessary.

3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending January 2019 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2018/2019 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for February and March 2019 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board concurs with the Service Agreement with South Bergen Jointure Commission and the Carlstadt Public School to provide physical therapy services for the 2018-19 school year for a max of 20 sessions not to exceed \$1,500 for student #22949.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with the South Bergen Jointure Commission for the 2018-2019 school year in the amount of \$31,004 prorated for student #23038.
7. **A RESOLUTION** appointing the Board of Trustees Fund Commissioner to the Bergen Municipal Employee Benefits Fund (BMED)

WHEREAS, the Carlstadt Board of Education is a member of the Bergen Municipal Employee Benefit Fund (hereinafter the BMED); and

WHEREAS, in accordance with the By-Laws and more specifically, the requirements of membership in the BMED, the Board of Trustees must appoint a Fund Commissioner to represent the Board of Trustees in all pertinent BMED affairs.

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of the Carlstadt Board of Education, county of Bergen, State of New Jersey that

Megan Slamb, Business Administrator/Board Secretary

Is hereby appointed to serve as the Board of Trustees Fund Commissioner, to the Bergen Municipal Employee Benefits Fund, effective upon adoption of the Resolution, and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to the Fund through the Board of Trustees Risk Management Consultant.

8. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Bergen County Special Services and Carlstadt Public School for the 2018-19 School year pro-rated in the amount not to exceed \$33,700 for student ID#22522.

- 9. Upon recommendation of the Superintendent of Schools, the Board approves to gratefully accept the \$100 donation from **Nancy Bednarz** into revenue account #20-1920 and appropriate the funds to Private Donations Expense account #20-000100-610-02.
- 10. Upon the recommendation of the Superintendent of Schools, the Board approves the annual service agreement with Lerch, Vinci & Higgins, LLP for the audit services at a cost of \$26,600 for the 2018-2019 school year.

11. Adoption of Tentative Budget 2019-2020

Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the 2019-2020 Preliminary Budget as follows:

General Fund	\$ 11,980,313
Special Revenue Fund	\$ 233,323
Debt Service	<u>\$ 1,550,788</u>
Total	\$ 13,764,424

The amount to be raised by taxation is:

General Fund	\$ 11,008,426
Debt Service	<u>\$ 1,550,788</u>
Total	\$ 12,559,214

BE IT FURTHER RESOLVED; that the Carlstadt Board of Education authorizes the submission of the 2019-2020 Preliminary Budget and all required supporting documentation to the County Superintendent in accordance with the statutory deadline for review and approval.

BE IT FURTHER RESOLVED; that the Carlstadt Board of Education requests the approval of a capital reserve withdrawal for the 2019-2020 School Year in the amount of \$40,500. The district intends to use these funds as follows: Telecommunications – Phone system replacement \$40,500.

BE IT FURTHER RESOLVED; that the public hearing be held in the Carlstadt Public School Cafeteria, 550 Washington Street Carlstadt, New Jersey on May 6, 2019 at 6:00pm.

- 12. Upon recommendation of the Superintendent of Schools, the Board authorizes the business administrator to execute an agreement with Phoenix Advisors, LLC for ongoing disclosure agent services in connection with our bond issuances for the 2019-2020 school year for an annual fee of \$1,000.
- 13. Upon the recommendation of the Superintendent of Schools, the Board approves the Shared Services Agreement with the Bergen County Technical Schools for a site technician and technology support services for 2019-2020 school year at an annual cost of \$90,350.

Moved

Seconded

Mr. Christiano _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____ **Mrs. McNeill** _____

Mrs. Nunziato _____ **Mr. Offreda** _____ **Mr. Riveros** _____ **Mr. Shah** _____

Mr. Cox _____

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (*if needed*)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further

RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

Moved _____ **Seconded**
Mr. Christiano _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____ **Mrs. McNeill** _____
Mrs. Nunziato _____ **Mr. Offreda** _____ **Mr. Riveros** _____ **Mr. Shah** _____
Mr. Cox _____

Motion to reconvene.

Moved _____ **Seconded**
Mr. Christiano _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____ **Mrs. McNeill** _____
Mrs. Nunziato _____ **Mr. Offreda** _____ **Mr. Riveros** _____ **Mr. Shah** _____
Mr. Cox _____

ADJOURNMENT:

Motion to adjourn meeting.

Moved

Seconded

Mr. Christiano _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____ **Mrs. McNeill** _____

Mrs. Nunziato _____ **Mr. Offreda** _____ **Mr. Riveros** _____ **Mr. Shah** _____

Mr. Cox _____