



**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**REPORT OF COMMITTEES**

**INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mrs. Lahullier)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the employment contracts effective July 1, 2018 through June 30, 2019, as follows:

a. Kenneth Foy	Principal	\$136,000
b. Allison Evans	Director of Curriculum & Instr.	\$118,800
c. Diana Silva	Director of Special Services	\$119,000
d. Janet Olsson	Technology Coordinator	\$106,090
e. Michael Deleasa	Supervisor of Buildings & Grounds	\$ 76,552
f. Denise Henke	Admin. Asst. to the Business Admin.	\$ 70,015
g. Arlene Zierold	Accounts Payable Clerk	\$ 35,634

2. Upon the recommendation of the Superintendent of Schools, the Board approves the following teacher transfer for the 2018-2019 school year;

Mrs. Mariann Kronyak to Middle School Mathematics

3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the approval of two and one half additional “Balanced Literacy” coaching sessions sponsored by Educational Leadership Learning Workshops, presented by Laura Wood, at Carlstadt Public School, at a cost of \$1,300.00 per session, using Title IIA funds with a total cost of \$3,250.00.
4. Upon the recommendation of the Superintendent of Schools, the Board approves one additional “Balanced Literacy” coaching session on June 25, 2018, sponsored by Educational Leadership Learning Workshops, presented by Laura Wood, at Carlstadt Public School, at a cost of \$1,300.00 per session, using Title IIA funds.
5. Upon the recommendation of the Superintendent of Schools, the Board approves one session of “Math Coaching to Support Diverse Learners” workshop sponsored by Jessica Shackil of Shackil Solutions, LLC, at Carlstadt Public School, at a cost of \$1,200.00 plus the cost of substitutes as necessary.

6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Maura Barrett at the workshop “Social and Emotional Learning” workshop on Sunday, July 15, 2018, at the Krame Center of Ramapo College, with a registration fee of \$149.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Juliana Squeo as a substitute teacher for the 2018-2019 school year, pending completion of all paperwork.
8. Upon the recommendation of the Superintendent of Schools, the Board approves Maria Caputi as a substitute teacher aide for the 2018-2019 school year, pending completion of all paperwork.

**Moved**

**Seconded**

**Mr. Christiano** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_  
**Mrs. McNeill** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Offreda** \_\_\_\_  
**Mr. Cox** \_\_\_\_

**LEGISLATIVE/POLICY COMMITTEE: (Mr. Riveros)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the 2018-2019 Professional Development Plan.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the 2018-2019 Mentoring Plan.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the revised Carlstadt Public School Emergency Operations Plan as written.
4. Upon the recommendation of the Superintendent of Schools, the Board approves on first reading the following Policy: (Alert 215)

Policy-Revised (M)	#P1550	Equal Employment/Anti-Discrimination Practices
Regulation-Revised (M)	#P1550	Equal Employment/Anti-Discrimination Practices
Policy-Revised (M)	#P2431	Athletic Competition
Regulation-Revised (M)	#R2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
Policy-Revised (M)	#P5350	Student Suicide Prevention
Regulation-Revised (M)	#P5350	Student Suicide Prevention
Policy-Revised (M)	#P5533	Student Smoking

Policy-Revised (M)	#P5535	Passive Breath Alcohol Sensor Device
Policy-Revised (M)	#P5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
Regulation-Revised (M)	#P5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
Policy-Revised (M)	#P8462	Reporting Potentially Missing or Abused Children

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
**Mr. Christiano** \_\_\_\_\_ **Mr. Ficetola** \_\_\_\_\_ **Mrs. Hamilton** \_\_\_\_\_ **Mrs. Lahullier** \_\_\_\_\_  
**Mrs. McNeill** \_\_\_\_\_ **Mrs. Nunziato** \_\_\_\_\_ **Mr. Riveros** \_\_\_\_\_ **Mr. Offreda** \_\_\_\_\_  
**Mr. Cox** \_\_\_\_\_

**BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Riveros )**

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt PTA for the use of Gym B, for Talent Show rehearsal, Tuesday, June 12, 2018, from 4:00 p.m. to 8:00 p.m.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt Boy Scouts for the use of Gym A, Tuesday evenings from 7:00 p.m. to 9:00 p.m. beginning September 4, 2018 through June 23, 2019.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the lease agreement between the Carlstadt Borough and Carlstadt Public School for the utilization of and access to Lindbergh Field for the term July 1, 2018 – June 30, 2023.

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
**Mr. Christiano** \_\_\_\_\_ **Mr. Ficetola** \_\_\_\_\_ **Mrs. Hamilton** \_\_\_\_\_ **Mrs. Lahullier** \_\_\_\_\_  
**Mrs. McNeill** \_\_\_\_\_ **Mrs. Nunziato** \_\_\_\_\_ **Mr. Riveros** \_\_\_\_\_ **Mr. Offreda** \_\_\_\_\_  
**Mr. Cox** \_\_\_\_\_

**FINANCE COMMITTEE: (Mrs. Hamilton)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending May 2018 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of May 2018 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending May 2018 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending May 2018 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2017/2018 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for June 2018 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of the Accident and Health policy for the 2018-19 school year through Professional Insurance Associates.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the group registration for the 2018 New Jersey School Boards Conference from October 22 to October 25, 2018.

Conference: \$1500.00

7. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with On Course Systems for teacher evaluation and SGO services in the amount of \$5292.65 for the 2018-19 school year.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Frontline Technology for software licenses agreement IEP Direct Subscription not to exceed \$7100 for 2018-19 school year.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with CDI Computer Dealers, Inc. in the amount of \$23,850.00 for the 2018-19 school year.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with E-Plus Technology, Inc. in the amount of \$10,785.00 for the 2018-19 school year.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the resolution to transfer Current Year Surplus, as follows:

**Transfer of Current Year Surplus to Reserve**

**WHEREAS**, NJSA 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the commissioner of education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

**WHEREAS**, the Carlstadt Board of Education wishes to deposit anticipated current year surplus into an Emergency Reserve account at year end, subject to the verification upon completion of the Audit, and

**WHEREAS**, the Carlstadt Board of Education has determined that an amount not to exceed \$250,000 is available for such purpose of transfer, and

**WHEREAS**, the Carlstadt Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, subject to the verification upon completion of the Audit, and

**WHEREAS**, the Carlstadt Board of Education has determined that an amount not to exceed \$1 million is available for such purpose of transfer, and

**WHEREAS**, the Carlstadt Board of Education will not exceed the maximum allowable amount defined by the district's Long Range Facilities Plan to be transferred to the Capital Reserve Account, and

**NOW THEREFORE BE IT RESOLVED**, by the Carlstadt Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

12. Upon the recommendation of the Superintendent, the Board approves Pursuant to PL 2015, Chapter 47 the Carlstadt Board of Education intends to renew, award, or permit to expire the contracts previously award by the Board of Education. These contracts are, and have been in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A: 18. et seq., N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts not listed will be available for review in the business office prior to board action.
13. Upon the recommendation of the Superintendent of Schools, the Board designates Brown & Brown Benefit Advisors as the Broker of Record for the Carlstadt Medical and Prescription Plans for the period July 2018-June 2019.
14. Upon the recommendation of the Superintendent of Schools, the Board accepts the one year renewal with Horizon as the medical and prescription carrier for 2018-2019 school year with a 7% increase in medical rates and a 7% increase in prescription rates.
15. Upon recommendation of the Superintendent of Schools, the Board authorizes the business administrator to sign the annual agreement with Dr. Colaneri to act as school physician in the amount of \$4,000 for the 2018-19 school year.

- 16.** Upon the recommendation of the Superintendent of Schools, the Board approves the payment of the 2017-2018 Merit Bonus Goals for Stephen Kollinok, Superintendent of Schools, as outlined below:

Goal 1: Quantitative	3.33%	\$5,020.00
Goal 2: Quantitative	3.33%	\$5020.00
Goal 3: Quantitative	3.33%	\$5020.00
Goal 4: Qualitative	2.50%	\$3769.00
Goal 5: Qualitative	2.50%	\$3769.00

- 17.** Upon the recommendation of the Superintendent of Schools, the Board approves the 2018-2019 lunch prices. Lunch prices will remain at \$3.10. Reduced meal prices will remain at \$.40. The adult meal price will remain at \$3.75. Upon the recommendation of the Superintendent of Schools, the Board approves the 2018-2019 breakfast prices to remain unchanged at \$1.50. Reduced meal prices will remain at \$.30. The adult meal price will remain at \$ 2.00. Recess milk prices are also to remain unchanged.

**Moved**

**Seconded**

**Mr. Christiano** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_  
**Mrs. McNeill** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Offreda** \_\_\_\_  
**Mr. Cox** \_\_\_\_

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**HEARING OF CITIZENS:**

**Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**ANY ACTION ARISING FROM HEARING OF CITIZENS**

**RECESS INTO EXECUTIVE SESSION (*if needed*)**

**WHEREAS,** the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and

**WHEREAS,** there now exists a need for this board to meet in an executive session; now, therefore, be it  
**RESOLVED,** that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further  
**RESOLVED,** that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

**Moved** **Seconded**  
**Mr. Christiano** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_  
**Mrs. McNeill** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Offreda** \_\_\_\_  
**Mr. Cox** \_\_\_\_

Motion to reconvene.

**Moved** **Seconded**  
**Mr. Christiano** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_  
**Mrs. McNeill** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Offreda** \_\_\_\_  
**Mr. Cox** \_\_\_\_

**ADJOURNMENT:**

Motion to adjourn meeting.

**Moved** **Seconded**  
**Mr. Christiano** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_  
**Mrs. McNeill** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Offreda** \_\_\_\_  
**Mr. Cox** \_\_\_\_