

**MINUTES**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**OPENING** - Meeting called to order by President at 6:00 pm

**ROLL CALL**

Mr. Acanfora Absent Mr. Ficetola x Mrs. Hamilton x Mrs. Nunziato x  
Mr. Offreda Absent Mr. Riveros 6:04 Mr. Young x Mr. Cox x  
Mrs. Lahullier x

Superintendent Kollinok x Mr. Arifaj x Mrs. Henke x

**FLAG SALUTE**

**OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite

**PRESENTATIONS:** None

**APPROVAL OF MINUTES:** March 6, 2017 Work Session Meeting  
March 6, 2017 Executive Session

Moved Mr. Young Seconded Mr. Cox  
Mr. Acanfora --- Mr. Ficetola x Mrs. Hamilton x Mrs. Nunziato x  
Mr. Offreda --- Mr. Riveros --- Mr. Young x Mr. Cox x  
Mrs. Lahullier x

**REPORT OF SUPERINTENDENT**

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. PARCC Testing in grades 5 through 8 starts on Tuesday, March 28, 2017. The classroom settings have been finalized and our technology is ready to go. I know that I have mentioned One of our District Goals this year is to increase the percentage of participation of Carlstadt Public School students in PARCC testing by 5% over 2015-2016. I will keep the Board updated continually as we move closer to the administration of the test.
2. The School Safety Committee has been reviewed the surveys that were completed by parents, staff and students. We then put together an action plan that will afford the district the opportunity of moving forward to attain the goals based on needs that were established after reviewing the surveys. I am going to set up a meeting in the near future comprised of Board members, one or two town council members and staff members to both discuss the survey results and exchange ideas that will hopefully assist with further enhancing security and improving awareness of Harassment, Intimidation and Bullying that may take place in the school or in the community.
3. Our Robotics Club will be participating in a Robotics Competition at Carlstadt Public School on Wednesday afternoon, March 29, 2017. The competition will take place in Gym "B". I will keep the Board informed regarding the time. We are extremely pleased that we have such a large student interest in this technological activity. Much thanks to Mrs. Ydrovo for running the club.
4. The Fire Poster Awards are scheduled for tonight at 7:00 p.m. in Boro Hall.
5. Mr. Foy and I were contacted by Mr. and Mrs. Fonseca last week to let us know that they were again able to schedule the Bergen County Pipes and Drums to visit our school on March 16<sup>th</sup>. They came and walked throughout the school playing for all the students on every floor. Let me tell you, this group is outstanding.
6. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting.

Mrs. Lahullier, so ends my report.

**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.**

1. Tonight you will be approving for submission to the county, the 2017-2018 preliminary budget of \$12,981,120 which includes \$69,691 of health care adjustments. The total school tax levy including debt service, will be increasing 2.44%.

State aid figures have remained flat from last year, and the total federal aid is budgeted at a decrease from last year. The budget maintains all of our current programs and staffing levels.

Changes can be made to the budget submission up until the public hearing date which will be on May 1, 2017.

2. Included on the agenda is a motion to acknowledge a donation. The district appreciates the unsolicited donation from Nancy Bednarz.
3. I have had discussions with our architect, Robert Donahue, and he informed me that the bid has been advertised and that the bid documents are available for the bidders.
4. I have been very busy meeting with the technology coordinator, administration and several security companies to discuss and put a plan in place to enhance the safety of our school district. I will be setting up a Buildings and Grounds Committee in the very near future to discuss the various options that are available to the district and the time line and plans that it will take to accomplish these goals.
5. I would like to thank the majority of you for filing your disclosure statements.

Reminder – 2017 Personal/Relative and Financial Disclosure Statements must be filed by every school official, which includes board members and certain administrators. Newly elected or newly appointed school officials must file the Disclosure Statement within 30 days of taking office or assuming a position. Officials who have previously filed in the District, the deadline is April 30. We are still waiting for a few sitting members to file. I would like to encourage everyone to complete their forms as soon as possible. Failure to file a statement by the deadline may subject you to disciplinary action up to and including removal pursuant to N.J.S.A. 18A:12-25.

You should receive an email from the School Ethics Commission for instructions for filing the Disclosure Statements. Please check your spam folder if you have not received it. Please do not delete this email. If you require any assistance to file, please contact me.

Mrs. Lahullier so ends my report.

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**REPORT OF COMMITTEES**

**INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)**

1. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Laura McDonald, Art Teacher effective June 30, 2017.
2. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Laura Wilkinson, fifth grade teacher effective June 30, 2017.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the following chaperones for the Outdoor Education Trip on Thursday, May 18 and Friday, May 19, 2017 at the contractual rate of \$252 per night for a total cost of \$2016:

Michael Signorella  
Mary Anderson  
Rachel Bello  
Esther Fletcher  
Alex Gisoldi  
Ronald Magnusson  
Megan Mariano  
Ruth Polifronio

4. Upon the recommendation of the Superintendent of Schools, the Board recognizes and commends Theresa Mello, music teacher, on her selection as recipient of the Bergen County Teacher/Educational Services Professionals Recognition Program for the 2016-17 school year. The Superintendent certifies that Theresa Mello meets the established criteria/guidelines for the award.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Allison Gorelick at the conference "NJ Speech & Hearing Association Convention" on Thursday, March 28, 2017, sponsored by NJSHA, in Long Branch, with a registration fee of \$150.







