

**REGULAR AGENDA**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**OPENING** - Meeting called to order by President

**ROLL CALL**

Mr. Acanfora \_\_\_\_ Mr. Cox \_\_\_\_ Mr. Ficetola \_\_\_\_ Mrs. Hamilton \_\_\_\_  
Mr. Lopez \_\_\_\_ Mr. Offreda \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Young \_\_\_\_  
Mrs. Lahullier \_\_\_\_

Superintendent Kollinok \_\_\_\_ Mr. Arifaj \_\_\_\_ Mrs. Henke \_\_\_\_

**FLAG SALUTE**

**OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite

**PRESENTATIONS:**

Ms. Donna Japhet - Audit  
Lerch, Vinci and Higgins

**APPROVAL OF MINUTES:**

November 7, 2016 Work Session Meeting

Moved

Seconded

Mr. Acanfora \_\_\_\_ Mr. Cox \_\_\_\_ Mr. Ficetola \_\_\_\_ Mrs. Hamilton \_\_\_\_  
Mr. Lopez \_\_\_\_ Mr. Offreda \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Young \_\_\_\_  
Mrs. Lahullier \_\_\_\_

**REPORT OF SUPERINTENDENT**

**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**REPORT OF COMMITTEES**

**INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Young)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the extension of an unpaid maternity leave of absence to Jessica Nilsen, from January 30, 2017 through June 30, 2017, with an intended return date of September 1, 2017.
2. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Judy Powers, Teacher Aide, effective January 1, 2017.
3. Upon the recommendation of the Superintendent of Schools, the Board approves Judy Powers as a substitute teacher aide for the 2016-2017 school year, pending completion of all paperwork.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Diane Kohli at the workshop "Asking Better Questions", sponsored by Northern Valley Curriculum Center on Friday, December 2, 2016, in Demarest, with a registration fee of \$175 plus the cost of a substitute.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Maura Barrett at the workshop "Designing Effective Conferences", sponsored by Northern Valley Curriculum Center on Tuesday, February 28, 2017, with a registration fee of \$175 plus the cost of a substitute.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance at NJASA TECHSPO Conference, January 26 - 27, 2017, for Stephen Kollinok, Bert Arifaj, Allison Evans and Janet Olsson with a registration cost of \$425 each and approval for one night stay at Harrah's at a cost of \$99 per room, for a total cost of \$2,096, plus travel and meals.

**Moved**

**Seconded**

**Mr. Acanfora \_\_\_\_\_ Mr. Cox \_\_\_\_\_ Mr. Ficetola \_\_\_\_\_ Mrs. Hamilton \_\_\_\_\_  
Mr. Lopez \_\_\_\_\_ Mr. Offreda \_\_\_\_\_ Mr. Riveros \_\_\_\_\_ Mr. Young \_\_\_\_\_  
Mrs. Lahullier \_\_\_\_\_**

**LEGISLATIVE/POLICY COMMITTEE: (Mr. Offreda)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves on second reading the following Policy:  
Policy-New #P2415.30 Title I – Educational Stability for Children in Foster Care (M)

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
**Mr. Acanfora** \_\_\_\_\_ **Mr. Cox** \_\_\_\_\_ **Mr. Ficetola** \_\_\_\_\_ **Mrs. Hamilton** \_\_\_\_\_  
**Mr. Lopez** \_\_\_\_\_ **Mr. Offreda** \_\_\_\_\_ **Mr. Riveros** \_\_\_\_\_ **Mr. Young** \_\_\_\_\_  
**Mrs. Lahullier** \_\_\_\_\_

**BUILDING/ GROUND/HISTORICAL COMMITTEE: (Mr. Cox)**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
**Mr. Acanfora** \_\_\_\_\_ **Mr. Cox** \_\_\_\_\_ **Mr. Ficetola** \_\_\_\_\_ **Mrs. Hamilton** \_\_\_\_\_  
**Mr. Lopez** \_\_\_\_\_ **Mr. Offreda** \_\_\_\_\_ **Mr. Riveros** \_\_\_\_\_ **Mr. Young** \_\_\_\_\_  
**Mrs. Lahullier** \_\_\_\_\_

**FINANCE COMMITTEE: (Mrs. Hamilton)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for November 2016 as presented.
2. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2015-2016 Audit/Comprehensive Annual Financial Report (CAFR).
3. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2015-2016 School Audit Recommendations/Auditors Management Report.
4. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2015-2016 Audit Synopsis.
5. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2015-2016 School Audit Recommendation Corrective Action Plan.

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
**Mr. Acanfora** \_\_\_\_\_ **Mr. Cox** \_\_\_\_\_ **Mr. Ficetola** \_\_\_\_\_ **Mrs. Hamilton** \_\_\_\_\_  
**Mr. Lopez** \_\_\_\_\_ **Mr. Offreda** \_\_\_\_\_ **Mr. Riveros** \_\_\_\_\_ **Mr. Young** \_\_\_\_\_  
**Mrs. Lahullier** \_\_\_\_\_

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**HEARING OF CITIZENS:**

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

**ANY ACTION ARISING FROM HEARING OF CITIZENS**

**RECESS INTO EXECUTIVE SESSION (if needed)**

**WHEREAS,** the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and

**WHEREAS,** there now exists a need for this board to meet in an executive session; now, therefore, be it

**RESOLVED,** that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further

**RESOLVED,** that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

**Moved** \_\_\_\_\_ **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Cox** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_  
**Mr. Lopez** \_\_\_\_ **Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_\_

Motion to reconvene.

**Moved** \_\_\_\_\_ **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Cox** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_  
**Mr. Lopez** \_\_\_\_ **Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_\_

**ADJOURNMENT:**

Motion to adjourn meeting.

**Moved** \_\_\_\_\_ **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Cox** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_  
**Mr. Lopez** \_\_\_\_ **Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_\_