

**AGENDA**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**OPENING** - Meeting called to order by President

**ROLL CALL**

Mr. Acanfora \_\_\_\_ Mr. Ficetola \_\_\_\_ Mrs. Hamilton \_\_\_\_ Mrs. Nunziato \_\_\_\_  
Mr. Offreda \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Young \_\_\_\_ Mr. Cox \_\_\_\_  
Mrs. Lahullier \_\_\_\_

Superintendent Mr. Kollinok \_\_\_\_ Ms. Pepe \_\_\_\_ Mrs. Henke \_\_\_\_

**FLAG SALUTE**

**OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite

**PRESENTATIONS:** Mr. Andrew Parenti – Audit - Lerch, Vinci and Higgins

**APPROVAL OF MINUTES:** November 21, 2017 Regular Meeting

Moved Seconded  
Mr. Acanfora \_\_\_\_ Mr. Ficetola \_\_\_\_ Mrs. Hamilton \_\_\_\_ Mrs. Nunziato \_\_\_\_  
Mr. Offreda \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Young \_\_\_\_ Mr. Cox \_\_\_\_  
Mrs. Lahullier \_\_\_\_

**REPORT OF SUPERINTENDENT**

**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**REPORT OF COMMITTEES**

**INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)**

1. Upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation of Nancy Ross, effective January 22, 2017.
2. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Bruce Young, Board Member, effective December 31, 2017.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Keri Izzo for the 2017-2018 school year as maternity leave replacement long term substitute teacher, for Kindergarten, from February 7, 2018, through approximately June 30, 2018, (non-tenure track) BA, Step D, at \$53,214 pro-rated.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Esther Fletcher, Jennifer Finley, Mariann Kronyak, Kelly Ydrovo, and Keri Izzo at “Math Coaching to Support Diverse Learners” workshops sponsored by Ron Mezzadri, at Carlstadt Public School, with a cost for six full-day workshops of \$1,300 per session, total cost of \$7,800 plus the cost of substitutes when necessary.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jackie Henderson at the workshop “Kick Google into Overdrive” sponsored by Bergen County ETTC on Friday, February 9, 2018, in Paramus with a registration fee of \$75 plus the cost of a substitute.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Diana Silva at the “Special Education Law in NJ” workshop sponsored by PESI in Parsippany on February 6, 2018, with a registration fee of \$199.99.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Ron Magnusson to serve as advisor to the Debate Club in lieu of Dawn Garrabrant, after school on December 13, 2017, to be compensated at the contractual rate of \$49 per session.
8. Upon the recommendation of the Superintendent of Schools, the Board approves Melisa Rodio as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.

9. Upon the recommendation of the Superintendent of Schools, the Board approves Brittany Gerena as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.

**Moved** **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mr. Cox** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_

**LEGISLATIVE/POLICY COMMITTEE: (Mr. Acanfora)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the submission of the QSAC Equality Application N.J.A.C. 6A:5 to the Bergen County Interim Executive County Superintendent of Schools.

**Moved** **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mr. Cox** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_

**BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Cox)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the requests from Carlstadt/ East Rutherford Cheering for the use of the Gym A, Friday, January 12, 2018, from 4:00 p.m. to 9:00 p.m. for the Carlstadt/East Rutherford Competition Cheer Team practice.

**Moved** **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mr. Cox** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_

**FINANCE COMMITTEE: (Mr. Offreda)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending November 2017 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of November 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending November 2017 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending November 2017 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2017/2018 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for November and December 2017 as presented.
5. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2016-2017 Audit/Comprehensive Annual Financial Report (CAFR).
6. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2016-2017 School Audit Recommendations/Auditors Management Report.
7. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2016-2017 Audit Synopsis.
8. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2016-2017 School Audit Recommendation Corrective Action Plan.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointure Commission and the Carlstadt Public School to provide PT Consultation for the 2017-18 school year for a max of 6 sessions not to exceed \$648 for student # 22905.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the payment #4 (Final) of \$18,754.68 to Alimi Builders, Inc. for the brick replacement project.
11. Upon the recommendation of the Superintendent of Schools, the Board authorizes Hillmar LLC to perform BDI2 Speech & Language Bilingual Evaluation for early intervention not to exceed \$1,000.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the payment of \$1,993.82 to All-Ply Roofing Co., Inc. for the roofing repair change order.
13. Upon recommendation of the Superintendent of School, the Board approves to gratefully accept the \$1,000 grant from BCUA into revenue account #20-1230 and appropriate the funds to expense account #20-000-100-600-14.

**Moved**

**Seconded**

**Mr. Acanfora** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mr. Cox** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**HEARING OF CITIZENS:**

**Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**ANY ACTION ARISING FROM HEARING OF CITIZENS**

**RECESS INTO EXECUTIVE SESSION (*if needed*)**

**WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and**  
**WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it**  
**RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further**  
**RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.**

Motion to recess.

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
**Mr. Acanfora** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mr. Cox** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_\_

Motion to reconvene.

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
**Mr. Acanfora** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mr. Cox** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_\_

**ADJOURNMENT:**

Motion to adjourn meeting.

**Moved**

**Seconded**

**Mr. Acanfora \_\_\_\_ Mr. Ficetola \_\_\_\_ Mrs. Hamilton \_\_\_\_ Mrs. Nunziato \_\_\_\_**

**Mr. Offreda \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Young \_\_\_\_ Mr. Cox \_\_\_\_**

**Mrs. Lahullier \_\_\_\_**