

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 7:06 pm

ROLL CALL

Mr. Acanfora Absent Mr. Ficetola x Mrs. Hamilton x Mrs. Nunziato x
Mr. Offreda Absent Mr. Riveros x Mr. Young Absent Mr. Cox x
Mrs. Lahullier x

Superintendent Kollinok x Ms. Pepe x Mrs. Henke x

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

**Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite**

PRESENTATIONS:

**Allison Evans and Kelly Helfrich - PARCC Scores
Diana Silva - ACCESS for ELL's**

Mrs. Evans presented to the board the PARCC scores for grades 4-8 for Language Arts and Mathematics. 2017 marks the 3rd administration of the Partnership for Assessment of Readiness for College and Careers (PARCC) and the second opportunity to compare year-to-year results. Students took PARCC English Language Arts and Literacy Assessments (ELA/L) in grades 3 – 8 at Carlstadt Public School. In Language Arts, our students were above the state average in grades 3, 6, 7, & 8. We were above the cross-state average in all grade levels 3-8. In math, our students performed above the state average in grades 3, 8 and Algebra 1. We performed above the cross-state average in grades 3, 6, 7, 8, and Algebra. To continue to foster student growth, we will continue to focus on data-driven instruction through small groups in the classroom. We changed

4. Today, we had an Unannounced School Drill Observation conducted by the Office of School Preparedness and Emergency Planning. The objective of this drill was to assist with current security measures in place and discuss best practices.
5. I will be putting the action plan together for the 2017-2018 District Goals after they are completed at our October 2nd Board meeting. I will discuss the progress that we are making with each at several of our future meetings so we will have direction and the ability to both see and discuss that progress at various times throughout the year.
It is important that all Board members be present for the October 2nd meeting so all can take part in the goal setting process.
6. Our Back to School night for the elementary school students was held last Wednesday, September 13th at 7:00 p.m. The middle school Back to School night was held last night September 18th. As in the past, there was a very good turnout and the parents were given a great deal of information about the curriculum, technology and the Honeywell Emergency Notification system.
7. Ms. Hilfrich and Ms. Evans reported the results of the 2017 PARCC test earlier as required by code and statute.
8. We held the first of two School Bus Emergency Evacuation Drills last Friday, September 16, 2017. Items discussed included the students reviewing proper behavior, use of seat belts and ways of exiting the bus safely in case of an emergency.
9. We held our first school wide practice evacuation last week to an alternate site and I am again pleased to report that the entire drill ran very smoothly from start to finish.
10. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had one incident investigated since the last Board of Education meeting. This one incident was not determined to be HIB.

Mrs. Lahullier, so ends my report.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

Tonight the board is approving the May and June Financials for the 16-17 school year. The business office is working to close out the 16-17 school year in the coming weeks, while also preparing for our annual audit. The audit will take place sometime in late October – early November

I've stayed in touch with Steve regarding the construction projects in the district, specifically with regard to the leaks we had been experiencing. After reviewing the information with Steve and our architect, I am confident in the measures that have been taken to correct the issue. I will be monitoring the situation and will keep the board informed should any new issues arise.

Mrs. Lahullier, so ends my report.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Comprehensive Guidance and Academic Counseling Program.
2. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for Ronald Magnusson from BA+15 Step E, \$57,366 to MA Step E, \$62,630.
3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Bruce Young at the Bergen County Leadership Meeting on Saturday, March 25, 2017, sponsored by BCSBA, at Carlstadt Public School, with a registration fee of \$25.
4. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Kelly Helfrich at the workshop "Anti-Bullying Specialist Certificate Program" sponsored by NJPSAFE on Monday, September 25, 2017, in Monroe Township with a registration fee of \$450.

5. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Kelly Helfrich at the “Section 504” workshop sponsored by PESI on Tuesday, October 3, 2017, in Tinton Falls with a registration fee of \$199.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jackie Henderson at the workshop “Introduction to Google Drive” sponsored by Bergen County ETTC on Thursday, October 19, 2017, in Paramus with a registration fee of \$75 plus the cost of a substitute.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Diana Silva at the workshop “Preparing for Special Education Mediation and Due Process Hearing” sponsored by Foundation of Education Administration (FEA) on October 24, 2017, in Monroe Township with a registration fee of \$150.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Maura Barrett at the workshop “Yoga and Mindfulness for Kids: Improve Emotional Regulation and Increase Attention” sponsored by PESI on Wednesday, October 25, 2017, in Parsippany with a registration fee of \$99.99 plus the cost of a substitute.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Mary Anderson at the NJSTA Conference sponsored by NJ Science Teachers Association Wednesday, October 25, 2017, in Princeton with a registration fee of \$175 plus the cost of a substitute.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Michael Signorella at the NJSTA Conference sponsored by NJ Science Teachers Association Wednesday, October 25, 2017, in Princeton with a registration fee of \$175 plus the cost of a substitute.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jackie Henderson at the workshop “Kick Google onto Overdrive” sponsored by Bergen County ETTC on Friday, November 3, 2017, in Paramus with a registration fee of \$75 plus the cost of a substitute.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jennifer Carlin at the “NJASL Fall 2017 Conference” sponsored by NJASL on Friday, November 17, 2017, in Long Branch with a registration fee of \$175 plus the cost of a substitute.
13. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Theresa Mello as Play Director, at a stipend of \$3,289, James Garde and Rachel Bello as Play Assistants at a stipend of \$2,093 each, for this year’s middle school production as per the negotiated agreement.

14. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Alex Gisoldi as Yearbook Advisor (Gr. 8), at a stipend of \$982, and Jennifer Carlin as Assistant Yearbook Advisor, at a stipend of \$455, for the 2017-2018 yearbook, as per the negotiated agreement.
15. Upon the recommendation of the Superintendent of Schools, the Board approves Jessica Gutowski and Michael Pohrshak as Student Council Advisors, at a stipend of \$1,160 (to be divided equally) for the 2017-2018 school year, as per the negotiated agreement.
16. Upon the recommendation of the Superintendent of Schools, the Board approves Kelly Ydrovo as advisor of the seventh and eighth grade Robotics Club, after school from October 2017 through June 2018, with a minimum of 5 sessions and a maximum of 40 sessions at the contractual rate of \$49 per session.
17. Upon the recommendation of the Superintendent of Schools, the Board approves Dawn Garrabrant as advisor of the seventh and eighth grade Debate Club, after school from September 2017 through March 2018, with a minimum of 45 sessions and a maximum of 55 sessions at the contractual rate of \$49 per session.
18. Upon the recommendation of the Superintendent of Schools, the Board approves Mary Anderson as advisor of the fourth grade Science Club after school, from October 2017 through June 2018, with a minimum of 10 sessions and a maximum of 32 sessions, at the contractual rate of \$49 per session.
19. Upon the recommendation of the Superintendent of Schools, the Board approves Jessica Gutowski as advisor of the sixth, seventh and eighth grade Newspaper Club after school from September 2017 through June 2018, with a minimum of 20 sessions and a maximum of 40 sessions, at the contractual rate of at the contractual rate of \$49 per session.

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for Linda Griffiths from MA Step E, \$62,630 to MA+15 Step E, \$67,313.

Moved	Mr. Ficetola	Seconded	Mr. Cox
Mr. Acanfora	---	Mr. Ficetola	_x_
Mrs. Hamilton	_x_	Mrs. Nunziato	_x_
Mr. Offreda	---	Mr. Riveros	_x_
Mr. Young	---	Mr. Cox	_x_
Mrs. Lahullier	_x_		

2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending May 2017 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending May 2017 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2016/2017 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for September 2017 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the payment of \$51,300 to All-Ply Roofing Co., Inc. for the roofing project.
6. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2017-2018 school year in the amount of \$67,400 for student #22860.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Stephen Kollinok, Megan Pepe, Allison Evans, Janet Olsson, Henry Riveros, and Bruce Young at the 2017 New Jersey School Boards Conference on October 23 to October 26, 2017.

Cost: Rooms	\$1,926.00
Conference	\$1,400.00
Plus: travel and meals	
8. Upon the recommendation of the Superintendent of Schools, the Board approves the contract to receive student ID#22764 to attend the Carlstadt Public School the contract with the Wallington Board of Education for the 2017-18 School Year in the amount of \$31,817.

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending June 2017 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of June 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

NEW BUSINESS

Mr. Kollinok thanked Mrs. Olsson for purchasing the new T.V. for the Multi-Media center.

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

ADJOURNMENT:

Motion to adjourn meeting at 7:59 pm

Moved	Mrs. Hamilton	Seconded	Mr. Riveros
Mr. Acanfora	___	Mr. Ficetola	_x_
Mrs. Hamilton	_x_	Mrs. Nunziato	_x_
Mr. Offreda	___	Mr. Riveros	_x_
Mr. Young	___	Mr. Cox	_x_
Mrs. Lahullier	_x_		

Respectfully Submitted,

Megan Pepe
School Business Administrator/Board Secretary