MINUTES

NOTE: Be advised that the Board may recess into executive session at anytime during the meeting.

OPENING - Meeting called to order by President at 7:00 pm

ROLL CALL

Mr. Acanfora__x__ Mr. Cox __x__ Mr. Ficetola _Absent_ Mrs. Hamilton _7:03__
Mr. Lopez _x__ Mr. Offreda _x__ Mr. Riveros_7:03_ Mr. Young _x__
Mrs. Lahullier _x__
Superintendent Kollinok _x___ Mr. Arifaj _x__ Mrs. Henke _x__

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS:	**Mr. James Boynston**	**Handi-lift (Evacu-Trac)**
	Allison Evans/Ken Foy	**PARCC Scores**
	Courtney Tintle	**NJ ASK Science Scores**
	Janet Olsson -N/A	**CPS App**
	(Mr. Kollinok gave handout on behalf of Ms. Olsson)	

APPROVAL OF MINUTES:	**September 20, 2016**	**Regular Meeting**
	September 20, 2016	**Executive Session**

Moved: Mr. Young Seconded Mr. Acanfora
Mr. Acanfora__x__ Mr. Cox__x__ Mr. Ficetola _---_ Mrs. Hamilton _x__
Mr. Lopez __x__ Mr. Offreda _x___ Mr. Riveros__x__ Mr. Young _x___
Mrs. Lahullier _x___

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. The middle school Back to School night was held on September 21st at 7:00 p.m. Items discussed included curriculum, technology and the Honeywell Emergency Management system. We tried something new this year that had the parents going to three locations to hear from the core teachers at the 6th, 7th and 8th grade levels. Reports that I have received have been positive.

2. It seems hard to comprehend that we have already completed one month of school. By all accounts, things seem to be running quite smoothly. Drop off and pick up have improved and the Carlstadt Police are outside every day to assist with the process.

3. Last Friday, members of the Carlstadt Fire Department including Mr. Moore and Mr. Riveros again did an excellent job presenting important Fire Prevention information to the students and staff through assemblies and special activities. Much thanks to Mr. Moore, Mr. Riveros and the Fire Department for this extremely important and worthwhile presentation**.**

4. Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last BOE. Great news once again.

Mrs. Lahullier so ends my report.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. Regarding lead testing in the school, Carlstadt in addition to several other South Bergen districts were proactive last year by having our water tested. Unfortunately, to the disappointment of all of us the State has now mandated a comprehensive lead in the water testing that would include the testing of every drinking water outlet in our building. I will keep the board updated regarding new info that might come our way.

2. I have had discussions with our architect, Robert Donahue, and he informed me that he will be coming to the school this week to do field measurement and verification.

Mrs. Lahullier so ends my report.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY None
Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Young)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

RESOLUTION
To Submit the Statement of Assurances
New Jersey Quality Single Accountability Continuum

Whereas, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses and the Statement of Assurance with respect to this process, and

Now Therefore Be It Resolved, that the Carlstadt Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances for the 2016-2017 school year to the New Jersey Department of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

2. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Marie Christine Bradley for the 2016-17 school year as part-time Child Study Team secretary, pending completion of paperwork, through June 30, 2017, twenty-seven and one half hours per week, Step 1, pro-rated of the of the Secretary Salary Guide $29,412.

3. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Ken Foy and Courtney Tintle, at "Harassment, Intimidation and Bullying-Prevention Training Program" sponsored by Strauss Esmay Associates on Wednesday, November 2, 2016, in Toms River, with a registration fee of $125 each.

4. Upon the recommendation of the Superintendent of Schools, the Board approves payment of the Foundation for Administration/NJ Principals and Supervisors Administration Leadership Academy fee in the amount of $750 for Allison Evans, Director of Curriculum and Instruction.

5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Kate Hicswa at the workshop "Differentiating Go Math (K-5)", sponsored by Northern Valley Curriculum Center, on Thursday, December 1, 2016, in Closter, with a registration fee of $175 and the cost of a substitute $90.

6. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Courtney Tintle at the conference "2016 Alcohol, Tobacco, and other Drugs Prevention Conference", sponsored by The Center for Alcohol & Drug Resources, on Friday, October 14, 2016, in Teaneck with a registration fee of $20.

7. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Lois Teller at the workshop "Achieving Fast Results for Struggling Readers", sponsored by Bureau of Education & Research, on Wednesday, October 26, 2016, in West Orange with a registration fee of $245 (no substitute).

8. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jackie Henderson at the workshop "Achieving Fast Results for Struggling Readers", sponsored by Bureau of Education & Research, on Wednesday, October 26, 2016, in West Orange with a registration fee of $245 and a maximum reimbursement of $200 plus the cost of a substitute.

9. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jennifer Caprio at the workshop "Yoga and Mindfulness in the Classroom", sponsored by PESI, on Wednesday, December 7, 2016, in Parsippany, with a registration fee of $199 and the cost of a substitute $90.

10. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Phylis Jaworski, Marisa Signorella, Eileen O'Rourke, Dona McNaughton, Maura Barrett, Mark Dolaghan, Diane Kohli,and Patsy Terrents at "Balanced Literacy" workshops sponsored by Educational Leadership Learning Workshops, presented by Laura Wood, at Carlstadt Public School, with a total cost of $2,600.00 for October 17 and November 29, 2016, half day workshops, plus the cost of four full day substitutes.

11. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jennifer Carlin at the NJASL Fall Conference on Friday, November 18, 2016, in Long Branch, with a registration fee of $110 and the cost of a substitute $90.

12. Upon the recommendation of the Superintendent of Schools, the Board approves Stephanie Shockley as a substitute teacher for the 2016-2017 school year, pending completion of all paperwork.

13. Upon the recommendation of the Superintendent of Schools, the Board approves Christina Connors as a substitute teacher aide for the 2016-2017 school year, pending completion of all paperwork.

Moved: Mr. Young Seconded Mr Cox
Mr. Acanfora_x___ Mr. Cox__x__ Mr. Ficetola _---_ Mrs. Hamilton _x___
Mr. Lopez Abstain#12_ Mr. Offreda __x__ Mr. Riveros_x__ Mr. Young Abstain #12_
Mrs. Lahullier _x__

LEGISLATIVE/POLICY COMMITTEE: (Mr. Offreda)

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves the proposed Addendum to the 2015 Revisions to the 2016-2017 Annual Update Uniform State Memorandum of Agreement pursuant to N.J.A.C. 6A:16-6.2b13-15.

Moved Mr. Offreda Seconded Mr Riveros
Mr. Acanfora _x__ Mr. Cox _Abstain_ Mr. Ficetola_---_ Mrs. Hamilton _x__
Mr. Lopez _Abstain_ Mr. Offreda _x__ Mr. Riveros _Abstain_ Mr. Young _Abstain_
Mrs. Lahullier _Abstain_

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Cox) N/A

1. Upon the recommendation of the Superintendent of Schools, the Board approves the revised request from Carlstadt Girl Scout Troop for use of Mrs. Henderson's classroom on the first Friday of each month October 2016 through June 2017, from 3:00 p.m. – 4:30 p.m.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the request from Carlstadt Girl Scout Troop for use of Mrs. Jaworski's classroom on the first Friday of each month October 2016 through June 2017, from 3:00 p.m. – 4:30 p.m.

Moved: Mr. Cox Seconded Mr. Acanfora
Mr. Acanfora__x__ Mr. Cox__x__ Mr. Ficetola _---__ Mrs. Hamilton _x__
Mr. Lopez _x__ Mr. Offreda _x__ Mr. Riveros__x__ Mr. Young _x__
Mrs. Lahullier _x__

FINANCE COMMITTEE: (Mrs. Hamilton)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending August 2016 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of August 2016 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending August 2016 as presented per N.J.A.C. 6A:23-2.11(c)4.

3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending August 2016 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2016/2017 budget.

4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for September 2016 as presented.

5. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of the Accident and Health policy for the 2016-2017 school year through Professional Insurance Associates.

6. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with the River Dell Regional School District for the extended school year tuition in the amount of $1,430.83 for student # 17004.

7. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Houghton Mifflin Harcourt for the additional Go Math 2015 K-5 Replacement Kit at a cost of $1,353.60.

Moved: Mrs. Hamilton Seconded Mr. Young
Mr. Acanfora__x__ Mr. Cox__x__ Mr. Ficetola _---__ Mrs. Hamilton _x__
Mr. Lopez _x__ Mr. Offreda _x__ Mr. Riveros__x__ Mr. Young _x__
Mrs. Lahullier _x__

UNFINISHED BUSINESS N/A

NEW BUSINESS

Mr. Kollinok received a memo from New Jersey Department of Education in reference to clown sightings in Bergen County.

Mr. Acanfora wanted to thank the Carlstadt Fire Department for the Carwash fundraiser.

HEARING OF CITIZENS: None
Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

ADJOURNMENT:
Motion to adjournment meeting at 7:57 pm

Moved: Mr. Young Seconded Mr. Cox
Mr. Acanfora__x__ Mr. Cox__x__ Mr. Ficetola _---__ Mrs. Hamilton _x__
Mr. Lopez _x__ Mr. Offreda _x__ Mr. Riveros__x__ Mr. Young _x__
Mrs. Lahullier _x__

Respectfully Submitted,

Bert Arifaj
School Business Administrator/Board Secretary