

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 1:00 pm

ROLL CALL

Mr. Cherichello Mr. Christiano Mr. Cox Mr. Ficetola
Mr. Figueroa Mrs. McNeill Mrs. Nunziato Mr. Shah 1:02 pm
Mr. Offreda

Superintendent Kollinok Assistant Superintendent Ms. Allison Evans
Business Administrator Mrs. Slamb
Interim Business Administrator Mr. DiGeronimo
Administrative Assistant Mrs. Henke

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: None

APPROVAL OF MINUTES: August 18, 2020 Special Meeting
August 18,2020 Executive Session

Moved Mr. Ficetola Seconded Mr. Christiano
Mr. Cherichello Mr. Christiano Mr. Cox Mr. Ficetola
Mr. Figueroa Mrs. McNeill Mrs. Nunziato Mr. Shah
Mr. Offreda

REPORT OF SUPERINTENDENT

GOOD AFTERNOON. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN OUR VIRTUAL ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. As of today, we have 23 students enrolled for next year's Pre-Kindergarten program. These numbers are not inclusive of the pre-school disabled students. There are 52 students registered for Kindergarten next year. Both grade level numbers may still when school opens on September 8th.
2. Pre-Kindergarten and Kindergarten registrations continue to be available and are explained in detail on the homepage on the website. We have had more parents enroll their children than we than we anticipated and as a result are going to run two general education Pre-K programs. We will also be charging families on a monthly basis instead of asking them to pay for half the year in advance. This is a better option for all who plan on sending their children to school during the continuing health crisis.
3. We held virtual Pre- Kindergarten orientation and Kindergarten orientations over the past few weeks. Both virtual orientations were attended by many parents and were certainly beneficial to those who took part.
4. Speak about Covid-19.
5. There are 525 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near
6. Our next Board of Education meeting is scheduled for September 14, 2020.
7. The staff started today and will be involved with much preparation and training prior to the students returning next Tuesday, September 8th. The usual child and parent separation issues are to be expected, and will be dealt with accordingly with all safety protocols being followed.
8. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting. All of the proper steps, meetings and **notifications took**

place. Remedial interventions and appropriate disciplinary actions were taken dependent upon the findings of the investigation.

Mr. Offreda, so ends my report.

REPORT OF ASSISTANT SUPERINTENDENT

Ms. Evans presented photos of the new the security vestibule, covid-19 updates and construction.

REPORT OF ITERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

With Ms. Slamb's return to the district, I offer this report as an update to the items I've been working on.

On the agenda is the acceptance of the Corrective Action Plan concerning food service that advanced to the State. Essentially the former FSMC did not follow the correct procedures which, with the CAFR doing its job to uncover incorrect procedure, did exactly that. Let me state for sure, there were no improprieties, but rather a almost haphazard approach to some of their procedures. As the State looked into what happened and how to correct it, it turns out, that by procuring a new Management Company, the problems were addressed. With the award to Pomptonian Food Services, the district is being well served.

Also on the agenda is a refinement of the original authorizing resolution of the Indoor Air Quality project. As it stands now, we will be purchasing the ionization units from D&B Building Solutions for \$28,900 and will be working to find our installation costs. At this point all sides, the district, architect/engineer, electrician, D&B Solutions are all moving in the same direction and I'm confident when finished, the system will work just as we hoped it would. I expect to order the units today and expect their delivery in two to three weeks.

The Security Vestibule project is all but completed and looks really very good, only punch list items left. Today, we'll be approving payment #3. Job well done by Cypreco.

The building is in outstanding shape and my hat goes off to our custodial staff. Mickey, Stan and Patrick, along with our summer help have shown a pride in their work and that's refreshing to see.

Once again, thank you for the opportunity to work in the Carlstadt School District. The staff has been phenomenal to work with and I've enjoyed my time here.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance

with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

Mrs. Dyan Moore of 445 Summit Avenue commented: “So glad I was able to see the changes made to CPS. (Thank you Ms. Evans!) Looks great!”

President closes hearing of citizens.

- Please note: Mr. Shah exited the meeting at 1:10 pm

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Cox)

1. Upon the recommendation of the Superintendent of Schools, the Board approves an unpaid leave of absence for employee #0328 from September 1, 2020 through on or about January 4, 2022.
2. Upon the recommendation of the Superintendent of Schools, the Board approves an unpaid leave of absence for employee # 0861 from September 1, 2020 through on or about January 4, 2022.
3. Upon the recommendation of the Superintendent of Schools, the Board approves to grant tenure to Kathleen Berta-Hicswa, teacher, effective the first day of her attendance after September 1, 2020.
4. Upon the recommendation of the Superintendent of Schools, the Board approves to grant tenure to Mark Dolaghan, teacher, effective the first day of his attendance after September 1, 2020.
5. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for the 2020-2021 school year for Eileen O’Rourke from MA+15 Step S, \$110,241 to MA+30 Step S, \$115,281.
6. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for the 2020-2021 school year for Kelly Schrobach from MA Step G, \$68,959 to MA+15, Step G, \$73,853.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Steven DiGeronimo as Business Office Consultant, effective September 1, 2020 for a period to be determined.
8. Upon the recommendation of the Superintendent of Schools, the Board approves Kerri Kriete as Long Term Substitute Teacher, effective September 1, 2020 through November 20, 2020 at a rate of \$125 per day.

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves 29 additional hours for Maria Jusino for the period of July 1, 2020 through August 31, 2020.

Moved Mr. Cox **Seconded Mr. Ficetola**
Mr. Cherichello x **Mr. Christiano** x **Mr. Cox** x **Mr. Ficetola** x
Mr. Figueroa x **Mrs. McNeill** x **Mrs. Nunziato** x **Mr. Shah** ---
Mr. Offreda x

LEGISLATIVE/POLICY COMMITTEE: (Mrs. Nunziato)

1. Upon the recommendation of the Superintendent of Schools, the Board approves on first reading the following Policy:

Policy-Revised (M)	#P 1648	Restart and Recovery Plan
Policy-New (M)	#P 1648.03	Restart and Recovery Plan-Full-Time Remote Instruction

2. Upon the recommendation of the Superintendent of Schools, the Board approves on second reading the following Policy:

Policy-New (M)	#P 1648.02	Remote Learning Options for Families
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Moved Mrs. Nunziato **Seconded Mr. Ficetola**
Mr. Cherichello x **Mr. Christiano** x **Mr. Cox** x **Mr. Ficetola** x
Mr. Figueroa x **Mrs. McNeill** x **Mrs. Nunziato** x **Mr. Shah** ---
Mr. Offreda x

BUILDING/ GROUND/HISTORICAL COMMITTEE: (Mr. Cherichella)

FINANCE COMMITTEE: (Mr. Figueroa)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for August 2020 as presented.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Trane Building Advance for service and maintenance in the amount not to exceed \$3,844 for the 2020-2021 school year.

3. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Frontline Technology for translation of IEP and written notice not to exceed \$2,000 for 2020-2021 school year.
4. Upon the recommendation of the Superintendent of Schools, the Board approve the agreement with Pearson Clinical Assessment/NCS for student testing for the 2020-2021 school year not to exceed \$3,000.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the revised resolution for the August 4, 2020 Board Meeting under Finance, motion #7 to read **not to exceed \$9,000**.
6. Upon the recommendation of the Superintendent of schools, the Board approves the Services Agreement between Carlstadt Board of Education and OMNI Financial Group, Inc. to serve as third party administrator for the district's 403(b) and 457(b) for the 2020-2021 school year.
7. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2020-2021 school year in the amount of \$69,100 for student #22743.
8. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2020-2021 school year in the amount of \$69,100 for student #22860.
9. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2020-2021 school year in the amount of \$69,100 for student #22902.
10. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2020-2021 school year in the amount of \$69,100 for student #23147.
11. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2020-2021 school year in the amount of \$69,100 for student #22408.
12. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2020-2021 school year in the amount of \$69,100 for student #22537.

13. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2020-2021 school year in the amount of \$69,100 for student #22729.
14. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2020-2021 school year in the amount of \$69,100 for student #22807.
15. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2020-2021 school year in the amount of \$69,100 for student #23172.
16. Upon the recommendation of the Superintendent of Schools, the Board approves the revised resolution from the August 4, 2020 Board Meeting under Finance, motion #5 to read **not to exceed \$41,940 for student #22619**.
17. Upon the recommendation of the Superintendent of Schools, the Board approves the revised resolution from the August 4, 2020 Board Meeting under Finance, motion #4 to read **not to exceed \$6,538 for student #22619**.
18. **WHEREAS**, at the Special Board of Education meeting held August 18,2020, resolution amendment #1 under Finance was passed stating the need of and solution to improving the indoor air quality of the building based on the information available at that time,

WHEREAS, it is now necessary to concur and revise the information of this resolution,

THEREFORE, be it resolved to award a contract with D&B Building Solutions to purchase 6 IMOD Global Plasma Solutions Products at a cost of \$28,900,

BE IT FURTHER RESOLVED, this project is operating under the parameters of an emergent situation, precluding the District's ability to procure multiple quotes on these products,
BE IT FURTHER RESOLVED, the units shall be installed upon delivery of same.
19. Upon the recommendation of the Superintendent of Schools, the Board rescinds the increase of appropriations authorized in Finance resolution #12 passed at the August 18, 2020 Board meeting. These monies shall be recognized as miscellaneous revenues and not increase appropriations.
20. Acceptance of Corrective Action Plan for recommendation #2019-02. Food Service Fund received in the FY June 30, 2019 CAFR, in Agreement #003-00740.

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves payment #3 of \$99,600.10 to Cypreco Industries, Inc. for the Security Vestibule Project.

Moved Mr. Figueroa **Seconded Mr. Ficetola**

Mr. Cherichello **Mr. Christiano** **Mr. Cox** **Mr. Ficetola**

Mr. Figueroa **Mrs. McNeill** **Mrs. Nunziato** **Mr. Shah**

Mr. Offreda

UNFINISHED BUSINESS

None

NEW BUSINESS

None

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

ADJOURNMENT:

Motion to adjourn meeting at 1:23 pm

Moved Mr. Ficetola **Seconded Mr. Cox**

Mr. Cherichello **Mr. Christiano** **Mr. Cox** **Mr. Ficetola**

Mr. Figueroa **Mrs. McNeill** **Mrs. Nunziato** **Mr. Shah**

Mr. Offreda

Respectfully Submitted,

Mrs. Megan S. Slamb
School Business Administrator/Board Secretary