



## **REPORT OF SUPERINTENDENT**

### **Mrs. Slamb read the Superintendent's report:**

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. I want to thank the Board for letting me present the attainment of the Superintendent merit goals this evening.
2. As of today, we have 32 students enrolled for next year's Pre-Kindergarten program. These numbers are not inclusive of the pre-school disabled students. There are 57 students registered for Kindergarten next year. Both grade level numbers are expected to rise especially over the summer. I will discuss with the Board the possibility of two sections of Pre-K at a date in the near future.
3. I had the opportunity to again attend our 153<sup>rd</sup> Annual Picnic for the children in Carlstadt this past Saturday. Much thanks to all who attended, planned and set up this wonderful event.
4. The Pre- Kindergarten orientation was held last Monday June 10<sup>th</sup> and the Kindergarten orientation was held last Wednesday June 12<sup>th</sup>. Much thanks to the teachers, Mrs. Polifronio and Mr. Foy for discussing the programs. A thank you to Beth Penna for also always being there to talk about the PTA and its role in the district.
5. The 8<sup>th</sup> Grade Buffet was held last Thursday, June 13<sup>th</sup>. Congratulations to all of the 8<sup>th</sup> grade graduates. In addition, thank you to the Board members who attended the buffet.
6. The PTA sponsored talent show was held Friday, June 14<sup>th</sup> in Gym A at 7:00 p.m. Much thanks to Beth Penna and all of the PTA members and parents who organize this event every year.
7. The Recycling Awards were held at 6:00 this evening. Mr. Foy will be representing us. Congratulations to all who participated.
8. There are 551 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near
9. The 8<sup>th</sup> grade graduation is scheduled for this Friday, June 21, 2019. Graduation will again be held in Gym "B". This will not interfere with Becton's graduation which is being held on Thursday, June 20, 2019.

10. Our next Board of Education meeting is scheduled for July 16, 2019.
11. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had three incidents investigated since the last Board of Education meeting. One of those investigations resulted in HIB. All of the proper steps, meetings and notifications took place. Remedial interventions and appropriate disciplinary actions were taken dependent upon the findings of the investigation.

**MR. COX, SO ENDS MY REPORT.**

**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

- As the school year comes to a close, the business office is working to close the financial year as well. We have opened the 2019-2020 Budget year in our software program and are working on final purchases. Tonight's agenda reflects portions of our end of the year spending plan. We have worked with the auditor to determine our anticipated financial position at close out, and we are in a very healthy financial standing.
  - Motion #17 on the finance agenda reflects maximums for deposit into our reserve account at the close of the year. These limits have been raised in anticipation for our amended Long Range Facility Plan which should be delivered by the district architects later this week.
- Also on the agenda tonight is a motion # 5 which was provided to us through the New Jersey Business Officials organization, which I am a member of. This motion speaks to the topic of the Superintendent's salary cap which is currently under review through Assembly Bill 3775 and Senate Bill 692. The motion would simply establish the board's stance on the removal of the cap, and if passed, would be forwarded to the indicated political agents for consideration. Many district have chosen to approve this motion, and we put it up for your consideration on that basis.
- Motion #10 reflects the Health Benefit Renewal for 2019-2020. We are pleased to announce that the anticipated 7% increase has dropped to 5%. The premiums noted, are the full cost premium for each plan, which for the district is offset by Chapter 78 contributions.
- Motion #26 reflects the award of the district's Site Work Projects bid as discussed during the budget presentation. We are recommending the award to Alimi Builders at a project cost of \$170,000. We are also recommending that the alternate projects in areas 3 and 4 as listed, be awarded as well, as we feel the amounts are reasonable and the projects warranted. The bid has been deemed responsive and appropriate by both district counsel and the district architect.

- Motion #28 establishes that the board will keep lunch prices the same as the prior year. \$3.10 for student lunch, \$0.40 reduced price, and \$3.75 adult lunch, \$0.30 reduced. Breakfast \$1.50 for students, \$0.30 reduced and \$2.00 for adults. Recess milk will also remain unchanged.
- Motion #29 reflects the recommendation of Pomptonian School Food Service as the successful bidder for the district's FSMC bid. The bid was deemed responsive and met the necessary criteria at the lowest cost to the district.

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**REPORT OF COMMITTEES**

**INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Offreda)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the job description of the Assistant Superintendent of Curriculum and Instruction.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the employment contract for Megan Slamb, Business Administrator/Board Secretary effective July 1, 2019 through June 30, 2020 at an annual salary of \$132,600.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the employment contract for Allison Evans, Assistant Superintendent of Curriculum effective July 1, 2019 through June 30, 2020 at an annual salary of \$125,037.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the employment contracts effective July 1, 2019 through June 30, 2020 as follows:

a.	Kenneth Foy	Principal	\$132,600
b.	Diana Silva	Director of Special Services	\$123,760
c.	Janet Olsson	Technology Coordinator	\$110,334
d.	Evan Morley	Facility Manager	\$95,000
e.	Denise Henke	Admin. Asst. to the Business Admin.	\$72,816
f.	Michelle Eckert	Admin. Asst. to the Superintendent	\$62,400
g.	Arlene Zierold	Accounts Payable Clerk	\$37,059

5. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Nicole Hagel for the 2019-2020 school year as an Elementary Teacher, BA

Step J, at \$67,816, pending review of Legislation P.L. 2018 c. 5.

6. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Elsie Russo for the 2019-2020 school year as a Bus Aide on Step 1 at a rate of \$11.94 per hour, effective September 1, 2019 through June 30, 2020.
7. Upon the recommendation of the Superintendent of Schools, the Board approves advancement of the salary guide for the 2019-20 school year for Jennifer Savery Finley from BA+15 Step F, \$60,012, to MA+ 15 Step F, \$70,282.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Maura Barrett at the “Mindfulness and Education Conference: Bringing Mindfulness Practices and SEL to Children K-12” sponsored by Omega, July 12-14, 2019 in Rhineback, New York, with a registration fee of \$395.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the implementation of a Personal Financial Literacy course to be offered as a cycle class to students in Grades 7-8.

#### **ADDENDUM**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the evidence of attainment of the 2018-2019 Merit Bonus Goals for Stephen Kollinok, Superintendent of Schools, as outlined below:

**QUANTITATIVE GOAL #1 PERCENTAGE: 3.33% DOLLAR VALUE: \$5,120.00**

#### **APPROVED GOAL STATEMENT**

The Superintendent will enhance the Board’s safe keeping of the world’s natural resources by reducing the amount of paper purchased by 15%; reducing the amount of photocopying by 10%, and, reducing the amount of toner and ink cartridges by 10% during the 2018-2019 school year.

#### **EVIDENCE OF ATTAINMENT:**

The Superintendent had made the decision to have the Carlstadt Public School District do its best with conserving the world’s natural resources by decreasing the amount of paper purchased, photo copies made and the amount of products needed including toner and ink cartridges purchased during the 2018-2019 school year. This goal was decided upon after discussions with administration and central office staff realized that the staff including administration was not really trying to conserve these items. In addition, consistent visual observation within classrooms and faculty rooms revealed a tremendous amount of wasted paper. It should be stated that when this goal was developed, it was imperative that the students and their education would not in any way be affected either as a group or as individuals.

The numbers shown below reflect the total number of copies made by staff and administration as of the completion of the third quarter during the 2017-2018 school year. The number of copies made by staff and administration at the completion of the third quarter for the 2018- 2019 are also shown. It is easy to see that the district has more than achieved its goal of decreasing photo copies by 10%. The total paper purchased was decreased by over 50%. It is always a good idea to have paper on reserve. However, the amount of paper that the district had on reserve was excessive. Also, the turn-around time to order and receive paper if necessary is minimal. The Ink and toner cost were also decreased by 45%. **This goal was achieved.** The district should continue to monitor these three areas in the future to assist with overall conservation in addition to significant cost savings.

<u>2017-2018 Total Copies Made</u>	<u>2018-2019 Total Copies Made</u>	<u>Difference</u>
1,069,003	786,633	-282,370 (-26.4%)
<u>2017-2018 Total Paper Purchased Cost</u>	<u>2018-2019 Total Paper Purchased Cost</u>	<u>Difference</u>
\$7,750.64	\$3,618.88	-4131.76 (-53.3%)
<u>2017-2018 Ink and Toner Purchased Cost</u>	<u>2018-2019 Ink and Toner Purchased Cost</u>	<u>Difference</u>
\$3,453.19	\$1,888.57	-1,564.62 (-45.3%)

**QUANTITATIVE GOAL #2 PERCENTAGE: 3.33% DOLLAR VALUE: \$5,120.00**

**APPROVED GOAL STATEMENT**

During the 2018-2019 school year, the Superintendent will create quarterly digital newsletters to improve communication within our school community and keep all stakeholders informed of progress toward district goals. The newsletters will feature evidence of learning opportunities, student activities, and participation in district-wide events happening throughout the district.

**EVIDENCE OF ATTAINMENT:**

During the 2018-2019 school year, a quarterly digital newsletter was created and sent out to the staff, parents, community members and Board of Education members. The purpose of the newsletter was to improve communication within our school community and keep all stakeholders informed of progress toward district goals. The newsletters featured evidence of learning opportunities, student activities, and participation in district-wide events happening throughout the district. Each month, the staff took pictures of classroom and schoolwide activities to capture these events to share with the community. The staff then shared these images with the administration by dropping these images into a shared Google Drive folder. The teachers also submitted articles or captions to accompany these photos. Photos were then

selected to be included in the newsletter. An online platform, Lucid Press, was used to design the layout of the newsletter. This platform also has the capabilities to be shared using a URL to publish this online content. Each newsletter featured different grade levels, subject areas, students and events. The first newsletter featured an article written by the Superintendent to welcome families to Carlstadt Public School and invite them to read these newsletters throughout the year. In addition, we featured the new teachers in our district by interviewing them and sharing their picture with the community. Ms. Helfrich, our guidance counselor, wrote an article about the importance of being different. There were many other articles and pictures featured in the newsletter. A curriculum spotlight highlighted various courses students take at CPS. There was an article about the usage and importance of flexible seating in classrooms. Many schoolwide events were featured such as the first day of school for staff and students, Veteran's Day celebration, CPS-a-Glow, fire safety day, STEAM lab participation, kindness award program, second chance toy drive, student-faculty basketball game, and much more! Through this newsletter, we had the opportunity to share student and staff articles and other information that offered insight into the school district's activities and recent achievements. As the Superintendent of the Carlstadt School District, I had the opportunity to work with staff, community leaders and residents, and Carlstadt organizations to develop relationships that fostered and enhanced the school climate. Through this newsletter and other means of communication we were able to build supportive, positive relationships between the school and home with the goal of providing a program that develops well-rounded students with a focus on excellence in academics. **This goal was achieved.**

**QUANTITATIVE GOAL #3    PERCENTAGE: 3.33%    DOLLAR VALUE: \$5,120.00**

**APPROVED GOAL STATEMENT**

During the 2018-2019 school year, 50% of all formal observation reports completed by administration will contain indicators of and/or recommendations for technology integration.

**EVIDENCE OF ATTAINMENT:**

During the 2018-2019 school year, 50% of all formal observation reports completed by the administration will contain indicators of and/or recommendations for technology integration. Administrative observations included a focus on the use of instructional technology during the lessons. During announced and unannounced observations, the administration observed how technology was skillfully used during the lesson. According to the district's approved observation tool, Danielson 2007, Domain 2e states, "The teacher makes effective use of physical resources, including computer technology. Technology is used skillfully, as appropriate to the lesson."

Observed evidence included the use of Google Suite and Google Apps for Education throughout the lesson. Teachers also used software such as MobyMax, Thinkcentral, GoNoodle, Reading A-Z, Scholastic.com, BrainPop!, LinkIt!, and more to enhance their lesson and engage their learners. Evidence of the use of technology was included in the summary of the observation and teachers were scored appropriately.

Feedback was given to teachers who did not use technology during their lesson or if the technology was not being skillfully used to enhance the instruction and content of the observation. Based on observation notes and feedback, it is evident teachers feel comfortable

using technology during their lessons. It was also evident that students understand how to use these tools and are able to digitally contribute to the lessons. When feedback was given for lack of technology use, teachers worked with their supervisor to learn about available tools appropriate to the lesson and were taught how to use these tools to incorporate in future lessons. Additionally, based on evidence collected, specific professional learning opportunities will be available for teachers during the 2019-2020 school year to continue to innovative technology integration during each lesson. The following list indicates a description of how teachers utilized specific technology throughout their lesson.

- Use of Smartboard
- Student use of Chromebooks, Macs, and/or iPads
- Use of Google Suite (including docs, slides, sheets, classroom, drive)
- Use of audio, video, visual graphics
- Use of other online software (not inclusive of Google Apps and Suite)
- Use of more than one tool or device during the lesson.

100% of all formal observation reports contained indicators and/or recommendations for technology integration. **This goal was achieved.**

**QUALITATIVE GOAL #1    PERCENTAGE:    2.50%    DOLLAR VALUE:    \$3,844.00**

**APPROVED GOAL STATEMENT:**

The New Jersey Legislature and the State Department of Education encourage children and adults to practice good nutrition and make healthy choices as well as participate in physical activity on a regular basis. The Superintendent will develop and initiate a plan (with the support of the PE teachers and the administrative team) to assist students and faculty with understanding the importance of nutrition and fitness. The Superintendent will initiate programs including but not limited to guest nutritional or health speakers, planned before or after school activities such as meditation, yoga and walking clubs, wellness events, 10,000 step a day contests, and movement breaks for both teachers, staff and students.

**EVIDENCE OF ATTAINMENT:**

Both the Governor and the State Department of Education in New Jersey encourage children and adults to practice good nutrition and make healthy choices as well as participate in physical activity on a regular basis. The Superintendent will develop and initiate a plan (with the support of the PE teachers and the administrative team) to assist students and faculty with understanding the importance of nutrition and fitness. The Superintendent will initiate programs including but not limited to guest nutritional or health speakers, planned before or after school activities such as meditation, yoga and walking clubs, wellness events, 10,000 steps a day contests, and movement breaks for both teachers, staff, and students. This year, students and staff have been focused on moving more and creating healthy habits. At the start of the school year, we formed a Health and Wellness Committee. Committee members included all members of the Administrative team, both Physical Education teachers and the guidance counselor. This committee met monthly to plan activities, goals, and opportunities for staff and students to be involved in. Our first challenge was held during the month of December. Teachers were challenged to walk 10,000 steps a day. They recorded their total steps on a shared Google Sheet



to help with motivation and accountability. At the end of the month, the top three walkers received recognition and a prize! We had 34 staff members participate in the challenge and together we walked 4,542,981 steps! Our next challenge was held during the month of February. Fifty-six staff members participated in the Heart Healthy Challenge. Staff members were asked to select a goal they wanted to work on throughout the month. They selected one of five goals, that aligned with the Heart Healthy goals students were learning about in Physical Education classes. These goals included avoiding sugary beverages and replacing with water, color your plate by eating 5-7 fruits or vegetables a day, by physically active for 30 minutes a day, reduce sodium intake and avoid tobacco. The staff successfully completed the challenge at the end of the month and were encouraged to continue with these healthy habits! On February 14, students and their teachers participated in the Kids Heart Challenge sponsored by the American Heart Association. Students learned the value of community service by raising money to contribute to children with special hearts, learned how to develop heart-healthy habits while being physically active, learned to jump rope and play fun basketball games and earned P.E. equipment for our school! It was a fun and active day for all. Throughout the year, the students and families were encouraged to participate in activities during school vacation days or long weekends. The P.E. teachers planned activities to be sent home for students to do with their families, to encourage play and movement. In March, families were challenged to help their children make healthy food choices. Students received tickets listing the five food groups they needed to eat each day: fruits, vegetables, grains, dairy, and protein. If students ate items from each food group, they would turn their ticket into their P.E. teacher and receive a prize. Students and parents were excited to participate in this program. This year, we were able to start an after-school yoga club. One of our teachers is also certified as a Yoga Instructor. She ran an after-school club for students interested in yoga and mindfulness. There was high interest and participation in this club!

At the end of the year, we will host our first Health and Wellness Fair! Students in grades 3-5 will participate in activities that are centered around the goal of Health and Wellness. The Carlstadt Police Department will engage students in a boot-camp class out on the field. Students will participate in a Yogarate class. Yogarates teaches students self-defense techniques, body weight exercises to increase flexibility, heart and lung power, and energy, breathing exercises, and full body stretching and strengthening activities to increase body strength, gross motor skills, and overall happiness and kindness. The nutritionist on staff at ShopRite of Wallington will come to speak with students about reducing their sugar intake. And throughout the day students will visit learning stations that include creating stress balls, making glitter calming jars, healthy trivia games, and a color me calm station! We are excited about this interactive event. During the year, students and staff participated in many activities and events that encouraged movement, making healthy food choices, and awareness. When you walk by classrooms, you will see students taking movement or meditation brain breaks to either boost energy or calm and relax their nerves. You will see staff and students choosing to work while standing rather than sitting and you will see staff walking the building before and after school. Overall, the culture in the building is changing to be more aware of the healthy choices that can be made throughout the day! **This goal was achieved.**

**QUALITATIVE GOAL #2    PERCENTAGE:    2.50%    DOLLAR VALUE: \$3,844.00**

**APPROVED GOAL STATEMENT:**

During the 2018-2019 school year, the Superintendent will develop a new Staff Handbook, which includes general information, procedures for various district operations, schedules, and an appendix of important supporting documents

**EVIDENCE OF ATTAINMENT:**

The teacher policy manual/staff handbook was first given to the teaching staff decades ago. The Superintendent reviewed the teacher policy manual/staff handbook carefully and determined that there were several areas addressed within the manual that were no longer relevant to both the staff and students. After meetings with administrators and reviewing specific Board policy, the Superintendent was afforded the opportunity to make the necessary changes and update the Handbook so it reflects current educational information. General information, procedures for various district operations, schedules and an updated appendix of important supporting documents have now been included in the document. All teaching staff members and administration will receive the newly updated document effective for the 2019-2020 school year. Some specific Carlstadt Board of Education policies have been included in the document for staff members to review as needed. The following is a list of those that have been revised to align with mandates that include:

- 5200 Student Attendance
- 2132 School District Goals and Objectives
- 2110 Philosophy of Education/District Mission Statement
- 8462 Reporting Potentially Missing or Abused Children
- 2340 Field Trips
- 8441 Care of Injured and Ill Persons
- 5600 Student Discipline/Code of Conduct
- 5511 Dress and Grooming
- 3221 Evaluation of Teachers
- 3281 Inappropriate Staff Conduct
- 5331 Management of Life Threatening Allergies in Schools
- 7441 Electronic Surveillance in School Buildings and on School Grounds

Bomb Threats

2019-2020 School Calendar

Many changes reflecting the updated curriculum, grading and Response to Intervention policies were included to give the teaching staff the necessary information at their fingertips. This handbook will now be updated annually with the most recent and relevant information to assist the teaching staff and administrators with material to assist them in several areas. **This goal was achieved.**

**Moved Mr. Offreda**

**Seconded Mr. Riveros**

**Mr. Christiano**  **Mr. Ficetola**  **Mr. Figueroa**  **Mrs. McNeill**

**Mrs. Nunziato**  **Mr. Riveros**  **Mr. Shah**  **Mr. Offreda**

**Mr. Cox**





**WHEREAS**, For many educators, becoming a superintendent represents the pinnacle of a lifelong ascent up the career ladder, yet the salary cap – which applies to no other positions – has created a disincentive for school leaders to strive toward that goal, which will have long-term negative consequences on educational quality in this State; and

**WHEREAS**, Assembly Bill No. 3775 (Jasey/Caputo/Holley) and Senate Bill No. 692 (Ruiz/Sarlo) would prohibit the Department of Education from regulating the maximum salary a school district may pay its superintendent.

**NOW, THEREFORE, BE IT RESOLVED** that the Carlstadt Board of Education supports and urges the passage of Assembly Bill No. 3775 and Senate Bill No. 692; and be it further

**RESOLVED**, that a copy of this resolution shall be forwarded to each member of the 36<sup>th</sup> legislative district delegation, Senate President Stephen M. Sweeney, Assembly Speaker Craig J. Coughlin, Governor Phil Murphy, the Chair of Senate Education Committee Senator M. Teresa Ruiz, the Chair of the Assembly Education Committee Assemblywoman Pamela R. Lampitt, and to the New Jersey School Boards Association.

6. Upon the recommendation of the Superintendent of Schools, the Board approves with the Service Agreement with South Bergen Jointure Commission and the Carlstadt Public School to provide physical therapy services for the 2019-20 school year not to exceed \$5,700 for student #22953.
7. Upon the recommendation of the Superintendent of Schools, the Board approves with the Service Agreement with South Bergen Jointure Commission and the Carlstadt Public School to provide physical therapy services for the 2019-20 school year not to exceed \$5,700 for student #23045.
8. Upon the recommendation of the Superintendent of Schools, the Board approves with the Commission of the Blind and the Carlstadt Public School to provide vision services for the 2019-20 school year not to exceed \$1,900 for student #23045.
9. Upon the recommendation of the Superintendent of Schools, the Board approves with Supreme Consultants and the Carlstadt Public School for translation of IEP/eligibility for the 2019-20 school year not to exceed \$94.00 for student #22465.
10. Upon the recommendation of the Superintendent of Schools, the Board accepts the one year renewal with Horizon as the medical and prescription carrier for 2019-2020 school year with a 5% increase in medical rates and a 5% increase in prescription rates.

Single Coverage	\$16,443.72
Family Coverage	\$41,839.44
2 Adults Coverage	\$36,840.12
Child/Parent Coverage	\$24,688.68

11. Upon the recommendation of the Superintendent of Schools, the Board concurs with agreement with Dr. Esther Fridman and the Carlstadt Public School for a Psychiatric Evaluation for the 2018-19 school year not to exceed \$600 for student #22828.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointure Commission for the extended school year 2019-2020 tuition in the amount of \$3,600 per student for ID#'s 22744, 22729, 22902, 22101, 22807, 23038, 22743, 22408, 22537, 22860.
13. Upon the recommendation of the Superintendent of Schools, the Board approves with the Service Agreement with South Bergen Jointure Commission and the Carlstadt Public School to provide physical therapy services for the 2019-20 school year not to exceed \$2,850 for student #22949.
14. Upon the recommendation of the Superintendent of Schools, the Board approves the annual agreement with Asset Works, LLC for appraisal services at a cost of \$3,630 for the 2019-20 school year.
15. Upon the recommendation of the Superintendent of Schools, the Board approves the service agreement with the Carlstadt Public School and Dr. Leslie Nagy, M.D. for the 2019-20 school year at a rate of \$700 per Evaluation and at a rate of \$350 for any “no show” or without 24 hour prior cancellation.
16. Upon the recommendation of the Superintendent of Schools, the Board approves the bid licensing, time and material/maintenance service for the 2019-2020 school year with Educational Data Services of \$4890.
17. Upon the recommendation of the Superintendent of Schools, the Board approves the resolution to transfer Current Year Surplus, as follows:

**Transfer of Current Year Surplus to Reserve**

**WHEREAS**, NJSA 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the commissioner of education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

**WHEREAS**, the Carlstadt Board of Education wishes to deposit anticipated current year surplus into an Maintenance Reserve account at year end, subject to the verification upon completion of the Audit, and

**WHEREAS**, the Carlstadt Board of Education has determined that an amount not to exceed \$20,000 is available for such purpose of transfer, and

**WHEREAS**, the Carlstadt Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, subject to the verification upon completion of the Audit, and

**WHEREAS**, the Carlstadt Board of Education has determined that an amount not to exceed \$2 million is available for such purpose of transfer, and

**WHEREAS**, the Carlstadt Board of Education will not exceed the maximum allowable amount defined by the district's Long Range Facilities Plan to be transferred to the Capital Reserve Account, and

**NOW THEREFORE BE IT RESOLVED**, by the Carlstadt Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

18. Upon the recommendation of the Superintendent, the Board approves Pursuant to PL 2015, Chapter 47 the Carlstadt Board of Education intends to renew, award, or permit to expire the contracts previously award by the Board of Education. These contracts are, and have been in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A: 18. et seq., N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts not listed will be available for review in the business office prior to board action.

19. Upon the recommendation of the Superintendent of Schools, the Board designates Brown & Brown Benefit Advisors as the Broker of Record for the Carlstadt Medical and Prescription Plans for the period July 2019-June 2020.

20. Upon the recommendation of the Superintendent of Schools, the Board approves the payment of the 2018-2019 Merit Bonus Goals for Stephen Kollinok, Superintendent of Schools, as outlined below:

Goal 1: Quantitative	3.33%	\$5,120.00
Goal 2: Quantitative	3.33%	\$5,120.00
Goal 3: Quantitative	3.33%	\$5,120.00
Goal 4: Qualitative	2.50%	\$3,844.00
Goal 5: Qualitative	2.50%	\$3,844.00

21. Upon the recommendation of the Superintendent of Schools, the Board approves the Copier lease with purchase agreement with Atlantic for the term of five years (2018-2023) in accordance with Exhibit B schedule of payments.

22. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of the student accident/Health Insurance policy for the 2019-2020 school year through Professional Insurance Associates.

23. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Strauss Esmay Associates for District Online and Bylaws & Policies Online for the 2019-2020 school year.

24. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Professional Insurance Associations as the district's Risk Management Consultant for the 2019-2020 school year.
25. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Professional Insurance Associations as the district's Risk Management Consultant for the 2019-2020 school year.
26. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the Site Work Repairs at the Carlstadt Public School Project;

**WHEREAS**, on Thursday, May 30, 2019, the Carlstadt Board of Education ("Board") held a public bid opening for the Site Work Repairs at the Carlstadt Public School project ("Project"); and

**WHEREAS**, the Board received one (1) bid for the Project; and

**WHEREAS**, the lowest bid was submitted by Alimi Builders, Inc., Wyckoff, NJ, with a base bid of One Hundred Seventy Thousand Dollars (\$170,000.00), which amount includes a Ten Thousand Dollar (\$10,000) allowance; and

**WHEREAS**, the Board has determined Alimi Builders, Inc. to be the lowest responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with N.J.S.A. 18A: 18A-1, et. seq., the Board hereby awards a contract for the Project to Alimi Builders, Inc. in the amount of One Hundred Seventy Thousand Dollars (\$170,000.00), which amount includes a Ten Thousand Dollar (\$10,000) allowance; and

**BE IT FURTHER RESOLVED**, the Business Administrator is authorized to return the bid securities to all but the three (3) lowest bidders, if requested; and

**BE IT FURTHER RESOLVED**, that the Board's Construction Counsel is authorized to prepare the contract for the Project, obtain the documents required thereby, and transmit same to the Board; and

**BE IT FURTHER RESOLVED**, that upon receipt and approval of the Contractor's bonds, insurance certificate and other documents required by the Contract, the Business Administrator is authorized to return the bid securities to the remaining bidders.

**BE IT FURTHER RESOLVED**, that the Board accepts the alternates to perform work at Area #3 (Visitor's Parking Area) in the amount of Thirty Eight Thousand One Hundred Dollars (\$38,100.00) and at Area #4 (New Bollards) in the amount of Twenty Six Thousand Eight Hundred Fifty Dollars (\$26,850.00) as set forth in the bid provisions.

27. Upon the recommendation of the Superintendent of Schools, the Board approves the group registration of the 2019 New Jersey School Boards Conference from October 21 to October 24, 2019.

Conference: \$1600.00

28. Upon the recommendation of the Superintendent of Schools, the Board approves the 2019-2020 lunch prices. Lunch prices will remain at \$3.10. Reduced meal prices will remain at



\$.40. The adult meal price will remain at \$3.75. Upon the recommendation of the Superintendent of Schools, the Board approves the 2019-2020 breakfast prices to remain unchanged at \$1.50. Reduced meal prices will remain at \$.30. The adult meal price will remain at \$ 2.00. Recess milk prices are also to remain unchanged.

**29. FOOD SERVICE MANAGEMENT COMPANY**

Upon the recommendation of the Superintendent of Schools, the Board approves **Pomptonian School Food Service to act as the Food Service Management Company from September 1, 2019 through June 30, 2020.**

**BE IT RESOLVED**, that the Carlstadt Board of Education “SFA” accepts the Food Service Management proposal from The Pomptonian, Inc. “FSMC” for the food service operation for the 2019-2020.

*Carlstadt Board of Education  
Food Service 2019-2020  
Management Fee and Guarantee Language*

The SFA shall reimburse FSMC for all reimbursable items. The SFA shall pay to FSMC a management fee of \$0.21 per meal served under the Child Nutrition Programs and for each Meal Equivalent served (the “Management Fee”). The number of program meals served to children shall be determined by actual count. A “Meal Equivalent” provided by FSMC is determined by dividing the total of cash receipts, other than from sales of program Meal Equivalent Conversion Factor. **The Meal Equivalent Conversion Factor used to determine the number of Meal Equivalents served by FSMC shall be \$3.66.**

The FSMC guarantees the SFA a return a return of \$27,000.00 for the school year 2019-2020.

~~30. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with the Ridgefield Board of Education for the 2019-2020 extended school year in the amount of \$8,266 for student # 22619.~~

~~31. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with the Ridgefield Board of Education for the 2019-2020 extended school year in the amount of \$8,266 for student # 20003.~~

**32. Resolved that the Carlstadt Board of Education approve a district wide purchase quote dated 4/30/19 as submitted by Window Film Depot Inc., 4939 Lower Roswell Road Marietta, GA 30068 under the Educational Services of New Jersey Purchasing Cooperative Bid Pricing, Contract # ESCNJ18/19-28 State Approved Co-op #65MCECCPS, in the amount of \$6,152.87 for 3M Ultra Safety & Security Window Film and Ultraflex Attachment System.**

33. Resolved that the Carlstadt Board of Education approve a district wide purchase quote dated 5/30/19 as submitted by Presentation Systems Inc., 103 Godwin Avenue PMB 204 Midland Park, NJ 07432 in the amount of \$4,450 for E-color 24H Silver Package Printer with an additional supply package in the amount of \$2,375.
34. Resolved that the Carlstadt Board of Education approve a district wide purchase quote #QUO11016330 dated 6/05/19 as submitted by School Outfitters, 3736 Regent Avenue Cincinnati, OH 45212 in the amount of \$3,368 for Science Room Wall Mount Cabinets.
35. Resolved that the Carlstadt Board of Education approve a district wide purchase quote #9719 dated 5/14/19 as submitted by Lee Distributors Inc., P.O. Box 447 Verona, NJ 07462 under HON NJ State Contract #A81641 in the amount of ~~\$4,826.50~~ for main office and central office furniture (price includes delivery). \$5,136.82
36. Resolved that the Carlstadt Board of Education approve a district wide purchase quote #9722 dated 5/14/19 as submitted by Lee Distributors Inc., P.O. Box 447 Verona, NJ 07462 under EDS Bid #8576 MSRP Furniture 12/1/17-12/1/19 in the amount of \$33,481.56 for Cafeteria Tables (price includes delivery). *\$9215.70 to be funded by Food Service Program in response to Department of Agriculture 2018 audit finding.*
37. Resolved that the Carlstadt Board of Education approve a district wide purchase quote #72713-4 dated 5/20/19 as submitted by Pearson Education K12 P.O. Box 85246 Chandler, AZ 85246 in the amount of \$26,006.56 district Math textbooks (price includes delivery).
38. Resolved that the Carlstadt Board of Education approve a district wide purchase quote #KRCC133 dated 6/5/19 as submitted by CDWG Government 230 North Milwaukee Avenue Vernon Hills, IL 60061 under NJ State Lenovo Computer Equipment Contract MNWNC #1174021 the amount of \$22,229.90 for district chromebooks (price includes delivery).
39. Resolved that the Carlstadt Board of Education approve a district wide purchase quote #3541272 dated 5/16/19 as submitted by Cengage Learning 10650 Toebben Drive Independence, KY 41051 in the amount of \$29,656 for district Math textbooks (price includes delivery).

#### **ADDENDUM**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the contract for Teacher of Deaf services between the Carlstadt Public School District and the Bergen County Special Services at a rate not to exceed \$19,800 for the 2019-2020 school year for student #22940.
2. Resolved that the Carlstadt Board of Education approve a district wide purchase quote dated 6/14/19 as submitted by Crossroads Pavement Maintenance LLC, 512 Newark Pompton Turnpike Pompton Plains, NJ 07444 under EDS Bid #9183 Macadam



**RESOLVED,** that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess at 7:02 pm

**Moved Mr. Ficetola** **Seconded Mr. Christiano**  
Mr. Christiano  Mr. Ficetola  Mr. Figueroa  Mrs. McNeill   
Mrs. Nunziato  Mr. Riveros  Mr. Shah  Mr. Offreda   
Mr. Cox

Motion to reconvene at 7:38 pm

**Moved Mr. Ficetola** **Seconded Mr. Shah**  
Mr. Christiano  Mr. Ficetola  Mr. Figueroa  Mrs. McNeill   
Mrs. Nunziato  Mr. Riveros  Mr. Shah  Mr. Offreda   
Mr. Cox

**ADJOURNMENT:**

Motion to adjourn meeting at 7:53 pm

**Moved Mrs. Nunziato** **Seconded Mr. Shah**  
Mr. Christiano  Mr. Ficetola  Mr. Figueroa  Mrs. McNeill   
Mrs. Nunziato  Mr. Riveros  Mr. Shah  Mr. Offreda   
Mr. Cox

Respectfully Submitted,

Mrs. Megan S. Slamb  
School Business Administrator/Board Secretary