

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 6:00 pm

ROLL CALL

Mr. Christiano x Mr. Cox x Mr. Ficetola x Mr. Figueroa x
Mrs. McNeill x Mrs. Nunziato x Mr. Shah x Mr. Riveros x
Mr. Offreda x

Superintendent Kollinok x Assistant Superintendent Ms. Allison Evans x
Business Administrator Mrs. Slamb x Administrative Assistant Mrs. Henke x

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: None

APPROVAL OF MINUTES: February 11, 2020 Regular Meeting

Moved Mr. Ficetola Seconded Mr. Cox
Mr. Christiano x Mr. Cox x Mr. Ficetola x Mr. Figueroa x
Mrs. McNeill x Mrs. Nunziato Abstain Mr. Shah Abstain Mr. Riveros x
Mr. Offreda x

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. The Carlstadt Public School District continues to be in the process of preparing for this year's NJSLA administration which has taken the place of the PARCC administration. This year's test administration starts on Tuesday, May 5th and runs until the end of May. We will again stress the importance of having the student's take part in the administration of the test. Our participation numbers have continued to maintain at least a 95% participation rate. We also continue to understand that it is a parental right to not have their child participate in the test administration. I will keep the Board updated continually as we move closer to the administration of the test.
2. The Carlstadt Public School District 2019-2020 District Goals continue to make progress. Ms. Evans will report on this during her report.
3. Speak about the coronavirus.
4. The Fire Poster Awards will be held on Wednesday, March 18th at 8:00 p.m. in Boro Hall. Much thanks to the students, Ms. Gold and Mr. Foy in advance for assisting with this worthwhile activity.
5. The Carlstadt Public Schools Robotics Club will be attending the second South Bergen Jointure Commission Competition towards the end of April 22, 2020 in Hasbrouck Heights. Much thanks to Mrs. Ydrovo, our Robotics club advisor for assisting with these competitions and helping the students with their preparation.
6. As of today, we have 38 students enrolled in the Pre-Kindergarten program. These numbers are inclusive of the pre-school disabled students.
7. There are 539 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near future.
8. Our next tentative Board of Education meeting is scheduled for Monday, March 16, 2020 at 6:00 p.m.
9. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had one incident investigated since the last Board of

Education meeting that did not result in HIB. Remedial interventions and appropriate disciplinary actions were taken dependent upon the findings of the investigation.

Mr. Offreda, so ends my report.

REPORT OF ASSISTANT SUPERINTENDENT

- The Health and Wellness Committee met to discuss our second annual Health and Wellness Fair we are hosting in June. We have many exciting events planned for this year's fair! Some of the events include:
 - Heart-healthy experiments
 - A visit from seeing-eye dogs
 - Learning about students with special needs and how to empathize with them
 - Nutrition lesson from the staff at Shoprite
 - A full-body workout class
 - Yoga with Ms. Barrett
 - Bootcamp with the Carlstadt Police Department
 - A guided wellness walk with Mrs. Schroback
 - And staff wellness opportunities
- We have an amazing committee that is committed to helping our school community well, inside and out! We are very excited about the event!
- During the week of March 23, we will be celebrating a week of Kindness! We will be celebrating each day with a different theme. The week will be kicked off with a fun pep-rally to get students and staff motivated about the kindness activities happening during the week! On March 24, a speaker will be coming to talk with the students during the day and at night to parents regarding the Stigma-Free Initiative. We encourage you to come out and hear about this amazing movement. On Friday, we will celebrate No One Eats Alone Day. At lunch, students will be paired up with students they may not usually sit with and no one will eat alone! We will have trivia, activities, raffles, and good deeds happening all week. We are excited to bring even more kindness to CPS!
- Some other Health and Wellness events include:
 - Recess training for lunch aides
 - Healthy Habits month in April
 - Mental health opportunities for staff and students
 - Chalk Fest in the Spring ... and more!

Mr. President so ends my report.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

- The business office is working on finalizing the tentative budget submission for 2020-2021. I will be presenting that information to the Finance Committee on March 10th, after which time the information will be shared with the full board. We continue to be in a very good financial position, and I think that the Board and the Community will be happy with the results of this budget cycle.
- This past week the Lincoln School Bell was picked up by the refurbishing company, so the process of restoration is underway. We will keep you posted as that work continues.
- The Building and Grounds Committee met earlier this evening to discuss the Summer Projects for 2020. At this time the architects have provided an estimated cost of \$465,986 for the completion of the secure vestibule, walkway lighting upgrade, OT/PT room upgrade, and front canopy redesign. We will be holding a bid opening on March 11th for this project. As always the bids can come in above or below the provided estimated cost.
 - In addition we will be replacing all of the interior stairwell tread at an estimated cost of \$105,000. This may also end up costing less than the estimate, though it is not part of the bid. We are expecting additional quotes which should prove lower than the original cost.
 - We will also be tabling the anticipated playground remodel in hopes of completing it in the 2021-2022 school year. It was decided that given the access and activity needed for the front entry upgrade, we may have run into timeline issues and delays.
- In response to the growing concerns regarding coronavirus, the custodial department has been directed to increase their diligence and efforts regarding disinfection of all spaces in the building. We have begun a nightly rotation of the Curis Antibacterial Fogger, which disinfects entire rooms with a cleaning mist (similar to a dry ice machine). In addition we have ordered antibacterial spray guns which can be used to disinfect an entire item (i.e. a desk) with one targeted spray. This is more thorough and efficient than utilizing our sprays and wipes for these items. We are also working to get free standing hand sanitizer dispensers at all major entrance areas.
- Review of possible change in lunch prices for 2020-2021

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

1. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Steven DiGeronimo as Interim Business Administrator commencing Monday, March 16, 2020 through Monday, August 31, 2020, 3 days per week at a rate of \$600 per day.
2. Upon the recommendation of the Superintendent of Schools, the Board approves a maternity/disability leave of absence for employee # 0649 commencing on or about Wednesday, April 22, 2020 with a return date on or about Tuesday, September 1, 2020.
3. Upon the recommendation of the Superintendent of Schools, the Board approves a maternity/disability leave of absence for employee # 0923 commencing on or about Monday, April 20, 2020 with a return date on or about Tuesday, September 1, 2020.
4. Upon the recommendation of the Superintendent of Schools, the Board **amendment to previous motion #2 adopted on February 11, 2020:** the Board approves a maternity/disability leave of absence for employee #0898 commencing **on or about Monday, March 16, 2020** with a return date of on or about Tuesday, September 1, 2020.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Stephanie Biamonte, Jill Bollinger and Eileen O'Rourke at "Mental Health Issues- K-5" sponsored by PESI at Carlstadt Public School, on Wednesday April 22, 2020 with a registration fee of \$209.99 total for all participants.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Therese Kearns at the "NJALC Spring Conference-Multisensory Strategies for All" sponsored by NJALC, in Somerset NJ, on Friday, May 1, 2020 with a registration fee of \$100.00.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Denise Henke and Michelle Eckert at the workshop "Administrative Assistant Program" sponsored by NJASBO, on Tuesday, May 12, 2020, with a registration fee of \$100 each.

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Cox)

Moved Mr. Cox Seconded Mr. Ficetola
Mr. Christiano Mr. Cox Mr. Ficetola Mr. Figueroa
Mrs. McNeill Mrs. Nunziato Mr. Shah Mr. Riveros
Mr. Offreda

Phase II – Detailed Design	\$ 42,000.00
Phase III – Bidding and Construction Phase Services	<u>\$ 15,000.00</u>
	\$ 64,000.00

FURTHER BE IT RESOLVED The Board approves for the allocation of **capital project-reserve** funds for the purpose of Phase I, II, and III as noted above in the amount of \$64,000.00.

FURTHER BE IT RESOLVED that the Carlstadt Board of Education authorizes and directs the School Business Administrator to make formal application to the NJ Department of Education, Office of Facilities through EI Associates for the applicable submissions.

4. Upon recommendation of the Superintendent of Schools, the Board approves to gratefully accept the \$24.00 donation from Karmen Spadavecchia into revenue account #20-1920 and appropriate the funds to Private Donations Expense account #20-000100-610-02.
5. Upon the recommendation of the Superintendent of Schools, the Board concurs with the service agreement with Ready Refresh by Nestle for the 2019-2020 school year to increase by \$155.00 not to exceed \$525.80.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the South Bergen Jointure Commission to perform Occupational Therapy Evaluation for the 2019-20 school year not to exceed \$300.00 for student #22619.
7. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Frontline Technology for translation of IEP and written notice for school year 2019-20 not to exceed \$39.25 for student #22374.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the authorizing of Dr. Fridman to perform Psychiatric evaluations for the school year 2019-20 at a rate not to exceed \$600.00 for student #22992.
9. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with the South Bergen Jointure Commission for the 2019-2020 school year to perform speech evaluation and OT therapy evaluation at a rate not to exceed \$600.00 for student #22619.

Moved Mr. Figueroa

Seconded Mr. Ficetola

Mr. Christiano x **Mr. Cox** x **Mr. Ficetola** x **Mr. Figueroa** x

Mrs. McNeill x **Mrs. Nunziato** x **Mr. Shah** Abstain 6&9 **Mr. Riveros** x

Mr. Offreda x

UNFINISHED BUSINESS

None

NEW BUSINESS

None

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

None

ADJOURNMENT:

Motion to adjourn meeting at 6:18 pm

Moved Mr. Ficetola

Seconded Mr. Cox

Mr. Christiano Mr. Cox Mr. Ficetola Mr. Figueroa

Mrs. McNeill Mrs. Nunziato Mr. Shah Mr. Riveros

Mr. Offreda

Respectfully Submitted,

Megan S. Slamb
School Business Administrator/Board Secretary