

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. School will be starting tomorrow for the students and by all accounts, everything should run quite smoothly. The usual child and parent separation issues are to be expected, and will be dealt with accordingly.
2. As of today, we have 17 students enrolled in the Pre-Kindergarten program. These numbers are not inclusive of the pre-school disabled students. All parents have paid the first installment of the tuition.
3. There are 533 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near future.
4. I will be putting the action plan together for the 2017-2018 District Goals after they are completed at our October 2nd Board meeting. I will discuss the progress that we are making with each at several of our future meetings so we will have direction and the ability to both see and discuss that progress at various times throughout the year.
5. Our Back to School night for the elementary school students will be held Wednesday, September 13th at 7:00 p.m. The middle school Back to School night will be held Monday September 18th at 7:00 p.m. As in the past, there will hopefully be a good turnout and the parents will be given a great deal of information to assist them and their children throughout this school year.
6. Ms. Hilfrich and Ms. Evans will be reporting the results of the 2017 PARCC test at one of the October meetings as they are still analyzing the results.
7. I had asked Mickey to have the sink in the kitchen tested for lead for a third time. Prior to this 3rd testing he changed the faucet and put in a filter. The test showed that the lead dropped from 37 ppb after the first test to 24 ppb after letting the water run for a period of time for the second test. The number dropped to 1.91 which is considerably lower than the 15 ppb required as the result of changing the faucet and putting in the filter. So, we are now fine according to the allowable ppb's. I will make sure that the newspapers are given this information....
8. Mary Anderson, one of our science teachers, resident environmentalist and recycling guru has again been awarded the Bergen County Utilities Authority Environmental Awareness Challenge Grant in the amount of \$1000.00 dollars.

Congratulations to Mrs. Anderson for her outstanding work and contribution to this cause and for her sharing this with her students

9. So, needless to say, this has been in my opinion a very quick summer. The construction project was started and concluded when we were informed that it would. In addition, the roofing issues were also addressed. I will be very pleased once Megan is with us full time because I gained a new respect this summer for what School Business Administrators have to contend with in school districts.
10. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting. It was necessary to report on this because HIB investigations are required to take place during the summer months should the need arise.

MRS. LAHULLIER, SO ENDS MY REPORT.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY **None**

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Megan Pepe at the annual ASBO International Annual Meeting and Conference, September 22-25, 2017.
Cost: Room \$239.00
 Conference \$695.00
 Plus travel and meals.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Business Administrator/Board Secretary employment contract for Megan Pepe effective on or about September 19, 2017, through June 30, 2018 at an annual salary of \$120,000.

3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the appointment of Amanda Colangelo for the 2017-18 school year as Art Teacher, BA+15 step L, \$74,402 as per the negotiated agreement.
4. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Courtney Tintle, Guidance Counselor, effective August 11, 2017.
5. Upon the recommendation of the Superintendent of Schools, the Board concurs with the appointment of Kelly Helfrich for the 2017-2018 school year as Guidance Counselor, MA Step D, \$60,091 as per the negotiated agreement.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the re-appointment of a School Liaison/Resource Officer Program for the 2017 – 2018 school year between the Carlstadt Police Department and the Carlstadt Board of Education at no cost to the school district.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the 2017-2018 Nursing Services Plan.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the 2017-2018 Statement of Assurance Regarding the Use of Paraprofessional Staff.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the 2017-2018 Proposed Merit Goals for Stephen Kollinok, Superintendent of Schools, as written:

CARLSTADT PUBLIC SCHOOL
PROPOSED SUPERINTENDENT MERIT GOALS
2017-2018

QUANTITATIVE GOALS

1. During the 2017-2018 school year, a comprehensive evaluation of 100% of the services provided to students with disabilities in the Carlstadt Public School District will be conducted. This effort will include evaluating all self-contained, Resource Center and fully mainstreamed classroom settings. In addition, related services and supplemental services provided to students with disabilities will also be evaluated. The process will be led by the Superintendent in conjunction with the district's Director of Special Services. Interviews with key district personnel, survey data of staff and parents and classroom/related services visits will be completed. The evaluation will include a summary of the programs and issues that impact upon the delivery of services to the

special needs students. It will provide recommendations to improve services based upon the vision of the district and current best practice standards.

2. The Carlstadt Public School District's Emergency Management Operations Manual and Crisis Response Manual are revised on a yearly basis. The June 2018 goal will be to complete Phase 3 of the school security project that will include the installation of 3 additional outside cameras, 4 lockdown boxes located in each of the faculty workrooms and improved strobe lights located on the perimeter of the building indicating that a lockdown is in progress. These additional security measures will be added to the existing manuals. Several meetings with school officials, police officials and other appropriate individuals will be held throughout the 2017-2018 school year. All meetings will be documented for future reference.
3. During the 2017-2018 school year, 100% of the district's middle school students will be afforded the opportunity to utilize new technology in the performing and visual arts areas. The Superintendent will work with staff and administration to place emphasis on digital photography, graphic design, opportunities in the television studio and various recording techniques. These technological areas will be explored and showcased throughout the school. The district's website, bulletin boards and a scheduled Spring art show will showcase the student's work.

QUALITATIVE GOALS

1. During the 2017-2018 school year, the Superintendent of Schools will create a Substitute Empowerment Team. This "SET" will review current practices and provide training to the district's substitute roster in the areas of school safety, security, classroom management, anti-bullying and school protocols. A Substitute Handbook will be created to assist substitute teachers, staff and administration clarify the duties and responsibilities of substitute teachers in the district.
 2. During the 2017-2018 school year, the Superintendent of Schools will establish a comprehensive outreach to the community at large including parents, students and those community members without students currently enrolled in the district through scheduled meetings and the use of technological tools to expand and improve communications.
10. Upon the recommendation of the Superintendent of Schools, the Board approves Theresa Kearns as Mentor for Theresa Forte (CEAS) for the 2017/2018 school year.

11. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Diana Silva at the workshop “Legal One: Affirmative Action Officer” sponsored by Foundation of Education Administration on 10/10/17, 3/13/18 and 4/26/18, in Monroe, NJ with a registration fee of \$450.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Bruce Young at the NJSBA Healthcare Summit sponsored by NJSBA on September 29, 2017 in West Trenton, NJ with a registration fee of \$75.
13. Upon the recommendation of the Superintendent of Schools, the Board approves Jennifer Carlin as advisor of the second and third grade Technology Club, once a week after school, 3:00-4:00 p.m., from September 2017 through June 2018, at the contractual rate of \$49 per session, with a maximum of 30 sessions.
14. Upon the recommendation of the Superintendent of Schools, the Board approves Jennifer Carlin as advisor of the sixth, seventh and eighth grade Technology Club - Coding, once a week after school, 3:00-4:00 p.m., from September 2017 through June 2018, at the contractual rate of \$49 per session, with a maximum of 30 sessions.
15. Upon the recommendation of the Superintendent of Schools, the Board approves Rene Hund as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.
16. Upon the recommendation of the Superintendent of Schools, the Board approves Tristan Carty as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.
17. Upon the recommendation of the Superintendent of Schools, the Board approves Ryan Hickey as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.
18. Upon the recommendation of the Superintendent of Schools, the Board approves Sabrina Decio as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.
19. Upon the recommendation of the Superintendent of Schools, the Board approves Marissa Rovetto as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.
20. Upon the recommendation of the Superintendent of Schools, the Board approves Adela Urquidez as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.

6. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2017-2018 school year in the amount of \$43,200 for student #22722.
7. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2017-2018 school year in the amount of \$67,400 for student #22729.
8. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2017-2018 school year in the amount of \$67,400 for student #22742.
9. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2017-2018 school year in the amount of \$67,400 for student #19090.
10. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2017-2018 school year in the amount of \$67,400 for student #22743.
11. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2017-2018 school year in the amount of \$67,400 for student #22744.
12. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2017-2018 school year in the amount of \$67,400 for student #22807.
13. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2017-2018 school year in the amount of \$67,400 for student #22763.
14. Upon the recommendation of the Superintendent of Schools, the Board concurs to have Hillmar LLC to perform translation services not to exceed \$1,500 for the 2017-2018 school year for student #22829.
15. Upon the recommendation of the Superintendent of Schools, the Board approves the 2017-2018 lunch prices. Lunch prices will increase to \$3.10. Reduced meal prices will remain at \$.40. The adult meal price will remain at \$3.75. Upon the recommendation of the Superintendent of Schools, the Board approves the 2016-2017 breakfast prices to remain

unchanged at \$1.50. Reduced meal prices will remain at \$.30. The adult meal price will remain at \$ 2.00. Recess milk prices are also to remain unchanged.

16. Upon the recommendation of the Superintendent of Schools, the Board approves the annual agreement with Asset Works, LLC for appraisal services at a cost of \$3,000 for the 2017-2018 school year.
17. Upon the recommendation of the Superintendent of Schools, the Board concurs the Transportation Agreement with a transport (child) student ID #22565 on a daily basis to Children's Center of Behavior Health for the period May 15, 2017 through June 16, 2017. Reimbursement is not to exceed 34 days at a total cost of \$720.
18. Upon the recommendation of the Superintendent of Schools, the Board authorizes the Business Administrator to sign the School Nutrition Program Vended Meals Contract with The South Bergen Jointure Commission for the period commencing September 1, 2017 - ending June 30, 2018.
19. Upon the recommendation of the Superintendent of Schools, the Board approves the following petty cash funds as outlined in Policy #6620 through June 30, 2018:

Megan Pepe Bus. Admin/Sec. \$200.00
20. Upon the recommendation of the Superintendent of Schools, the Board approves the Shared Service agreement with The East Rutherford Board of Education for an Occupational Therapist for \$51,994.73 annually which represents 50% of all costs and administrative expenses incurred as well as one half of the contract price for the services of the OT for the 2017-2018 school year.
21. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with the Ridgefield Board of Education for the 2017-2018 school year in the amount of \$52,252 for student # 22619.
22. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Ridgefield Board of Education for the 2017-2018 school year for O/T special services not to exceed \$9540 for student #22619.
23. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with the Ridgefield Board of Education for the 2017-2018 extended school year in the amount of \$8,190 for student # 22619.
24. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with the Ridgefield Board of Education for the 2017-2018 school year in the amount of \$52,252 for student # 20003.

25. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Ridgefield Board of Education for the 2017-2018 school year for P/T and O/T special services not to exceed \$14,310 for student #20003.
26. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with the Ridgefield Board of Education for the 2017-2018 extended school year in the amount of \$8,190 for student # 20003.
27. Upon the recommendation of the Superintendent of Schools, the Board approves the Annual Contract for Hospital Instruction between the Carlstadt School District and the Bergen County Special Services School District for the 2017-2018 school year at a rate of \$65.00 per hour, on an as-needed basis.
28. Upon the recommendation of the Superintendent of Schools, the Board approves the concurring payment #2 of \$177,761 to Alimi Builders, Inc. for the brick replacement project.
29. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointure Commission and the Carlstadt Public School to provide additional services for parental training from September 1, 2017 to January 31, 2018 for a max of 5 sessions not to exceed \$300 for student #22619.
30. Upon the recommendation of the Superintendent of Schools, the Board approves the Annual Contract for Hospital Instruction between the Carlstadt School District and the Bergen County Special Services School District for the 2017-2018 school year at a rate of \$65.00 per hour, on an as-needed basis.
31. Upon the recommendation of the Superintendent of Schools, the Board concurs with the submission of the 2017-2018 Every Student Succeeds Act (ESSA) Entitlement Grant with the following allocations:

Title I	\$ 95,076
Title II	\$ 15,622
Title III	\$ 7,427
Title IV	\$ 10,000
Total Allocation	\$128,125
32. Upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

RESOLUTION

Approval to designate additional 2017-18 state aid as Assigned Fund Balance

Whereas N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.3(d) authorize district boards of education to appropriate unbudgeted or under budgeted state aid for which budgetary approval was granted by the Commissioner in the written notification to the district board of education of the increase in state aid; and,

Whereas the appropriation of the under budgeted state aid is considered a mid-year budget revision; and,

Whereas districts may designate any portion of the increase in state aid as legally restricted “Assigned Fund Balance – Designated for Subsequent Year’s Expenditures” for use in 2018-19.,

Be it resolved that the increased State Aid for 2017-18 in the amount of \$21,618 be therefore designated in its entirety as legally restricted “Assigned Fund Balance – Designated for Subsequent Year’s Expenditures” for use in 2018-19 school budget.

Moved	M. Offreda	Seconded	Mr. Young
Mr. Acanfora	<u> x </u>	Mr. Ficetola	<u> x </u>
Mrs. Hamilton	<u> x </u>	Mrs. Nunziato	<u> --- </u>
Mr. Offreda	<u> x </u>	Mr. Riveros	<u> --- </u>
Mr. Young	<u> x </u>	Mr. Cox	<u> x </u>
Mrs. Lahullier	<u> x </u>		

UNFINISHED BUSINESS

**Mrs. Luhullier asked, what’s the status on the de-merit policy being modified.
Mr. Kollinok will speak with Mr. Foy and advise the board.**

NEW BUSINESS

Mrs. Anderson of 600 7th Street notified the board of Community Shred Day at the Jefferson St. Firehouse lot on Saturday, October 14, 2017. This event is FREE to residents the opportunity to have their sensitive/confidential documents safely shredded and recycled.

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (*if needed*)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and litigation and be it further

