

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for the 2017-18 school year for Janet Finizio from BA+15 Step D, \$55,251 to MA+15 Step E, \$67,313.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Grade assignment of Caitlin Sobota to Grades 5-8 LA Special Education.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the Addendum to the Employment Contract for Stephen Kollinok, Superintendent, Carlstadt School District, for the period from July 1, 2017 through June 30, 2020.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the job title change for Diana Silva from “Supervisor of Special Services” to “Director of Special Services”.
5. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Bhamini Shah, Teacher Aide (OOD), effective June 30, 2017.
6. Upon the recommendation of the Superintendent of Schools, the Board approves Christina Mitas as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Maria Garcia as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.

Regulation-Revised (M)	#R3240	Professional Development for Teachers and School Leaders
Policy- Revised (M)	#P5610	Suspension
Regulation-Revised (M)	#R5610	Suspension
Policy-Revised (M)	#P5620	Expulsion
Policy-New	#P7424	Bed Bugs
Regulation-New	#R7424	Bed Bugs
Policy-New	#P7461	District Sustainability Policy
Policy-Revised (M)	#P8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods
Policy-Revised (M)	#P8550	Unpaid Meal Charges/Outstanding Food Service Charges

Moved

Seconded

Mr. Acanfora _____ **Mr. Ficetola** _____ **Mrs. Hamilton** _____ **Mrs. Nunziato** _____
Mr. Offreda _____ **Mr. Riveros** _____ **Mr. Young** _____ **Mr. Cox** _____
Mrs. Lahullier _____

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Cox)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the requests from Carlstadt Police Department for the use of facilities of Carlstadt Public School (front of school, Gym B, cafeteria/lunchroom, bathrooms and North grassy area if available), August 21 to August 25, 2017, from 8:30 a.m. to 3:00 p.m. for the Carlstadt Junior Police Academy.

Moved

Seconded

Mr. Acanfora _____ **Mr. Ficetola** _____ **Mrs. Hamilton** _____ **Mrs. Nunziato** _____
Mr. Offreda _____ **Mr. Riveros** _____ **Mr. Young** _____ **Mr. Cox** _____
Mrs. Lahullier _____

FINANCE COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for June 2017 as presented.

2. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves annual contract with LinkIt for Software Licenses Agreement for Intergrated Services, Professional Development Support and LinkIt Navigator in the amount of \$9,565 for the 2017-2018 school year.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of Merchants Alarm Systems, Inc. for the 2017-18 school year at an annual cost of \$900.00.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the Annual Software Licensing, Maintenance & Support Agreement with CC Productions., for the Carlstadt School Cafeteria operating system at a cost of \$1,982.00 for the 2017-2018 school year.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of the Accident and Health policy for the 2017-2018 school year through Professional Insurance Associates.
6. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves annual contract with Seacliff Educational Solutions for Software Licenses Agreement for Curriculum Plan Subscription in the amount of \$1,750 for the 2017-2018 school year.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the resolution to transfer Current Year Surplus, as follows:

Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the commissioner of education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Carlstadt Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, subject to the verification upon completion of the Audit, and

WHEREAS, the Carlstadt Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer, and

WHEREAS, the Carlstadt Board of Education will not exceed maximum allowable amount defined by the district's M-1 Form to be transferred to the Maintenance Reserve Account, and

WHEREAS, the Carlstadt Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, subject to the verification upon completion of the Audit, and

WHEREAS, the Carlstadt Board of Education wishes to transfer the remaining monies above the 2% cap in surplus into the Capital Reserve, and

WHEREAS, the Carlstadt Board of Education will not exceed the maximum allowable amount defined by the district's Long Range Facilities Plan to be transferred to the Capital Reserve Account, and

NOW THEREFORE BE IT RESOLVED, by the Carlstadt Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

8. Upon the recommendation of the Superintendent of Schools, the Board appropriates \$114,067 (Extraordinary Aid) to increase the following:

11-000-216-320-02	Other Support Serv
\$26,000	
11-000-221-104-00	Salaries-Curriculum Devel.
\$15,000	
11-000-270-515-00	Transportation
\$15,000	
11-000-291-290-00	Other Employee Benefits
\$16,414	
11-120-100-101-00	Salaries-Gr 1-5
\$21,000	
11-130-100-101-02	Curriculum Devel.
\$4,000	
11-190-100-610-00	Supplies-District
\$10,000	
11-190-100-610-01	Computer Equipment
\$10,000	

Pursuant to N.J.A.C. 6A:23-2.11(d), the appropriation of these extraordinary aid amounts do not require approval from the Commissioner of Education.

9. Upon the recommendation of the Superintendent, the Board approves Pursuant to PL 2015, Chapter 47 the Carlstadt Board of Education intends to renew, award, or permit to expire the contracts previously award by the Board of Education. These contracts are, and have been in full compliance with all state and federal statutes and regulations, in particular, New

Jersey Title 18A: 18. et seq., N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts not listed will be available for review in the business office prior to board action.

- 10.** Upon the recommendation of the Superintendent of Schools, the Board designates Brown & Brown Benefit Advisors as the Broker of Record for the Carlstadt Medical and Prescription Plans for the period July 2017-June 2018.
- 11.** Upon the recommendation of the Superintendent of Schools, the Board accepts the one year renewal with Horizon as the medical and prescription carrier for 2017-2018 school year with a 9.5% increase in medical rates and a 7% increase in prescription rates.
- 12.** Upon recommendation of the Superintendent of Schools, the Board authorizes the business administrator to sign the annual agreement with Dr. Colaneri to act as school physician in the amount of \$4,000 for the 2017-18 school year.

Moved

Seconded

Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier ____

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (*if needed*)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and
WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it
RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further
RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

Moved _____ **Seconded** _____
Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier _____

Motion to reconvene.

Moved _____ **Seconded** _____
Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier _____

ADJOURNMENT:

Motion to adjourn meeting.

Moved _____ **Seconded** _____
Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier _____