

## MINUTES

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**OPENING** - Meeting called to order by President at 7:01 pm

### **ROLL CALL**

**Mr. Christiano**  Absent  **Mr. Ficetola**  x  **Mr. Figueroa**  x  **Mrs. McNeill**  x   
**Mrs. Nunziato**  x  **Mr. Riveros**  x  **Mr. Shah**  x  **Mr. Offreda**  x   
**Mr. Cox**  x

**Superintendent Kollinok**  x  **Mrs. Slamb**  x  **Mrs. Henke**  x

### **FLAG SALUTE**

### **OPENING STATEMENT**

**The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.**

**In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.**

**Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:**

**Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite**

### **PRESENTATIONS:**

Mrs. Shcroback presented to the board the NJSLA scores from the Spring 2019 testing administration were presented. Overall our school saw improvement in the area of Language Arts. We also explored student Math scores which were on trend with the state. Our school is continuing with ELA and Math supports and also added additional intervention strategies to improve our student math scores and proficiency.

Ms. Silva presented the 2018-2019 ACCESS ELL's 2.0 assessment data. ACCESS for ELLs 2.0 is an English language proficiency assessment administered to Kindergarten through 12th grade students who have been identified as English language learners (ELLs). It is given annually under the WIDA Consortium to monitor students' progress in acquiring academic English. Ms. Silva began by discussing the assessment, eligibility/ exiting criteria, the number of ELLs in

Carlstadt, and native language demographic information. In addition, proficiency scores were presented by grade level and recommendations for improvement were provided.

**APPROVAL OF MINUTES:                      September 17, 2019    Regular Meeting**

**Moved Mr. Ficetola    Seconded Mr. Shah**  
**Mr. Christiano   ---   Mr. Ficetola     x     Mr. Figueroa     x     Mrs. McNeill     x**  
**Mrs. Nunziato     x     Mr. Riveros     x     Mr. Shah     x     Mr. Offreda     x**  
**Mr. Cox     x**

**REPORT OF SUPERINTENDENT**

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT’S BOARD OF EDUCATION MEETING.

1.     As of today, we have 27 students enrolled in the Pre-Kindergarten program. These numbers are inclusive of the pre-school disabled students. All parents have paid the first installment of the tuition.
2.     There are 536 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near future.
3.     We have completed the action plan for the 2019-2020 District Goals as the result of the Board developing the goals. Ms. Evans and myself will discuss the progress that we are making with each at several of our future meetings so we will have direction and the ability to both see and discuss that progress at various times throughout the year.
4.     It seems hard to comprehend that we have already closing in on completing two months of school. By all accounts, things seem to be running quite smoothly. Drop off and pick up have improved and the Carlstadt Police are outside every day to assist with the process.
5.     I would like to take this opportunity to congratulate Megan Slamb our School Business Administrator for being awarded the Certified Administrator of School Finance and Operations by ASBO International. This designation is granted to highly qualified school business professionals who fulfill multiple requirements. Again, congratulations to Megan,
6.     Members of the Carlstadt Fire Department visited with us on Friday, October 4<sup>th</sup>, to present important Fire Prevention information to the students and staff through assemblies and special activities. Much thanks to Mr. Riveros, Mr. Moore and

members of the Carlstadt Fire Department for their professionalism and taking their time to share this very important fire information with our students and staff

7. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting.

## **REPORT OF ASSISTANT SUPERINTENDENT**

Good evening everyone,

The students and staff have been in school for over a month and we have established routines and procedures and are well on our way to meeting our academic goals this year!

- Every year students and parents become more active in the Genesis Parent Portal. This year we have eliminated formal interim reports for students in Grade 5-8 because most parents are regularly checking grades. This is about the time that interim reports would have been sent to parents. In order to ensure parents are checking grades, we will send a Honeywell alert out this week as a reminder.
- Grade K-4 interim reports will still be utilized as their rating scales are different and Genesis grade books are not used. Reports will be available on October 18th.
- Last week the students participated in the Week of Respect Activities. On Thursday, October 10, students attended an assembly with Corey “Basketball” Jones, a former High School basketball player who played with LeBron James. Students learned about making *good choices* and how our choices define who we are. Whether it is the choice to always *give your best effort*, to be *kind* to, to be a *leader*, or to *never give up* our choices reflect who we are. It was a highly engaging and entertaining assembly with a very important message. Thank you to Mrs. Schrock for setting up the assembly and making the Week of Respect a success at CPS!
- At the last meeting we identified district goals we will work on throughout this year. We have created action plans that will help us to meet our goals this year. Here are a few preliminary steps and activities that relate to our three district goals.
  - One of our goals is educating staff and students to be more creative when recycling, in hopes to increase recycling at CPS. Thanks to the help of Mary Anderson, our resident recycling guru, we have created a committee of staff that will work to implement programs, incentives, and recycling opportunities throughout the school year. The team has decided to be called, the Green Team. At our first meeting, we brainstormed a variety of events, projects, and initiatives we would like the CPS community to participate in this school year. I will be meeting with Mr. Morley and Mrs. Slamb to discuss the possibility of these projects and discuss logistics for implementation.
  - The Health and Wellness Committee met to discuss our goals for this school year. We have plans for many ways to help the CPS community be more active. Ms. Bello and Mr. McNernery have encouraged staff and students to submit pictures

- of them being active to display on a bulletin board. We are also excited to announce we will hold a 2nd Annual Health and Wellness fair again this Spring.
- Grades 3-8 math teachers have attended their first math workshop at Conquer Mathematics. The series of workshops will be based around learning how to incorporate the mathematical practices in planning and instruction. During the first workshop, teachers learned about the importance of incorporating visuals and manipulatives into daily math lessons. In addition, teachers were challenged to let their students persevere when completing math problems which will allow students to build their problem-solving skills.
  - I will continue to report back on the progress of our goals next month.

Mr. President so ends my report.

### **REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

- The Building and Grounds Committee met earlier this evening to discuss current and pending construction projects
  - District Architects, EI Associates, went over a repair being made to the boiler room exhaust system, the status of the restoration of the Lincoln School Bell, and the summer 2020 planned projects going to bid in January/February 2020.
- The district auditors are still working to finalize our 2019 audit. They are planning to present the final reports at the December board meeting. We may be in the same position as last year, waiting on finalized pension information from the State, however if that is that case, we will still have the presentation and hold off on the final Board approval, as these numbers do not affect the bottom line.

### **HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

### **REPORT OF COMMITTEES**

#### **INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Offreda)**

1. Upon the recommendation of the Superintendent of Schools, the Board concurs, with regret, the resignation of Emma Clarke, part time Pre-Kindergarten teacher, effective October 4, 2019.

2. Upon the recommendation of the Superintendent of Schools, the Board concurs with the appointment of Kathleen Rizzo for the 2019-20 school year as 0.5 Teacher Pre-K program, BA Step D at \$27,664.50 prorated.
3. Upon the recommendation of the Superintendent of Schools, the Board approves Caitlin Gold as advisor of the Grade 6-8 Art Club, after school from October 2019 through June 2020, with a minimum of 30 and maximum of 32 sessions at the contractual rate of \$52 per session.
4. Upon the recommendation of the Superintendent of Schools, the Board approves with the attendance of Mary Anderson at the “New Jersey Science Teachers Conference” on Tuesday, October 22, 2019 in Princeton NJ, with a registration fee of \$180.
5. Upon the recommendation of the Superintendent of Schools, the Board recognizes and endorses Kelly Schrock, Guidance Counselor, as an Intern in Educational Leadership.
6. Upon the recommendation of the Superintendent of Schools, the Board approves Deborah Popejoy as a substitute teacher aide for the 2019-2020 school year, pending completion of all paperwork.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Caridad Marion as a substitute teacher for the 2019-2020 school year, pending completion of all paperwork.
8. Upon the recommendation of the Superintendent of Schools, the Board approves Gordon Smith as a substitute teacher for the 2019-2020 school year, pending completion of all paperwork.
9. Upon the recommendation of the Superintendent of Schools, the Board approves Lauren Magnusson as a substitute teacher for the 2019-2020 school year, pending completion of all paperwork.
10. Upon the recommendation of the Superintendent of Schools, the Board concurs with the approval of Caitlin Sobota as home instruction teacher for Student ID# 22322 at a rate of \$30 per hour not to exceed 5 hours per week effective September 23, 2019.
11. Upon the recommendation of the Superintendent of Schools, the Board approves salary guide placement for tenured and non-tenured staff for the 2019-20 school year; and further that the names and salary guide placement be shown in the official minute book of the Board (per attached).
12. Upon the recommendation of the Superintendent of Schools, the Board approves The Paterson Museum in Paterson, New Jersey as an addition to the field trip list for Grades 3-6.





**BUILDING/ GROUND/HISTORICAL COMMITTEE: (Mr. Riveros)**

1. Upon the recommendation of the Superintendent of Schools the Board concurs with the request from Carlstadt Recreation Basketball for their use of Gym B on 9/21, 9/22, 9/28, 9/29, 10/5, 10/6, 10/12, 10/13, 10/19, 10/20, 10/26, 10/27/19 from 11:00 am to 1:00 pm for basketball practice.
2. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Carlstadt Recreation Basketball for their use of Gym B Monday – Friday, October 7, 2019 through November 15, 2019 for basketball practice.
3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the 6<sup>th</sup> Grade Girl Scout Troop for their use of the Cafeteria on 10/9, 10/23, 11/13, 11/20, 12/11/19, 1/15, 1/29, 2/12, 3/4, 3/25, 4/8, 4/29, 5/13, 6/10/2020 from 6:30 pm 9:00 pm for meetings.
4. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Girl Scout Troop # 96993 for their use of Room #207 on 9/27, 10/18, 11/15, 12/13/19, 1/17, 2/28, 3/20, 4/24, 5/15/20 from 3:15 pm to 4:30 pm for meetings.
5. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Girl Scout Troop # 97704 for their use of Room #112 on 9/20, 10/18, 11/15, 12/13/19, 1/10, 2/14, 3/13, 5/8, 6/12/19 from 3:15 pm to 4:15 pm for meetings.
6. Upon the recommendation of the Superintendent of Schools, the Board approves with the request from Girl Scout Troop # 5492 for their use of the Cafeteria on 10/29, 11/26, 12/17, 1/28 2/25, 3/31, 4/21, 5/19, 6/9 from 6:30 pm to 8:00 pm for meetings.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the PTA for their use of the Cafeteria on Friday, October 18, 2019 from 6:00 pm to 9:00 pm for Movie Night.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the PTA for their use of the Cafeteria on Friday, March 13, 2020 from 6:00 pm to 9:00 pm for Movie Night.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the request from Carlstadt Recreation Basketball for their use of Gym B Monday through Friday, December 1, 2019 through February 28, 2020 for basketball practice.
10. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the PTA for their use of the Cafeteria on Tuesday, October 2, 2019 from 7:00 pm to 9:00 pm for an 8<sup>th</sup> Grade Dance meeting.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the





Jersey Inc. for the 2019-2020 school year at a rate of \$200 per Clearance Assessment and at a rate of \$250 per Substance Abuse Clearance Assessment not to exceed \$1,200.

5. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointer for OT services not to exceed \$300 for student #22853.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the payment of \$9,500 to E.I Associates for Phase I of the Boiler upgrade project.
7. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2019-2020 school year in the amount of \$67,400 for student #22743.
8. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2019-2020 school year in the amount of \$67,400 for student #22744.
9. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2019-2020 school year in the amount of \$67,400 for student #22860.
10. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2019-2020 school year in the amount of \$67,400 for student #22902.
11. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2019-2020 school year in the amount of \$67,400 for student #22408.
12. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2019-2020 school year in the amount of \$67,400 for student #22729.
13. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2019-2020 school year in the amount of \$67,400 for student #22537.
14. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2019-2020 school year in the amount of \$67,400 for student #22807.



