

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President 1:00 pm

ROLL CALL

Mr. Cherichello **Mr. Christiano** **Mr. Cox** **Mr. Ficotola**
Mr. Figueroa **Mrs. McNeill** **Mrs. Nunziato** **Mr. Shah**
Mr. Offreda

Superintendent Kollinok
Assistant Superintendent Ms. Allison Evans
Interim Business Administrator Mr. Steven DiGeronimo 1:05 pm
Administrative Assistant Mrs. Henke

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: None

APPROVAL OF MINUTES: August 4, 2020 Special Meeting

Moved Mr.Fictola **Seconded Mr. Cox**
Mr. Cherichello **Mr. Christiano** **Mr. Cox** **Mr. Ficotola**
Mr. Figueroa **Mrs. McNeill** **Mrs. Nunziato** **Mr. Shah**
Mr. Offreda

REPORT OF SUPERINTENDENT

GOOD AFTERNOON. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN OUR VIRTUAL ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. As of today, we have 23 students enrolled for next year's Pre-Kindergarten program. These numbers are not inclusive of the pre-school disabled students. There are 50 students registered for Kindergarten next year. Both grade level numbers are expected to rise especially over the summer. I will discuss with the Board the projected number of sections of Pre-K needed at a date in the future.
2. Pre-Kindergarten and Kindergarten registrations continue to be available and are explained in detail on the homepage on the website. We have had more parents enroll their children than we than we anticipated and as a result are going to run two general education Pre-K programs. We will also be charging families on a monthly basis instead of asking them to pay for half the year in advance. This is a better option for all who plan on sending their children to school in September since a few parents had contacted me late this spring to request refunds. This would certainly occur again this year should we be asked to go total virtual.
3. We are going to hold virtual Pre- Kindergarten orientation and Kindergarten orientation in the near future. Kindergarten orientation is scheduled for Wednesday, August 19th at 9:30 a.m. and the Pre-K orientation is scheduled for Monday, August 24th at 9:30 a.m. This will certainly be beneficial to those parents who are interested in having their children attend school or continue in our district next year.
4. Speak about Covid-19.
5. There are 531 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near
6. Our next Board of Education meeting is scheduled for September 1, 2020. However, there will probably be the need for additional meetings as the summer progresses.
7. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting. All of the proper steps, meetings and notifications took place. Remedial interventions and appropriate disciplinary actions were taken dependent upon the findings of the investigation.

Mr. Offreda, so ends my report.

REPORT OF ASSISTANT SUPERINTENDENT

Good afternoon,

Since our last meeting, we have been continuing to work on preparing our building and defining our procedures for reopening in September. Our staff has worked tirelessly to make sure we are prepared for our staff and students. Our goal is to provide an environment that is safe and healthy while meeting the educational needs of our students.

The classrooms have been set up to provide 6 feet of space between desks. We have finalized entry and exit procedures, movement through the hallways, entry, and dismissal from the cafeteria, and other procedures that have changed due to the changes in education.

As of today, we have 374 responses to our Intent to Return to CPS survey. Of those responses, 68% of our student body selected a hybrid learning environment and 32% have selected a virtual environment. With the way our schedule is set up, we are able to allow students to move from a hybrid to a virtual classroom whenever they need it.

As we move through the next few weeks, staff will be working to set up their learning environments, investigating new technologies, shifting their instructional practices, and preparing for the upcoming year. Teachers are participating in professional development opportunities to learn new strategies of teaching during this shift in education. We know that from now until we open school, there will be many changes coming from the Department of Education, the Governor's office, and/or the health department. We will continue to revise and modify our plans whenever changes need to be made

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

For action today is the acceptance of the final change orders as part of the Security Vestibule project. #4 addresses the change in the sprinkler head in the Therapy room, #5 concerns base for the commemorative bell. Both of these change orders are within the contract allowance. At this point the contract with Cypreco is not increased.

Cypreco has completed most of their contracted work. The architect was on site today to review the project and create a punch list of all outstanding items. By the end of this step, we'll have substantial completion of the project.

As we're in uncharted waters as far as building safety concerning Covid 19 and bringing students and teachers back in the school, one item is Indoor Air Quality. Our architect has discussed our building with their engineer and we think we have a solution to upgrade the delivery of indoor air. This would involve an upgrade to the filters of our air handlers. We are hoping to get clarity on exactly what needs to be done, at this point it involves a higher grade of air filter and installation by an electrician. In conversation with our auditor, we can pass a resolution authorizing the Business Administrator to purchase the filters and contract for the installation on an emergent basis. As we don't have another meeting scheduled until the start of school, it'd be prudent to be proactive with a resolution now, on a not-to-exceed basis. I don't think we're going to have the time to get a scope of work parameters from the architect and then try to procure

multiple quotes. Time is of the essence here as indoor air quality is so important to everyone's health at this time.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Cox)

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves Jason Thorne as Long Term Grade 4 Replacement Leave Substitute Teacher, effective September 1, 2020 through on or around October 30, 2020, at a rate of \$125 per day.
2. Upon the recommendation of the Superintendent of Schools, the Board rescinds the appointment of Desmond McGoldrick as Long Term ESL Substitute Teacher.

Moved Mr. Cox

Seconded Mr. Fictola

**Mr. Cherichello x Mr. Christiano x Mr. Cox x Mr. Fictola x
Mr. Figueroa x Mrs. McNeill x Mrs. Nunziato x Mr. Shah Abstain #1
Mr. Offreda x**

LEGISLATIVE/POLICY COMMITTEE: (Mrs. Nunziato)

1. Upon the recommendation of the Superintendent of Schools, the Board approves on first reading the following Policy:

Policy-New (M)	#P 1648	Restart and Recovery Plan
Policy-New (M)	#P 1648.02	Remote Learning Options for Families

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

WHEREAS, the plan to reopen schools for the 2020-2021 school year includes, to the extent possible and within the confines as dictated by the District's buildings and

5. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with Bergen County Special Services for the 2020-2021 school year in the amount of \$62,640 for student #23145.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with Bergen County Special Services for the 2020-2021 school year in the amount of \$62,640 for student #23038.
7. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Dr. Esther Fridman to provide psychiatric evaluation for the 2020-2021 school year in the amount not to exceed \$625 for student ID#22943.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Bergen County Special Service and the Carlstadt Public School District for Home/Hospital services for the 2020-2021 school year in the amount of \$65.00/per hour.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the PCO #4 for \$4,719 to Cypreco Industries, Inc. for relocating one sprinkler head in the basement corridor to be code compliant. The proposal includes the flashing of the system, relocate head and recharge the system. Cost of this is within the contract allowance and shall not increase the contract amount.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the PCO#5 for \$18,500 to Cypreco Industries, Inc. to provide all labor, material, equipment and disposal necessary to construct the base for the commemorative bell as it appears on the sketch dated August 7, 2020, including installation of the bell. The cost of this is within the contract allowance and shall not increase the contract amount.
11. Upon the recommendation of the Superintendent of Schools, the Board concurs with the purchase of Fortinet hardware router firewall from Monarch Technology Solutions, LLC for the 2020-2021 school year not to exceed \$8,130.38
12. Upon the recommendation of the Superintendent of Schools, the Board approves the declaration of obsolescence of out dated computer equipment and recognize the sale and receipt of \$500. This amount will be deposited into the general fund and increase appropriations 11-190-100-610-01.

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

WHEREAS, the global pandemic of Covid 19, has created a crisis in public health and the Carlstadt Board of Education is committed to do all it can to create a safe and healthy school,

WHEREAS, the District is desirous of creating a safe a condition in the building, a critical component of this healthy building is indoor air quality,

WHEREAS, the timeline for a solution to improve the air quality is highly condensed, creating an emergent situation to identify, propose, procure and construct a solution,

WHEREAS, the air quality will be improved by the purchase and installation of Merv 13 or higher, air filters in the six air handling units,

THEREFORE, be it resolved the Board authorize the Business Administrator to procure this work to improve air quality on an Emergent basis, at not to exceed amount of \$30,000. All work is scheduled to be completed by September 8, 2020.

BE IT FURTHER RESOLVED, the condensed timeline to procure this project will preclude the ability to obtain competitive quotes.

Moved Mr. Figueroa	Seconded Mr. Ficetola		
Mr. Cherichello <input checked="" type="checkbox"/>	Mr. Christiano <input checked="" type="checkbox"/>	Mr. Cox <input checked="" type="checkbox"/>	Mr. Ficetola <input checked="" type="checkbox"/>
Mr. Figueroa <input checked="" type="checkbox"/>	Mrs. McNeill <input checked="" type="checkbox"/>	Mrs. Nunziato <input checked="" type="checkbox"/>	Mr. Shah <input checked="" type="checkbox"/>
Mr. Offreda <input checked="" type="checkbox"/>			

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

Mrs. Kathy Beese of 536 2nd street asked if the air quality is not up to standards why is the school opening.

Mr. DiGeronimo added that the air quality is above most school standards. The district is looking into improving even further with additional indoor air quality upgrade.

RECESS INTO EXECUTIVE SESSION (if needed)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and
WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it
RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further
RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess at 1:04 pm

Moved **Mr. Ficetola** Seconded **Mr. Figueroa**
Mr. Cherichello __x__ **Mr. Christiano** __x__ **Mr. Cox** __x__ **Mr. Ficetola** __x__
Mr. Figueroa __x__ **Mrs. McNeill** __x__ **Mrs. Nunziato** __x__ **Mr. Shah** __x__
Mr. Offreda __x__

Motion to reconvene at 1:20 pm

Moved **Mr. Cox** Seconded **Mr. Ficetola**
Mr. Cherichello __x__ **Mr. Christiano** __x__ **Mr. Cox** __x__ **Mr. Ficetola** __x__
Mr. Figueroa __x__ **Mrs. McNeill** __x__ **Mrs. Nunziato** __x__ **Mr. Shah** __x__
Mr. Offreda __x__

ADJOURNMENT:

Motion to adjourn meeting at 1:44 pm

Moved **Mr. Ficetola** Seconded **Mr. Figueroa**
Mr. Cherichello __x__ **Mr. Christiano** __x__ **Mr. Cox** __x__ **Mr. Ficetola** __x__
Mr. Figueroa __x__ **Mrs. McNeill** __x__ **Mrs. Nunziato** __x__ **Mr. Shah** __x__
Mr. Offreda __x__

Respectfully Submitted,

Mr. Steven DiGeronimo
Interim School Business Administrator/Board Secretary

