



**REPORT OF SUPERINTENDENT**

**REPORT OF THE SUPERINTENDENT**  
**March 6, 2017**

**GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.**

1. I know that I have mentioned this several times at previous Board meetings. We will continue to stress the importance of having the student's take part in the administration of the PARCC test. However, we also continue to understand that it is a parental right to not have their child participate in the test administration. One of our District Goals this year is to increase the percentage of participation of Carlstadt Public School students in PARCC testing by 5% over 2015-2016. I will keep the Board updated continually as we move closer to the administration of the test.
2. Janet, Bert and I have continued to have discussions with security companies and different committees to discuss and put additional plans in place to enhance the safety of our school district. We will continue to set up meetings in the very near future to discuss the various options that are available to the district and the time lines and plans that it will take to accomplish these goals. The Board will be kept informed of the plans so they can be involved in all decision making.
3. The Re-Registration went extremely well. We only had one student found not to be living in the district. However, much thanks to Mrs. Eckert in the main office for assisting me with completely revising the required forms that are now available on our district website.
4. We are near the end of completing a district wide full technology audit. We have never had anything quite this comprehensive. When completed, it will afford us the opportunity to identify the actual technology in the district and be updated consistently to assist with identifying technological strengths and weaknesses in the school including classrooms, labs and offices. This information will further assist the district with security needs, uninterrupted access during testing windows and assist with meeting the needs of all learners in the school district.
5. The School Safety Committee has been reviewing the surveys that were completed by parents, staff and students. I will then establish a committee comprised of Board members, one or two town council members and staff members to analyze the survey results and exchange ideas that will hopefully assist with further enhancing security and improving awareness of Harassment, Intimidation and Bullying that may take place in the school or in the community.

6. Our Robotics Club will be participating in a Robotics Competition at Carlstadt Public School on Wednesday afternoon, March 29, 2017. The competition will take place in Gym "B". I will keep the Board informed regarding the time. We are extremely pleased that we have such a large student interest in this technological activity. Much thanks to Mrs. Ydrovo for running the club.
7. The Fire Poster Awards are scheduled for Monday, March 20, 2017. at 7:00 p.m. in Boro Hall.
8. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting.

Mrs. Lahullier, so ends my report.

#### **REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.**

1. I met with the finance committee to discuss the preliminary budget. At this point in time, we will not have to reduce any staff or programs and are planning to utilize the health care adjustment and banked cap to help balance the budget. The preliminary budget needs to be approved by the board prior to submission to the county. The preliminary budget will be recommended for approval at our next meeting rescheduled for March 20<sup>th</sup>.
2. We will need to set a date between April 24<sup>th</sup> and May 8th for the public hearing on the budget. We are currently scheduled for a board meeting on Monday, May 1st. I would like to suggest this meeting to accommodate the hearing.
3. Just to keep the Board updated, comprehensive lead testing was completed in the school over the break. I will share the results with the Board as soon as I receive them.
4. I have had discussions with our architect, Robert Donahue, and he informed me that he has completed the specifications and construction documents for the projects and bid documents will be available soon.
5. I have been very busy meeting with the technology coordinator, administration and several security companies to discuss and put a plan in place to enhance the safety of our

school district. I will be setting up a Buildings and Grounds Committee in the very near future to discuss the various options that are available to the district and the time line and plans that it will take to accomplish these goals.

6. I would like to thank the majority of you for filing your disclosure statements.

Reminder – 2016 Personal/Relative and Financial Disclosure Statements must be filed by every school official, which includes board members and certain administrators. Newly elected or newly appointed school officials must file the Disclosure Statement within 30 days of taking office or assuming a position. Officials who have previously filed in the District, the deadline is April 30. We are still waiting for a few sitting members to file. I would like to encourage everyone to complete their forms as soon as possible. Failure to file a statement by the deadline may subject you to disciplinary action up to and including removal pursuant to N.J.S.A. 18A:12-25.

You should receive an email from the School Ethics Commission for instructions for filing the Disclosure Statements. Please check your spam folder if you have not received it. Please do not delete this email. If you require any assistance to file, please contact me.

Mrs. Lahullier, so ends my report.

#### **HEARING OF CITIZENS ON AGENDA ITEMS ONLY None**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

#### **REPORT OF COMMITTEES**

##### **INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)**

1. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Joseph Trotter, Physical Education Teacher effective June 30, 2017.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Maura Barrett, Mark Dolaghan, Phylis Jaworski, Diane Kohli, Dona McNaughton, Eileen O'Rourke, Marisa Signorella, and Patsy Terrents at "Balanced Literacy Strategies to Implement with Academically at Risk Students" Coaching Sessions sponsored by Educational Leadership Learning Workshops, presented by Laura Wood, at Carlstadt Public School, with a total cost of \$2,600.00 for March 6, and March 13, 2017, half day workshops, using Title I funds, no substitutes are needed.

3. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Maura Barrett at the workshop “Creating a Mindful Classroom” on Thursday, March 23, 2017, at Ramapo College, Mahwah with a registration fee of \$69.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the extension of Kelly Ydrovo as advisor of the seventh and eighth grade Robotics Club, after school from February 2017 through May 2017, with a maximum of 15 sessions at the contractual rate of \$48 per session.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Christine Bradley at the workshop “Excel Beyond the Basics” on Tuesday, April 5, 2017, in Saddle Brook with a registration fee of \$99.
6. Upon the recommendation of the Superintendent of Schools, the Board approves to take part in the 2017 Bergen County Teacher/Educational Services Professionals Recognition Program.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Bert Arifaj at the annual NJASBO Spring Conference on June 7-9, 2017.  
Cost: Room                 \$210.00  
      Conference         \$275.00  
      Plus travel and meals.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Bruce Young at the workshop “NJSBA Public Relations Forum” on Friday, April 7, 2017, in West Trenton, with a registration fee of \$75.

**Moved Mr. Ficetola**

**Seconded Mrs. Hamilton**

**Mr. Acanfora   x   Mr. Ficetola   x   Mrs. Hamilton   x   Mrs. Nunziato   x**

**Mr. Offreda   x   Mr. Riveros   x   Mr. Young   Abstain #8   Mr. Cox   x**

**Mrs. Lahullier   x**

**ADDENDUM**

1. Upon the recommendation of the Superintendent of Schools, the Board recommends the approves a leave of absence to Lisa Del Mauro, as of Monday, April 17, 2017, using three (3) personal days and five (5) accumulated sick days and from April 17, 2017, through April 26, 2017, and an additional three (3) sick days from April 27 through May 1, 2017. The Superintendent recommends the Board approve an unpaid leave of absence in accordance with the Family Medical Leave Act / New Jersey Family Leave Act from April 17, 2017 through June 23, 2017, and September 1, 2017 through October 31, 2017. The Superintendent further recommends the Board approve an unpaid leave of absence from November 1, 2017 through May 28, 2018, with an intended return date of May 29, 2018





**FINANCE COMMITTEE: (Mr. Offreda)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for February and March 2017 as presented.

**Moved Mr. Offreda**

**Seconded Mr. Cox**

**Mr. Acanfora  Mr. Ficetola  Mrs. Hamilton  Mrs. Nunziato**

**Mr. Offreda  Mr. Riveros  Mr. Young  Mr. Cox**

**Mrs. Lahullier**

**UNFINISHED BUSINESS**

Mr. Young attended the NJ School Boards Technology Conference. It was a great turnout. Information was sent to Ms. Olsson.

**NEW BUSINESS**

Mr. Young emailed video and distributed information to the Board on Board Docs LT/PRO for review.

Mr. Young also advised the next NJ School Boards Legislative meeting will be held on March 30, 2017. Go online to register if interested.

Mr. Kollinok wanted to thank Joe Crifasi, Jim Lenoy and Joe Emerson in handling the recreation program with the School. It has been running very smoothly with no issues.

Mrs. Dyan Moore of 445 Summit Avenue ask the Board to consider approving the placement of a marker near the flagpole of Carlstadt public School dedicating the flagpole to Michael A. Schwarz. The funds will be raised with donations. As many of you know Michael was a student and graduate of CPS. He enlisted in the Marines and was killed by a sniper while on active duty on November 27, 2006, He was twenty years old. Dyan thought that it would be appropriate that our school help keep his memory alive with a plaque near the flag that is a symbol of our country that Michael voluntarily signed up to protect. The Board acknowledge the heroism and courage of this young man and will advise once all information is provided to the board.

**HEARING OF CITIZENS: None**

**Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.



