

MINUTES

NOTE: Be advised that the Board may recess into executive session at anytime during the meeting.

OPENING - Meeting called to order by President at 7:00 pm

ROLL CALL

Mr. Acanfora x Mrs. Allen x Mr. Cox x Mrs. Hamilton x
Mr. Lopez Absent Mr. Offreda x Mr. Rivero Absent Mr. Young Absent
Mrs. Lahullier x
Superintendent Kollinok x Mr. Arifaj x Mrs. Henke x

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: N/A

APPROVAL OF MINUTES: May 2, 2016 WorkSession Meeting
 May 2, 2016 Executive Meeting

Moved: Mr. Cox Seconded Mrs. Hamilton
Mr. Acanfora x Mrs. Allen Abstain Mr. Cox x Mrs. Hamilton x
Mr. Lopez ---- Mr. Offreda Abstain Mr. Riveros ---- Mr. Young ----
Mrs. Lahullier x

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. The End of the Year PARCC testing has been completed for this year. We have been informed that the results of the test should be available sometime during the summer. Our parental refusals were considerably less than we had last year. However, our refusal rate was at 10.7%. which is still higher than the required 5%. As I have stated previously, a great amount of time was utilized to administer the tests. Fortunately, our school has the technology necessary to meet the needs of the students and staff.
2. We currently have 20 registrations for next year's Pre-K. I will keep the Board updated regarding the decision to have one or two sessions next year. We usually make a final determination regarding this program based on the number of registrants towards the end of the school year or early in the summer. We start to look at two sections once we arrive at 25 students.
3. We had our final meeting several weeks ago with the company who will be adding additional district security. The planning stages are almost completed and the work should hopefully start in the very near future and will not impact the educational programs.
4. The eighth grade graduation is set for Tuesday evening, June 21, 2016. That day is also the 180th day of instruction. Becton's graduation is set for Thursday, June 16th. Monday, June 20th and Tuesday, June 21st will be half day sessions.
5. We are beginning the first round of interviews for the tenure and non-tenure track leave positions for next year. We will be meeting with the finalists and will have my recommendations for approval at one of the June Board of Education meetings.
6. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had one incident investigated since the last Board of Education meeting where it was determined that HIB did not take place. All of the proper steps, meetings and notifications took place. Remedial interventions and appropriate disciplinary actions were taken dependent upon the findings of the investigation.

Mrs. Lahullier so ends my report.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. You will be approving a motion tonight to accept the linkage agreement with the South Bergen Jointure Commission to once again provide them a classroom for the school year. This will provide rental income of \$42,453.
2. I have been selected by our insurance group to attend the PRIMA conference. The conference will assist me with new and pertinent information regarding risk management and school based insurance and there is no cost to the district.
3. The nominating petition for November school election must be filed with the Bergen County Office on or before July 26, 2016.
4. The lighting project is on target and there has been no impact on the students and staff regarding the installation. I have received positive feedback regarding the LED lighting.

Mrs. Lahullier so ends my report.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY None

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Young)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Technology Plan for the years 2016 through 2019.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the extension of a leave of absence for maternity/disability to Laura Wilkinson, from September 1, 2016, through September 30, 2016, in accordance with the New Jersey Family Leave Act. The Superintendent also recommends that the Board approve an unpaid leave of absence from Monday, October 3, 2016 through June 30, 2017, with an intended return date of September 1, 2017.
3. Upon the recommendation of the Superintendent of Schools, the Board concurs, with the resignation of Anthony Christodoulou, part-time custodian, effective May 20, 2016.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the

following chaperones for the Washington D.C. trip on Wednesday, June 8, Thursday, June 9, and Friday June 10, 2016 at the contractual rate of \$245 per night; Dawn Garrabrant, Robert Zimmermann, Rachel Bello, James Garde and Ruth Polifronio.

5. Upon the recommendation of the Superintendent of Schools, the Board approves the revised Carlstadt Public School Job Descriptions.
6. Upon the recommendation of the Superintendent of Schools, the Board approves summer hours for all full-time secretaries 8:00 a.m. to 3:30 p.m. with a 30 minute lunch, effective Thursday, June 23, 2016.
7. Upon the recommendation of the Superintendent of Schools, the Board approves guide placement for the tenured staff for the 2016-2017 school year; and further that the names and guide placement be shown in the official minute book of the Board (per attached).
8. Upon the recommendation of the Superintendent of Schools, the Board approves guide placement for non-tenured staff for the 2016-2017 school year; and further that the names and guide placement be shown in the official minute book of the Board (per attached).
9. Upon the recommendation of the Superintendent of Schools, the Board approves Meena Shah as a substitute teacher aide for the 2015-2016 school year, pending completion of all paperwork.

Moved: Mr. Cox **Seconded:** Mrs. Allen
Mr. Acanfora x **Mrs. Allen** x **Mr. Cox** Abstain #4 **Mrs. Hamilton** x
Mr. Lopez ---- **Mr. Offreda** x **Mr. Riveros** ---- **Mr. Young** ----
Mrs. Lahullier x

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves the following as Special Education Teachers for the in-district Special Education Extended Year Program at the Carlstadt Public School, July 5, 2016 to July 29, 2016, four hours per day at \$40 per hour: Jill Bollinger, Therese Kearns, and Diane Kohli.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the following as aides for the in-district Special Education Extended Year at the Carlstadt Public School, July 5, 2016 to July 29, 2016, not to exceed four hours per day instructional time at \$20 per hour: Jill Cortiana, Linda Dickman, Margaret Escolano, Janet Feroldi, Christine Pasquale, and Barbara Roughgarden.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the following as aides for the Out of District Special Education Extended Year, to follow out

of district placement calendar, not to exceed four hours per day instructional time at \$20 per hour: Kristine Emerson and Bhamini Shah.

4. Upon the recommendation of the Superintendent of Schools, the Board approves Melissa Pook as Speech Therapist for the in-district Extended Year Program at the Carlstadt Public School, July 5, to July 29, 2016, four hours per day at \$40 per hour.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Therese Kearns at the “Legal” workshop, sponsored by NJALC, on Saturday, June 4, 2016, in Bedminster with a registration fee of \$35.
6. Upon the recommendation of the Superintendent of Schools, the Board approves Christina Aiello as home instruction teacher for Student ID#22380 at a rate of \$30 per hour not to exceed 5 hours per week effective immediately.

Moved: Mr. Cox **Seconded:** Mrs. Allen
Mr. Acanfora x Mrs. Allen x Mr. Cox x Mrs. Hamilton x
Mr. Lopez ---- Mr. Offreda x Mr. Riveros ---- Mr. Young ----
Mrs. Lahullier x

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves to move June 21, 2016 Regular Meeting to June 23, 2016.

Moved: Mr. Cox **Seconded:** Mrs. Allen
Mr. Acanfora x Mrs. Allen x Mr. Cox x Mrs. Hamilton x
Mr. Lopez ---- Mr. Offreda x Mr. Riveros ---- Mr. Young ----
Mrs. Lahullier x

LEGISLATIVE/POLICY COMMITTEE: (Mr. Offreda) N/A

BUILDING/ GROUND/HISTORICAL COMMITTEE: (Mr. Cox) N/A

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt PTA, for the use of Gym A on May 9, May 18, and May 31, 5:30 p.m. – 8:30 p.m., for Talent Show practice and rehearsal.
2. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt PTA, for the use of Gym A on June 3, 2016, 6:30 p.m. – 9:30 p.m., for the annual Talent Show.

Moved: Mr. Cox **Seconded: Mrs. Allen**
Mr. Acanfora x **Mrs. Allen** x **Mr. Cox** x **Mrs. Hamilton** x
Mr. Lopez ---- **Mr. Offreda** x **Mr. Riveros** ---- **Mr. Young** ----
Mrs. Lahullier x

FINANCE COMMITTEE: (Mrs. Hamilton)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending April 2016 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of April 2016 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending April 2016 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending April 2016 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2015/2016 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for May as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract for Teacher of the Deaf services between the Carlstadt Public School District and the Bergen County Special Services at a rate not to exceed \$660 for additional services for the 2015-2016 school year for student #17015.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Bergen County Special Services and the Carlstadt Public School for SAP services for the 2015-16 school year in the amount of \$635 for student ID#22618
7. Upon recommendation of the Superintendent of Schools, the Board approves the contract with the South Bergen Jointure Commission for 2015-16 school year in the amount of \$12,500 prorated for student #22743.

8. Upon the recommendation of the Superintendent of Schools, the Board approves the Linkage Agreement with South Bergen Jointure commission for the 2016-2017 school year providing ten month rental income of \$42,453.
9. Upon the recommendation of the Superintendent of Schools, the Board does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapters 53, P.L. 1997 for the 2016-17 school year. The services to be provided include, but are not limited to, the Coordinated Transportation, out of district special education, vocational and summer programs.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the shared services agreement with Region V including but not limited to evaluations at the rate of \$320 per evaluation, hourly student therapies and other student support services at the rate of \$70 per hour, non-public school services and other services as requested to be provided by Region V consultants on as needed basis for the 2016-17 school year. There is a 7% administration fee for out of region districts.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Starlight Home Care Agency, Inc. dba Star Pediatric Home Care Agency for in school nursing services for student #22308 at a rate of \$43.00 per hour for LPN services or at a rate of \$53 per hour for RN services for the 2016-2017 school year.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the annual services agreement with Sciarrillo, Cornell, Merlino, McKeever and Osborne, LLC (“Sciarrillo”) for the 2016-2017 school year.
13. Upon recommendation of the Superintendent of Schools, the Board authorizes the business administrator to execute an agreement with Phoenix Advisors, LLC for ongoing disclosure agent services in connection with our bond issuances for the 2016-2017 school year for an annual fee of \$850.00.
14. Upon the recommendation of the Superintendent of Schools, the Board approves the Shared Services Agreement with the Bergen County Technical Schools for a site technician and technology support services for 2016-17 at an annual cost of \$80,375.
15. Upon recommendation of the Superintendent of Schools, the Board approves the renewal with software support contract with Computer Solutions, Inc. for the 2016-17 school year at an annual cost of \$7488.

16. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the annual contract with Echalk for district website services and training in the amount of \$1,500 for the 2016-2017 school year.
17. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the annual contract with OnCourse Systems for Teacher Evaluation and SGO services in the amount of \$3,053.05 for the 2016-2017 school year.
18. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of the Honeywell Service Agreement, Inc. for the 2016-17 school year at an annual cost of \$1,623.
19. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Genesis Educational Services for the student information services system for the 2016-17 school year at a cost of \$11,714.
20. Upon the recommendation of the Superintendent of Schools, the Board approves the Annual Software Licensing, Maintenance & Support Agreement with CC Productions., for the Carlstadt School Cafeteria operating system at a cost of \$1,982.00 for the 2016-2017 school year.
21. Upon the recommendation of the Superintendent of Schools, the Board approves the licensing, right to know and maintenance fee for the 2016-17 school year with Educational Data Services of \$2,800.
22. Upon the recommendation of the Superintendent of Schools, the Board approves the service and maintenance agreement with J&M Cooling/Heating for the 2016-2017 school year at an annual cost of \$6,700.
23. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with NEC Electrical Contractors, LLC for the 2016-2017 school year for alarm monitoring at an annual cost of \$359.88.
24. Upon the recommendation of the Superintendent of Schools, the Board approves the temperature control service and maintenance agreement with Automatic Temperature Control Services, Inc. for the 2016-2017 school year at a cost of \$6,810.
25. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of Merchants Alarm Systems, Inc. for the 2016-17 school year at an annual cost of \$900.00.

26. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Fire and Security Technologies for the 2016-2017 school year for inspection/testing and annual maintenance of the fire alarm system and all attached components, at an annual cost of \$6,475.

Moved: Mrs. Hamilton **Seconded:** Mr. Acanfora
Mr. Acanfora x **Mrs. Allen** x **Mr. Cox** x **Mrs. Hamilton** x
Mr. Lopez ---- **Mr. Offreda** x **Mr. Riveros** ---- **Mr. Young** ----
Mrs. Lahullier x

UNFINISHED BUSINESS N/A

NEW BUSINESS

- Mrs. Lahullier mentioned the Superintendent’s evaluation must be turned in by June 2016.
- Mrs. Allen mentioned a buddy bench for the playground. This bench would eliminate loneliness and foster friendship in the playground. Mrs. Allen feels that this would make a positive impact for the school. Mr. Kollinok will speak with Mr. Foy and advise.
- Mrs. Lahullier commented about the Technology plan for the next three years.
- Mrs. Allen mentioned about getting a technology special for the children to be put into the curriculum. It was discussed further by the board.

HEARING OF CITIZENS: None

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and
WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it
RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of litigation and be it further
RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

