



September 5, 2019

Dear Parents/Guardians Grade Pre K - 8:

Each year Lifetouch is in our district to take school pictures for all children. This will be done on **Friday, September 13, 2019**. Please be advised that all pictures must be pre-paid in advance. If you have three children in your family you will pay for two and the third child is free. If for some reason you are not satisfied with the pictures, you may request one re-take later in the fall. Please also be advised that the children should be well groomed on this day in order to get the best picture possible.

If you have any questions regarding this, please contact my office. The Lifetouch forms will be sent home on Monday, however you can also order online at [mylifetouch.com](http://mylifetouch.com) using Picture ID: AL409003Q0.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kenneth R. Foy'.

Kenneth R. Foy  
Principal

**NOTE:** All eighth grade parents please be advised that additional graduation pictures in caps and gowns will be done in the Spring.

KF:dd