

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 7:00 pm

ROLL CALL

Mr. Acanfora x Mr. Ficetola x Mrs. Hamilton 7:03 pm
Mrs. Nunziato Absent Mr. Offreda x Mr. Riveros Absent
Mr. Young Absent Mr. Cox x Mrs. Lahullier x

Superintendent Kollinok x Ms. Pepe x Mrs. Henke x

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: Mr. Andrew Parenti – Audit - Lerch, Vinci and Higgins

Mr. Parenti gave an overview of the audit for the year ending June 30, 2017. He commended Ms. Pepe and the district as it was an audit with no significant findings. All prior year recommendations had been addressed and the district continues to make strides toward financial stability.

APPROVAL OF MINUTES: November 21, 2017 Regular Meeting

Moved Mr. Ficetola Seconded Mr. Cox
Mr. Acanfora x Mr. Ficetola x Mrs. Hamilton x Mrs. Nunziato ---
Mr. Offreda x Mr. Riveros --- Mr. Young --- Mr. Cox x
Mrs. Lahullier x

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. There are 540 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near future.
2. The Carlstadt Public School District 2017-2018 District Goals and Superintendent's merit goals continue to be in progress. Ms. Silva and I have continue working on the comprehensive evaluation of services provided to students with disabilities in the district. I have continued to meet with administration, Mrs. Olsson and our music and art teachers to look at plans to afford our middle school students the opportunity to utilize technology in the visual and performing arts areas. In addition, Mrs. Colangelo, 10 middle school students and myself will be attending the Carlstadt Senior Citizen meeting on Wednesday, December 20th to have the seniors take part in an art activity. Mrs. Colangelo and I visited the Civic Center last week to check out the facility and experienced several seniors taking part in a Zumba class.
3. I had the opportunity to meet with the Superintendents from East Rutherford and Becton to discuss next year's district calendars. The proposed calendar was in your informative for your review. We can discuss any concerns that you might have prior to placing the calendar on the agenda for approval at the first January meeting. The good news is that our proposed calendars will align all 3 districts with the December, February and April vacations. Half days and professional days will continue to be at each district's discretion based upon need and contractual language.
4. Included in the informative was a very nice letter from the county regarding their visit with us on November 6th. The letter was placed on our CPS website. Also, the Carlstadt Public School District is being afforded the opportunity to apply for a waiver for the QSAC process. As the result of our district consistently be high performing in all 5 areas several times, the state has permitted us to apply for this waiver that would mean that they would not be coming back to visit us for another 3 years. This is actually something to be very proud of.
5. I had a discussion with Joe Crifasi today regarding the bell that still sits atop Lincoln School. Joe informed me that the plan is for the town to have the contractors take the bell down and place it on the back of one of the DPW trucks, probably bring it to town hall and then eventually deliver it to us so we can place it on display. So I would think that the Board, specifically the B and G

Committee will need to have some discussions very soon as to the where we would like to have the bell displayed, mounting etc.

6. Most of you are probably not aware, but our 20 year lease with the town regarding Lindbergh field expires this June 30, 2018. I have given a copy of the lease to our Board attorneys for their review. I would expect that they will discuss this moving forward with the Board and representatives from the town in the new year.
7. I have a few important dates for activities that might be of interest to you. The Pre-K through Grade 2 winter concert is scheduled for tomorrow, December 13th at 1:45 and 7:00 p.m. and the Grades 3 through 5 winter concert is scheduled at 1:30 and 7:00 p.m. this Thursday, December 14th. The Board of Education Holiday dinner is scheduled for next Tuesday, December 19th. Please contact Denise Henke should you have any questions.
8. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had one incident investigated since the last Board of Education meeting where it was determined that Harassment, Intimidation and/or Bullying did not occur. All of the proper steps, meetings and notifications took place.

MRS. LAHULLIER, SO ENDS MY REPORT.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

- Presentation of the Corrective Action Plan.
- Thank you to the hard work of the business office staff for their assistance in the completion of the audit.
- On a sadder note, we received a letter from Bruce Young on December 6, 2017 resigning from his position on the Board of Education. Mr. Young is unable to be with us tonight, but he has been an asset to the district and I think we can all agree that this is a loss for us. However, Mr. Young shared with me that though he is sad to go, he feels that the district is in good hands and has no doubt that we will have continued success in the future. He thanked his fellow board members for their support throughout the years. Mr. Young will now serve on the Becton Board of education. His resignation will take effect as of the January re-organization meeting.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation of Nancy Ross, effective January 22, 2017.
2. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Bruce Young, Board Member, effective, December 31, 2017.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Keri Izzo for the 2017-2018 school year as maternity leave replacement long term substitute teacher, for Kindergarten, from February 7, 2018, through approximately June 30, 2018, (non-tenure track) BA, Step D, at \$53,214 pro-rated.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Esther Fletcher, Jennifer Finley, Mariann Kronyak, Kelly Ydrovo, and Keri Izzo at “Math Coaching to Support Diverse Learners” workshops sponsored by Ron Mezzadri, at Carlstadt Public School, with a cost for six full-day workshops of \$1,300 per session, total cost of \$7,800 plus the cost of substitutes when necessary.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jackie Henderson at the workshop “Kick Google into Overdrive” sponsored by Bergen County ETTC on Friday, February 9, 2018, in Paramus with a registration fee of \$75 plus the cost of a substitute.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Diana Silva at the “Special Education Law in NJ” workshop sponsored by PESI in Parsippany on February 6, 2018, with a registration fee of \$199.99.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Ron Magnusson to serve as advisor to the Debate Club in lieu of Dawn Garrabrant, after school on December 13, 2017, to be compensated at the contractual rate of \$49 per session.

FINANCE COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending November 2017 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of November 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending November 2017 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending November 2017 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2017/2018 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for November and December 2017 as presented.
5. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2016-2017 Audit/Comprehensive Annual Financial Report (CAFR).
6. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2016-2017 School Audit Recommendations/Auditors Management Report.
7. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2016-2017 Audit Synopsis.
8. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2016-2017 School Audit Recommendation Corrective Action Plan.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointure Commission and the Carlstadt Public School to provide PT Consultation for the 2017-18 school year for a max of 6 sessions not to exceed \$648 for student # 22905.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the payment #4 (Final) of \$18,754.68 to Alimi Builders, Inc. for the brick replacement project.
11. Upon the recommendation of the Superintendent of Schools, the Board authorizes Hillmar LLC to perform BDI2 Speech & Language Bilingual Evaluation for early intervention not to exceed \$1,000.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

ADJOURNMENT:

Motion to adjourn meeting at 7:30 pm

Moved Mr. Ficetola Seconded Mrs. Hamilton
Mr. Acanfora x Mr. Ficetola x Mrs. Hamilton x Mrs. Nunziato ---
Mr. Offreda x Mr. Riveros --- Mr. Young --- Mr. Cox x
Mrs. Lahullier x

Respectfully Submitted,

Ms. Megan S. Pepe
School Business Administrator/Board Secretary