

WORKSESSION AGENDA

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President

ROLL CALL

Mr. Acanfora ____ Mr. Ficetola ____ Mrs. Hamilton ____ Mrs. Nunziato ____
Mr. Offreda ____ Mr. Riveros ____ Mr. Young ____ Mr. Cox ____
Mrs. Lahullier ____

Superintendent Mr. Kollinok ____ Mr. Arifaj ____ Mrs. Henke ____

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS:

APPROVAL OF MINUTES:

April 18, 2017
April 18, 2017

Regular Meeting
Executive Session

Moved

Seconded

Mr. Acanfora ____ Mr. Ficetola ____ Mrs. Hamilton ____ Mrs. Nunziato ____
Mr. Offreda ____ Mr. Riveros ____ Mr. Young ____ Mr. Cox ____
Mrs. Lahullier ____

REPORT OF SUPERINTENDENT

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

HEARING OF CITIZENS ON FINAL 2017-18 BUDGET ONLY:

President will open the meeting for the hearing of citizens on the final budget for 2017-18 and read statement.

President closes the hearing of citizens.

1. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the final 2017-2018 school year budget as follows:

General Fund	\$11,231,402
Special Revenue Fund	\$ 204,330
Debt Service	\$ 1,545,388
Total	\$12,981,120

The amount to be raised by taxation is:

General Fund	\$10,547,841
Debt service	\$ 1,545,388
Total	\$12,093,229

Be it further resolved; that the Carlstadt Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$69,691. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Moved _____ **Seconded** _____
Mr. Acanfora _____ **Mr. Ficetola** _____ **Mrs. Hamilton** _____ **Mrs. Nunziato** _____
Mr. Offreda _____ **Mr. Riveros** _____ **Mr. Young** _____ **Mr. Cox** _____
Mrs. Lahullier _____

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the following chaperones for the Washington D.C. trip on Wednesday, May 10, Thursday, May 11, and Friday May 12, 2017, at the contractual rate of \$252 per night for a total cost of \$2,520; Rachel Bello, Dawn Garrabrant, Jessica Gutowski, Ruth Polifronio, and Robert Zimmermann.
2. Upon the recommendation of the Superintendent of Schools, the Board approves a leave of absence for Maternity/Disability in accordance with FMLA to Jennifer Milligan, as of Monday, June 5, 2017, using 14 sick days through June 22, 2017. The Superintendent also recommends the Board approve an unpaid leave of absence in accordance with the New Jersey Family Leave Act, effective Tuesday, September 5, 2017, through November 24, 2017. The Superintendent further recommends that the Board approve an unpaid leave of absence from Monday, November 27, 2017 through December 15, 2017, with an intended return date of December 18, 2017.
3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the appointment of Renee Palsi for the 2016-2017 school year as maternity leave replacement long term substitute teacher, for Pre-Kindergarten-Special Education, from April 26, 2017, through approximately June 23, 2017, at a cost of \$125 per diem.
4. Upon the recommendation of the Superintendent of Schools, the Board authorizes the Superintendent to post the positions necessary to provide an in-house extended year summer program July 5 through July 28, 2017, for special needs children in both primary and intermediate grades: 3 teachers, 1 ESL teacher, speech specialist, and occupational therapist, 6 aides (in district), and 2 one-to-one aides (out of district).
5. Upon the recommendation of the Superintendent of Schools, the Board adjusts the June school calendar to reflect one-session days on Monday, June 19, Tuesday, June 20, and Wednesday June 21, 2017. The last day for student attendance in Grades PreK-8 is Wednesday, June 21, 2017, with graduation that evening.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Stephen Kollinok, Kenneth Foy, Allison Evans, and Diana Silva at the presentation of “Legal/Civil Rights of ELLs for Administrators”, presented by Margaret Churchill, at Carlstadt Public School, with a total cost of \$500.00 on Monday, March 6, 2017, using Title III funds.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Mukesh Shah as a substitute teacher aide for the 2016-2017 school year, pending completion of all paperwork.

Moved

Seconded

Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____

Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____

Mrs. Lahullier ____

LEGISLATIVE/POLICY COMMITTEE: (Mr. Acanfora)

1. Upon the recommendation of the Superintendent of Schools, the Board approves on second reading the following Policy:

Regulation-Revised (M)	#R2460.16	Special Education – Instructional Material to Blind or Print Disabled Students
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2. Upon the recommendation of the Superintendent of Schools, the Board approves on first reading the following Policy:

By-Laws-Revised (M)	#0000.02	Introduction
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Policy-Revised (M)	#P2415.06	Unsafe School Choices
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Policy-Revised (M)	#P2464	Gifted and Talented Students
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Policy-Revised (M)	#P2622	Student Assessment
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Policy- Revised (M)	#P3160	Physical Examination
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Regulation-Revised (M)	#R3160	Physical Examination
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Policy- Revised (M)	#P4160	Physical Examination
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Regulation-Revised (M)	#R4160	Physical Examination
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Policy- Revised (M)	#P5116	Education of Homeless Children
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Regulation-Revised (M)	#R5116	Education of Homeless Children
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Policy- New	#P7446	School Security Program
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Policy- New	#P8350	Records Retention
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Moved

Seconded

Mr. Acanfora _____ **Mr. Ficetola** _____ **Mrs. Hamilton** _____ **Mrs. Nunziato** _____

Mr. Offreda _____ **Mr. Riveros** _____ **Mr. Young** _____ **Mr. Cox** _____

Mrs. Lahullier _____

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Cox)

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt PTA for the use of Gym A, Tuesday, April 26, 2017, from 5:00 p.m. to 9:00 p.m. for Talent Show rehearsal.
2. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt PTA for the use of Gym A, Friday, June 2, 2017, from 6:00 p.m. to 10:00 p.m. for PTA Talent Show.

3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt East Rutherford Wildcats Cheering for the use of Gym A, Tuesday, May 10, 2017, from 6:00 p.m. to 8:00 p.m. and Saturday, May 13, 2017, from 10:00 a.m. to 4:00 p.m. for cheering tryouts.

Moved _____ **Seconded** _____
Mr. Acanfora _____ **Mr. Ficetola** _____ **Mrs. Hamilton** _____ **Mrs. Nunziato** _____
Mr. Offreda _____ **Mr. Riveros** _____ **Mr. Young** _____ **Mr. Cox** _____
Mrs. Lahullier _____

FINANCE COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for April 2017 as presented.
2. Upon the recommendation of the Superintendent of Schools, the Board approves to receive student ID# 22764 to attend the Carlstadt Public School the contract with the Wallington Board of Education for the 2016-17 school year in the amount of \$15,134.50 pro-rated.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the shared services agreement with Region V including but not limited to evaluations at the rate of \$320 per evaluation, hourly student therapies and other student support services at the rate of \$70 per hour, audiological services at the rate of \$130 per hour, home instructors at the rate of \$50 per hour, non-public school services and other services as requested to be provided by Region V consultants on as needed basis for the 2017-18 school year. There is a 7% administration fee for out of region districts.
4. Upon the recommendation of the Superintendent of Schools, the Board does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapters 53, P.L. 1997 for the 2017-18 school year. The services to be provided include, but are not limited to, the Coordinated Transportation, out of district special education, vocational and summer programs.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Starlight Home Care Agency, Inc. dba Star Pediatric Home Care Agency for in school nursing services for student #22308 at a rate of \$44.00 per hour for LPN services or at a rate of \$54 per hour for RN services for the 2017-2018 school year.

Moved _____ **Seconded** _____
Mr. Acanfora _____ **Mr. Ficetola** _____ **Mrs. Hamilton** _____ **Mrs. Nunziato** _____
Mr. Offreda _____ **Mr. Riveros** _____ **Mr. Young** _____ **Mr. Cox** _____
Mrs. Lahullier _____

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (*if needed*)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and
WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it
RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further
RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

Moved _____ **Seconded** _____
Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier _____

Motion to reconvene.

Moved _____ **Seconded** _____
Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier _____

ADJOURNMENT:

Motion to adjourn meeting.

Moved _____ **Seconded** _____
Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier _____