

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 7:00 pm

ROLL CALL

Mr. Christiano x Mr. Ficetola x Mrs. Hamilton x Mrs. Lahullier Absent
Mrs. McNeill x Mrs. Nunziato x Mr. Riveros Absent Mr. Offreda x
Mr. Cox x

Superintendent Kollinok x Ms. Pepe x Mrs. Henke x

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: None

APPROVAL OF MINUTES: March 5, 2018 Regular Meeting

Moved Mrs. Hamilton Seconded Mr. Ficetola
Mr. Christiano x Mr. Ficetola x Mrs. Hamilton x Mrs. Lahullier ---
Mrs. McNeill x Mrs. Nunziato Abstain Mr. Riveros --- Mr. Offreda x
Mr. Cox x

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. PARCC Testing in grades 5 through 8 starts on Tuesday, April 17, 2018. The classroom settings have been finalized and our technology is ready to go. I know that I have mentioned to the Board that one of our continued goals is to maintain a 95% participation on the test.
2. We have continued our discussions with a security company and have put additional plans in place to enhance the safety of our school district. We are in phase three of our plan and will have everything completed before the end of this school year. We will continue to set up meetings in the very near future to discuss the various options that are available to the district and the time lines and plans that it will take to accomplish these goals.
3. Ms. Silva and I will be discussing the evaluation of the special education programs with the Board possibly at our Board meeting in April. We are going to share a summary of the programs and issues that impact the delivery of services to special needs students.
4. The next Robotics Competition will be held at the Carlstadt Public School on Wednesday afternoon, March 28, 2018. The competition will start at approximately 4:00 p.m. in Gym "A".
5. The Fire Poster Awards were held last night at 7:00 p.m. in Boro Hall. Much thanks to the students, Mrs. Colangelo and Mr. Foy for assisting with this worthwhile activity.
6. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting.

Mr. Kollinok advised the board that as of this date we used 3 snow days and 1 emergency day. He recommended having ½ day Good Friday, March 30, 2018.

Motion was made by Mr. Ficetola and seconded by Mr. Christiano with all in favor 7-0.

Mr. Kollinok also advised the board that due to the upcoming snow storm, he called off school for Wednesday, March 23, 2018 and possibly Thursday, March 24th pending the storm conditions. He recommended to the board taking Friday, April 13, 2018 from Spring Break or

have students come back ½ day on Monday, June 25, 2018. With further discussion, the board agreed with Friday, April 13, 2018 (Contingency April 12th). Motion was made by Mr. Ficotola and seconded by Mr. Offreda with all in favor 7-0.

MR. COX, SO ENDS MY REPORT

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

- Regarding the Lincoln School Bell –
 - I have been in contact with Allison Weir of Wier Welding, at the Board's direction, who has offered to conduct an analysis of the viability of placing the bell in the existing cupola. We have scheduled a meeting for this Friday morning for an initial review and determination of access necessary for further inspection.
- The district completed the bid opening for the Roof and Façade Projects slated for this Summer. We had several submissions for each project. Those submissions are currently under review by the district's attorney to determine their completeness and responsibility. We will award the bids at the April meeting.
- On tonight's agenda there is a motion for the approval of the Preliminary Budget to be submitted to the Bergen County Superintendent's Office for review as required by code N.J.S.A. 18A:7F-5 and 18A:7F-6.

We will hold our Public Hearing on May 7th in coordination with the previously scheduled board meeting. At that time a full presentation of the budget will be made.

The percentage increase in tax levy for the 2018-2019 school year is **2.322%**. Based upon the information provided by the Carlstadt Tax Assessor's Office, this will have an impact on the average home (valuation of \$358,065.00) of **\$32.34 per year**.

Due to the anticipated increases in the cost of Health Benefits we have been afforded a healthcare adjustment of **\$55,491** which we have applied to the tax levy cap to allow us to exceed the original 2%. Our full adjusted cap is **2.526%**.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

Mrs. Anderson of 600 7th Street wanted to thank the Board for the Gun Legislative resolution.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mrs. Lahullier)

1. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Patsy Terrents, Special Education teacher, effective June 30, 2018.
2. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Donnalee Meliere, Special Education teacher, effective June 30, 2018.
3. Upon the recommendation of the Superintendent of Schools, the Board approves payment of the Annual Membership fee for Restraint Training Certification in the amount of \$150 for Lisa DelMauro, Restraint Certification Instructor.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the following chaperones for the Outdoor Education Trip on Thursday, May 17 and Friday, May 18, 2018 at the contractual rate of \$258 per night for a total cost of \$3612:

Michael Signorella
James Garde
Joseph Mc Nerney
Mary Anderson
Rachel Bello
Kelly Helfrich
Ruth Polifronio

5. Upon the recommendation of the Superintendent of Schools, the Board authorizes the Superintendent to post the positions necessary to provide an in-house extended year summer program July 5 through July 31, 2018, for special needs and English Language Learners, in both primary and intermediate grades: 4 teachers, 1 ESL teacher, speech specialist, physical therapist, teacher of the deaf and occupational therapist, 6 aides (in district), and 1 one-to-one aide (out of district).
6. Upon the recommendation of the Superintendent of Schools, the Board approves Young Women's Conference in Princeton, New Jersey as an addition to the field trip list for Grade 8.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the Grade 8 field trip to the Young Women's Conference in Science, Technology, Engineering and Mathematics at Princeton University on Thursday, March 22, 2018.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Linda Griffiths at the workshop "Literacy Workshop" on Tuesday, April 24, 2018, at Renaissance Newark Airport Hotel, in Elizabeth with a registration fee of \$100 plus the cost of a substitute.

WHEREAS, The tragedies of Parkland, Florida, of Newtown, Connecticut, of Columbine High School in Colorado, emphasize the need to address access to firearms and the delivery of mental health services. Now, therefore, be it

RESOLVED, That the Carlstadt Board of Education, in the County of Bergen, State of New Jersey, urges President Trump and Congress to identify and implement meaningful action to address access to and ownership of military-style assault weapons and ammunition, the delivery of mental health services, and financial support to ensure a safe and secure school climate; and be it further

RESOLVED, That the Carlstadt Board of Education supports Governor Murphy's call to end the "epidemic of gun violence that plagues far too many of our communities" and supports enhancements to state law that will provide protection for our schools and communities; and be it further

RESOLVED, That a copy of this resolution be sent to President Trump, U.S. Senator Robert Menendez, U.S. Senator Cory Booker, U.S. Representative Bill Pascrall, Governor Phil Murphy, State Senator Paul Sarlo, Assembly Representative Gary Schaer, Assembly Representative Clinton Calabrese, the New Jersey School Boards Association, and the National School Boards Association.

Moved Mrs. Hamilton Seconded Mr. Ficetola
Mr. Christiano x Mr. Ficetola x Mrs. Hamilton x Mrs. Lahullier ---
Mrs. McNeill x Mrs. Nunziato x Mr. Riveros --- Mr. Offreda x
Mr. Cox x

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Riveros)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the request from Carlstadt Girl Scouts for the use of the Cafeteria, Thursday, March 29, 2018, from 6:00 p.m. to 7:30 p.m.

Moved Mr. Offreda Seconded Mrs. Hamilton
Mr. Christiano x Mr. Ficetola x Mrs. Hamilton x Mrs. Lahullier ---
Mrs. McNeill x Mrs. Nunziato x Mr. Riveros --- Mr. Offreda x
Mr. Cox x

FINANCE COMMITTEE: (Mrs. Hamilton)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending February 2018 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies

that, to the best of knowledge, as of February 2018 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending February 2018 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending February 2018 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2017/2018 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for March 2018 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves to gratefully accept the \$75 donation from Nancy Bednarz into revenue account #20-1920 and appropriate the funds to Private Donations Expense account #20-000100-610-02.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs to receive student ID#22821 and student ID#22822 to attend the Carlstadt Public School the contract with Hackensack Board of Education for the 2017-18 school year for tuition cost of 15,150.60 prorated and transportation cost of \$93.74 per diem.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the additional cost of \$26.50 for the Aimes Web Plus/Pearson, for the Software Licenses Agreement and Professional Development Support for the 2017-18 school year. (ref. original motion dated 7/18/17)

8. Capital Reserve Account Withdrawal

BE IT RESOLVED; that the Carlstadt Board of Education requests the approval of a capital reserve withdrawal for the 2017-2018 School Year in the amount of \$200,000. The district intends to use these funds as follows: assessment and preparation of roof project and façade project \$100,000; assessment and remediation of building pipes \$100,000.

9. Adoption of Tentative Budget 2018-2019

Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the 2018-2019 Preliminary Budget as follows:

General Fund	\$ 12,496,939
Special Revenue Fund	\$ 232,960
Debt Service	<u>\$ 1,545,788</u>
Total	\$ 14,275,687

The amount to be raised by taxation is:	
General Fund	\$ 10,792,767
Debt Service	<u>\$ 1,545,788</u>
Total	\$ 12,338,555

BE IT FURTHER RESOLVED; that the Carlstadt Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$55,491. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

BE IT FURTHER RESOLVED; that the Carlstadt Board of Education authorizes the submission of the 2017-2018 Preliminary Budget and all required supporting documentation to the County Superintendent in accordance with the statutory deadline for review and approval.

BE IT FURTHER RESOLVED; that the Carlstadt Board of Education requests the approval of a capital reserve withdrawal for the 2018-2019 School Year in the amount of \$898,911. The district intends to use these funds as follows: roof replacement project \$117,400; façade remediation project \$781,511.

BE IT FURTHER RESOLVED; that the public hearing be held in the Carlstadt Public School Cafeteria, 550 Washington Street Carlstadt, New Jersey on May 7, 2018 at 6:00pm.

Moved Mrs. Hamilton

Seconded Mr. Christiano

Mr. Christiano x Mr. Ficetola x Mrs. Hamilton x Mrs. Lahullier ---
Mrs. McNeill x Mrs. Nunziato x Mr. Riveros --- Mr. Offreda x
Mr. Cox x

UNFINISHED BUSINESS

None

NEW BUSINESS

None

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS None

