

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 7:02 pm

ROLL CALL

Mr. Acanfora x Mr. Ficetola x Mrs. Hamilton x Mrs. Nunziato Absent
Mr. Offreda x Mr. Riveros 7:03 Mr. Young x Mr. Cox x
Mrs. Lahullier x

Superintendent Kollinok x Ms. Pepe x Mrs. Henke x

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: Ken Foy Violence and Vandalism Report

Mr. Foy presented EVVRS report, He reported that only 1 incident of HIB that need to be reported to the state. He showed the board the Principal report which contain a more detail breakout on the discipline issues that were not reported to the state.

APPROVAL OF MINUTES: October 2, 2017 Work Session Meeting

Moved Mr. Riveros Seconded Mr. Acanfora
Mr. Acanfora Abstain Mr. Ficetola x Mrs. Hamilton Abstain
Mrs. Nunziato --- Mr. Offreda x Mr. Riveros x Mr. Young x
Mr. Cox Abstain Mrs. Lahullier x

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. As of today, we have 24 students enrolled in the Pre-Kindergarten program. These numbers are inclusive of the pre-school disabled students. All parents have paid the first installment of the tuition.
2. There are 533 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near future.
3. I completed the action plan together for the 2017-2018 District Goals as the result of the Board developing the goals. I will discuss the progress that we are making with each at several of our future meetings so we will have direction and the ability to both see and discuss that progress at various times throughout the year.
4. It seems hard to comprehend that we have already closing in on completing two months of school. By all accounts, things seem to be running quite smoothly. Drop off and pick up have improved and the Carlstadt Police are outside every day to assist with the process.
5. Members of the Carlstadt Fire Department visited with us last Friday to present important Fire Prevention information to the students and staff through assemblies and special activities. Much thanks to Mr. Riveros, Mr. Moore and members of the Carlstadt Fire Department for their professionalism and taking their time to share this very important fire information with our students and staff.
6. I had the opportunity to attend the New Jersey School Boards meeting on October 4th. Mr. Young who happens to be the Bergen County School Boards President was also in attendance. Speaking of Mr. Young, we are extremely proud of him being selected the 2017 New Jersey School Board Member of the Year. Norah Peck, the interim Bergen County Superintendent of Schools and other district Superintendents were also there to share information.
7. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those **investigations**

have been completed. We had zero incidents investigated since the last Board of Education meeting.

8. And finally, all Chief School Administrators and Charter School lead persons are required to schedule and conduct a public hearing on all acts of violence and vandalism that occurred during the previous school year. During the 2016-2017 school year, the district reported 0 acts of violence. There were 0 acts of vandalism, 0 incidents of weapons and 0 incidents of substance abuse. There was also 1 incident of Harassment, Intimidation or Bullying that occurred during the 2016-2017 school year.

This week has been designated as School Violence Awareness Week. The teachers have been asked to design lessons and activities that will educate their students on the prevention of violence and vandalism.

Mrs. Lahullier, so ends my report.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

1. On tonight's agenda you will see the approval of the July and August financials, I am pleased to report that as of the November 21st Regular Meeting, we will be officially caught up and back on schedule.
2. The Finance Committee met last week to discuss several items:
 - a. With regard to the questions and concerns raised about the district Food Service Program-
 - i. The District's Food Service Manager, Mr. Joe Scirocco, presented information on pricing, meal selection, and state mandated nutritional guidelines to the committee. We as a district place high emphasis on presenting healthy lunch options and complete well rounded meals to our students. The regular cost of lunch is \$3.10. If a student would like an additional entrée, such as a slice of pizza or a chicken patty, the cost is \$2.50; however if a student would like extra servings of fruit and/or vegetables, they are offered at no additional cost (with the exception of fries and juice). The intention here is to encourage healthy choices. The board considered that by lowering the cost of the less healthy options, we would risk lowering our "ADP score" which is a value assigned to us by the state according to our lunch item sales. By driving down this number we risk loss of reimbursement funding for meals, loss of food commodities which we receive at reduced or no cost to the district, and overall reduction in the healthy standards of our lunch program. We have won awards in the past for those standards, and the state has recognized the value of our program for our students. After considering all of the

information, the Finance Committee is recommending the following action be taken:

- All students will be required to purchase lunch at \$3.10 with an option for an additional entrée meal (inclusive of fruit and vegetable) for \$2.50.
 - Ala Carte will be limited to snacks such as bags of chips and specialty drinks which have an associated and varied price
- ii. The Committee also discussed the questions and concerns regarding class parties and food items provided by LJ's. Mrs. Lahullier will report on this further.
- b. The Committee discussed the possibility of introducing a Third Party Administrator for our Tax Sheltered Annuities, in the interest of reducing management liability given new regulations and requirements. This will be a continued discussion at the next finance meeting as the committee reviews the available options.
- c. The finance committee was given some preliminary information on a roof concern, however it was decided that the issue would be reviewed with the Buildings and Grounds Committee. We will be scheduling that meeting in the next few weeks.

Mrs. Lahullier, so ends my report.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board approves salary guide placement for tenured and non-tenured staff for the 2017-18 school year; and further that the names and salary/guide placement be shown in the official minute book of the Board (per attached).
2. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Rachel Bello at the workshop "Mindful Yoga for the Classroom" sponsored

- 8.** Upon the recommendation of the Superintendent of Schools, the Board approves the payment #3 of \$59,208.86 to Alimi Builders, Inc. for the brick replacement project.
- 9.** Upon the recommendation of the Superintendent of Schools, the board approves the additional cost with Asset Works, LLC for appraisal services at a cost of \$150 for the 2017-18 school year. (Refer to October 2, 2017 meeting item#3).
- 10.** Upon the recommendation of the Superintendent of Schools, the Board concurs with the service agreement with the Carlstadt Public School and the Care Plus New Jersey Inc. for the 2017-2018 school year at a rate of \$200 per Clearance Assessment and at a rate of \$250 per Substance Abuse Clearance Assessment, on and as needed basis.
- 11.** Upon the recommendation of the Superintendent of Schools, the Board approves the service agreement with the Carlstadt Public School and Dr. Leslie Nagy, M.D. for the 2017-2018 school year at a rate of \$650 per Evaluation and at a rate of \$325 for any No Show or without 24 hour prior cancellation.

ADDENDUM

- 1.** Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointure Commission and the Carlstadt Public School to provide parent training for the 2017-18 school year for a max of 8 sessions not to exceed \$1,200 for student # 22744.
- 2.** Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointure Commission and the Carlstadt Public School to provide parent training for the 2017-18 school year for a max of 10 sessions not to exceed \$1,500 for student # 22742.
- 3.** Upon the recommendation of the Superintendent of Schools, the Board approves the shared services agreement with Supreme Consultants including but not limited to Bilingual Speech, Psychological and Educational & Language Evaluation at the rate of \$600 per evaluation, hourly student Interpreting services at the rate of \$47 per hour for the 17-18 school year.

Moved	Mr. Offreda		Seconded	Mr. Young	
Mr. Acanfora	__x__	Mr. Ficetola	__x__	Mrs. Hamilton	__x__
				Mrs. Nunziato	___
Mr. Offreda	__x__	Mr. Riveros	__x__	Mr. Young	__x__
				Mr. Cox	__x__
Mrs. Lahullier	__x__				

UNFINISHED BUSINESS

Diane Lahullier further discussed the additional lunch entree cost. She advised that she spoke with Joe Scirocco in length on meal selection and state mandated nutritional guidelines with the

committee. She also discussed class parties and food items. It was discussed and determined to eliminate the class parties with "Birthday Treats". There are many options then food and putting other children at risk with allergies. The PTA will have their 4 parties for the year which will include: Pepperidge Farm goldfish, pretzels and popcorn with water.

Mr. Kollinok will have a letter go out to all parents advising that there will be no birthday parties with food offered however, classroom activities such as arts and crafts or goody bags with non-food items are still appropriate.

NEW BUSINESS

Mrs. Lahullier asked about the bolllock protectors in front of the school and if there was any discussion between Mr. Riveros and Mr. Cox.

Mr. Riveros indicated that he will get together with Mr. Cox and discuss at next meeting.

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

ADJOURNMENT:

Motion to adjourn meeting at 7:34 pm

Moved Mr. Riveros **Seconded** Mr. Acanfora
Mr. Acanfora x Mr. Ficotola x Mrs. Hamilton x Mrs. Nunziato ---
Mr. Offreda x Mr. Riveros x Mr. Young x Mr. Cox x
Mrs. Lahullier x

Respectfully Submitted,

Megan Pepe
School Board Administrator/Board Secretary