

**AGENDA**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**OPENING** - Meeting called to order by President

**ROLL CALL**

Mr. Christiano \_\_\_\_ Mr. Ficetola \_\_\_\_ Mrs. Hamilton \_\_\_\_ Mrs. Lahullier \_\_\_\_  
Mrs. McNeill \_\_\_\_ Mrs. Nunziato \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Offreda \_\_\_\_  
Mr. Cox \_\_\_\_

Superintendent Mr. Kollinok \_\_\_\_ Ms. Pepe \_\_\_\_ Mrs. Henke \_\_\_\_

**FLAG SALUTE**

**OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite

**PRESENTATIONS:** Stephen Kollinok and Ken Foy:  
New Jersey Department of Education  
School Self-Assessment for Determining Grades  
Under the Anti-Bullying Bill of Rights Act

**APPROVAL OF MINUTES:** June 19, 2018 Regular Session  
June 19, 2018 Executive Session

**Moved** Seconded  
Mr. Christiano \_\_\_\_ Mr. Ficetola \_\_\_\_ Mrs. Hamilton \_\_\_\_ Mrs. Lahullier \_\_\_\_  
Mrs. McNeill \_\_\_\_ Mrs. Nunziato \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Offreda \_\_\_\_  
Mr. Cox \_\_\_\_

**REPORT OF SUPERINTENDENT**

**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**REPORT OF COMMITTEES**

**INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mrs. Lahullier)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Agreement between the Carlstadt Board of Education and the Carlstadt Education Association for the 2018-2019, 2019-2020, 2020-2021 school years.
2. Upon the recommendation of the Superintendent of Schools, the Board concurs with the appointment of Ruth Polifronio as School Nurse for the Extended School Year program, July 5, through July 31, 2018.
3. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for the 2018-19 school year for Jennifer Milligan from BA+15 Step I, \$68,057 to MA+30 Step I, \$83,648. This amount may be adjusted upon approval of the 2018-2019 negotiated agreement.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the revised salary guide placement for tenured and non-tenured staff for the 2018-19 school year; and further that the names and salary/guide placement be shown in the official minute book of the Board (per attached).
5. Upon the recommendation of the Superintendent of Schools, the Board approves ten monthly "Balanced Literacy" workshops and coaching sessions for the 2018-2019 school year, sponsored by Educational Leadership Learning Workshops, presented by Laura Wood, at Carlstadt Public School, at a cost of \$1,300.00 per session, with a total cost of \$13,000.00. (50% funding from Title II Grant)

6. Upon the recommendation of the Superintendent of Schools, the Board approves six full day workshops for the 2018-2019 school year, “Math Coaching to Support Diverse Learners” sponsored by Jessica Shackil of Shackil Solutions, LLC, at Carlstadt Public School, with a cost for of \$1,200 per session, total cost of \$7,200 plus the cost of substitutes when necessary. (50% funding from Title II Grant.)
7. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Diana Silva as Affirmative Action Officer for the 2018-2019 school year.
8. Upon the recommendation of the Superintendent of Schools, the Board approves Megan Pepe as the District’s Attendance Officer for the 2018-2019 school year.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the nurse’s contract for Valeria Azuma for the 2018-2019 school year.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the following individuals for placement on the 2018-2019 school year substitute lists (see attached).
11. Upon the recommendation of the Superintendent of Schools, the Board approves the following hourly rate guide for the Bus or Lunchroom/Playground Aides for 2.5 hours per day for the 2018-2019 school year;

Step 1	\$11.94
2	\$12.57
3	\$13.41
4	\$14.31
5	\$15.27
5a	\$17.77

12. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following Lunchroom/Playground Aides for the school and rate designated for the 2018-2019 school year;

<u>Name</u>	<u>Hourly Rate</u>	<u>Step</u>
Diane Amaya	\$15.27	5
Beverly Faist	\$17.77	5a
Diane Gagnano	\$17.77	5a
Marie Hasch	\$17.77	5a
Frank Havel	\$17.77	5a
Barbara Kronyak	\$14.31	3
Linda Szablicki	\$14.31	3

13. Upon the recommendation of the Superintendent of Schools, the Board approves to allocate Title I money to fund approximately 56% of Basic Skills teacher salary for Lois Teller. Base Salary: \$107,768: (\$47, 682.00 local, \$60,086.00 grant.)
14. Upon the recommendation of the Superintendent of Schools, the Board approves the establishment of an additional self-contained pre-school disability class and associated extended school year program commencing the 2018-2019 school year, based upon increased enrollment.
15. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Toniann Caputo for the 2018-2019 school year as Grade 5 Teacher, MA Step D, at \$60,091.00, pending review of Legislation P.L.2018,c.5
16. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Emma Clarke for the 2018-2019 school year as 0.5 Teacher Pre-K program, BA Step D, at \$26,607.00, pending review of Legislation P.L.2018,c.5

**Moved**

**Seconded**

**Mr. Christiano** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_  
**Mrs. McNeill** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Offreda** \_\_\_\_  
**Mr. Cox** \_\_\_\_

**LEGISLATIVE/POLICY COMMITTEE: (Mr. Riveros)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves on second reading the following Policy: (Alert 215)

Policy-Revised (M)	#P1550	Equal Employment/Anti-Discrimination Practices
Regulation-Revised (M)	#P1550	Equal Employment/Anti-Discrimination Practices
Policy-Revised (M)	#P2431	Athletic Competition
Regulation-Revised (M)	#R2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
Policy-Revised (M)	#P5350	Student Suicide Prevention
Regulation-Revised (M)	#P5350	Student Suicide Prevention

Policy-Revised (M)	#P5533	Student Smoking
Policy-Revised (M)	#P5535	Passive Breath Alcohol Sensor Device
Policy-Revised (M)	#P5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
Regulation-Revised (M)	#P5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
Policy-Revised (M)	#P8462	Reporting Potentially Missing or Abused Children

2. Upon the recommendation of the Superintendent of Schools, the Board approves the 2018-2019 Comprehensive Equity Plan Annual Statement of Assurance.

**Moved**

**Seconded**

**Mr. Christiano** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_  
**Mrs. McNeill** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Offreda** \_\_\_\_  
**Mr. Cox** \_\_\_\_

**BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Riveros )**

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt East Rutherford Wildcats for the use of the cafeteria on June 27, 2018, from 6:30-8:30 p.m. for CER Wildcats parent meeting.
2. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt East Rutherford Wildcats for the use of the Gym A on July 16, 2018, from 3:00- 7:00 p.m. for CER Wildcats Competition Cheering practice.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt East Rutherford Wildcats for the use of the Gym A on Mondays, July 23, July 30, August 6, August 13, and August 27, 2018, from 3:00-7:00 p.m. for CER Wildcats Competition Cheering practice.
4. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Borough of Carlstadt for the use of the cafeteria and Lindbergh Field for Carlstadt Police Department's Jr. Police Academy, August 21-24, 2018.

**Moved**

**Seconded**

**Mr. Christiano** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_  
**Mrs. McNeill** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Offreda** \_\_\_\_

Mr. Cox \_\_\_\_\_

**FINANCE COMMITTEE: (Mrs. Hamilton)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending June 2018 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of July 2018 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending June 2018 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending June 2018 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2017/2018 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for June and July 2018 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the shared services agreement with Region V including but not limited to evaluations at the rate of \$320 per evaluation, hourly student therapies and other student support services at the rate of \$70 per hour, audiological services at the rate of \$130 per hour, home instructors at the rate of \$50 per hour, assistive technology evaluation at a rate of \$1,200, non-public school services and other services as requested to be provided by Region V consultants on as needed basis for the 2018-19 school year. There is a 7% administration fee for out of region districts.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of Merchants Alarm Systems, Inc. for the 2018-19 school year at an annual cost of \$900.00.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Western Termite Pest for the 2018-19 school year at a monthly cost of \$303.50.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the submission of the ESEA application for fiscal year 2019, and accepts the grant award of these funds upon the subsequent approval of the FY 2019 ESEA application.

9. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Echalk for district website services and training in the amount of \$1720.50 for the 2018-19 school year.
10. Upon the recommendation of the Superintendent of Schools, the Board authorizes submission of the 2018-2019 Individuals with Disabilities Act (IDEA) application and acceptance of the funds as follows:
  - a. Basic: \$137,029
  - b. Preschool: \$ 6,584
11. Upon the recommendation of the Superintendent of Schools, the Board agrees to contract services with Material Selection Resources for the analysis and remediation of identify corrosion for the fire sprinkler systems in an amount not exceed \$7,000.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the change order #001 of \$7,700. 00 payable to Spartan Construction for the Facade Remediation project.
13. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the annual contract with Aimsweb Plus/Pearson, for Software Licenses Agreement for Assessment and Professional Development Support not to exceed \$1800.00 for the 2018-2019 school year.
14. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the annual contract for Teacher of Deaf services between the Carlstadt Public School District and the Bergen County Special Services at a rate not to exceed \$660.00 for the 2018-19 school year.
15. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves annual contract with LinkIt for Software Licenses Agreement for Intergrated Services, Professional Development Support and LinkIt Navigator in the amount of \$10,353.00 for the 2018-2019 school year.

**Moved**

**Seconded**

**Mr. Christiano** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Lahullier** \_\_\_\_  
**Mrs. McNeill** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Offreda** \_\_\_\_  
**Mr. Cox** \_\_\_\_

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**HEARING OF CITIZENS:**

**Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**ANY ACTION ARISING FROM HEARING OF CITIZENS**

**RECESS INTO EXECUTIVE SESSION (*if needed*)**

**WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and**  
**WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it**  
**RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further**  
**RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.**

Motion to recess.

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
**Mr. Christiano** \_\_\_ **Mr. Ficetola** \_\_\_ **Mrs. Hamilton** \_\_\_ **Mrs. Lahullier** \_\_\_  
**Mrs. McNeill** \_\_\_ **Mrs. Nunziato** \_\_\_ **Mr. Riveros** \_\_\_ **Mr. Offreda** \_\_\_  
**Mr. Cox** \_\_\_\_\_

Motion to reconvene.

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
**Mr. Christiano** \_\_\_ **Mr. Ficetola** \_\_\_ **Mrs. Hamilton** \_\_\_ **Mrs. Lahullier** \_\_\_  
**Mrs. McNeill** \_\_\_ **Mrs. Nunziato** \_\_\_ **Mr. Riveros** \_\_\_ **Mr. Offreda** \_\_\_  
**Mr. Cox** \_\_\_\_\_

**ADJOURNMENT:**

Motion to adjourn meeting.

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
**Mr. Christiano** \_\_\_ **Mr. Ficetola** \_\_\_ **Mrs. Hamilton** \_\_\_ **Mrs. Lahullier** \_\_\_  
**Mrs. McNeill** \_\_\_ **Mrs. Nunziato** \_\_\_ **Mr. Riveros** \_\_\_ **Mr. Offreda** \_\_\_



**Mr. Cox \_\_\_\_\_**