

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 1:00 pm

ROLL CALL

Mr. Cherichello x Mr. Christiano Absent Mr. Cox x Mr. Ficetola x
Mr. Figueroa x Mrs. McNeill x Mrs. Nunziato x Mr. Shah x
Mr. Offreda x

Superintendent Kollinok x Assistant Superintendent Ms. Allison Evans x
Interim Business Administrator Mr. DiGeronimo x
Administrative Assistant Mrs. Henke x

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS:

Ken Foy gave a brief overview for violence and vandalism and New Jersey Department of Education School self-assessment for determining grades under the anti-bullying bill of rights act.

APPROVAL OF MINUTES: **June 16, 2020** **Regular Meeting**

Moved Mr. Ficetola Seconded Mr. Figueroa
Mr. Cherichello x Mr. Christiano --- Mr. Cox x Mr. Ficetola x
Mr. Figueroa x Mrs. McNeill x Mrs. Nunziato x Mr. Shah x
Mr. Offreda x

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN OUR VIRTUAL ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. As of today, we have 24 students enrolled for next year's Pre-Kindergarten program. These numbers are not inclusive of the pre-school disabled students. There are 48 students registered for Kindergarten next year. Both grade level numbers are expected to rise especially over the summer. I will discuss with the Board the projected number of sections of Pre-K needed at a date in the future.
2. Pre-Kindergarten and Kindergarten registrations continue to be available and are explained in detail on the homepage on the website. We are continuing to examine our pre-k numbers and the effect that the pandemic has had upon enrollment. I am sure that running of the program will depend upon where we are with school opening in September. I will continue to keep the Board updated as I receive information that will assist us with making a determination.
3. We are still looking into the strong possibility of holding a virtual Pre-Kindergarten orientation and Kindergarten orientation in the near future. This would certainly be beneficial to those parents who are interested in having their children attend school or continue in our district next year.
4. Speak about Covid-19.
5. There are 548 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near
6. The 8th grade virtual graduation was held on Friday, June 19, 2020 at 6:00 pm. It actually was an outstanding ceremony. We also held a drive by for the students and their parents as a large group of staff members stood in the drop-off to wave and cheer for the students as their parents drove by. In addition, the town held a wonderful parade for the students that included fire engines, police and emergency vehicles and other dignitaries that were part of the parade. We are also planning on holding a celebration for the students and their parents sometime during the summer depending upon the rules and capacity number determined at that time.
7. Our next Board of Education meeting is scheduled for September 1, 2020. However, there will probably be the need for additional meetings as the summer progresses.

8. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting. All of the proper steps, meetings and notifications took place. Remedial interventions and appropriate disciplinary actions were taken dependent upon the findings of the investigation.

Mr. Offreda, so ends my report.

REPORT OF ASSISTANT SUPERINTENDENT

Good afternoon,

As Mr. Kollinok has stated, we have been very busy discussing, brainstorming, and planning out our Phase 1 reopening plans. Health and safety of our students and staff is our number one priority. All discussions regarding reopening consider every aspect of dealing with the health and wellness of our CPS community. It is important for us to gain feedback and support from all stakeholders. Our process for planning to reopen is multi-dimensional. The first step was to survey the parents in our community. We had high participation in the survey which was helpful for us to use that feedback in our discussions. Questions on the survey included how children responded to remote learning, the amount of time and work students put into remote learning, any difficulties experienced either with technology, communication or workload, and social-emotional concerns. We also asked what concerns parents had regarding the return to school. Results indicated that parents are most concerned about our ability to social-distance. This is something that we have thought about and planned for in our phase 1 of reopening. We understand that children will find it difficult to wear a PPE all day, therefore creating a hybrid schedule will help to alleviate some of those concerns. Of course, all students and staff must wear masks while moving about the building, and entering and exiting. The survey also asked parents if they plan to send their child to school in September. 79% of parents said yes they do plan to send their child, if proper plans are put into place. Only 6% of the parents responded no.

After analyzing the survey, we started a series of committee meetings. We met with the PTA Executive Board, the Board of Education Buildings and Grounds committee, Municipal officials including the chief of police, head of the dpw, fire department, mayor, oem, and other town officials. We have a teacher and staff advisory committee and we are meeting with other parents this week. From these meetings we have developed sub-committees to focus on individual topics. These committees are broken down into the following: attendance, special education, ell, pre-k, elementary, middle school, special areas, lunch/recess, safety/drills, health and wellness, and school entrance and exits. We will be meeting multiple times throughout the summer as we plan Phase 1. It is helpful for us to get feedback from different groups of people and we appreciate and value the input of all committee members.

We know reopening is a challenging task but it is something that we are spending countless hours planning for. As we have expressed repetitively, health and safety is number one. We want to ensure that students and staff are as safe as they can be when we reopen. Of course, we do not know what the fall will bring but can confidently say we will be prepared. The schedule has to be modified in order to accommodate health and safety. We are exploring many options but using a hybrid schedule with two cohorts of children will be the best way for our district phase into reopening. We appreciate the support of the board, community, parents, and teachers as we are making these plans.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

The Business Office has been busy closing out all transactions for the 19-20 year and implementing all actions for the 20-21 year.

One of the new actions this year will be with the Title III grant. We will be the host district in a consortium including Hillsdale and Montvale School Districts. This year's Title III grant will give us almost \$10,000. Were we not the lead agency, most we'd have to pass on this money, so it was definitely a wise decision to act on.

Another action on today's agenda is to join the Hunterdon County Ed Services Commission purchasing consortium. This consortium has been in existence for many years, has a wide network of vendors and will serve us well moving forward.

On the construction front, Cypreco is moving along quite well on the Security Vestibule project. One of the potential problems are the lead time for the manufacturing of the security doors. Originally they were scheduled to ship in late August, but we received the word they have been released and are in transit. The panels under the new overhang may be delayed, but that won't stop any progress at all. We are looking into additional work with this project. One of the additional needs is to provide plexiglass protection above the new counter area. We're looking into different approaches as to anchor these safety panes. Another item we'd like to address now is the base for the refurbished bell. We'll have to contract with EI associates to develop a drawing and plans for this and we're hoping that Cypreco will provide as good cost for the construction of this base. Also on the agenda today is the first payment to Cypreco.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Diana Silva as Affirmative Action Officer for the 2020-2021 school year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves Kenneth Foy as the District's Attendance Officer for the 2020-2021 school year.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the following individuals for placement on the 2020-2021 school year substitute lists (see attached).
4. Upon the recommendation of the Superintendent of Schools, the Board approves the following hourly rate guide for the Bus and Lunchroom/Playground Aides for 2020-2021 school year: (see attached)

Step 1	\$11.94
2	\$12.57
3	\$13.41
4	\$14.31
5	\$15.27
5a	\$17.77

5. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following Bus Aide(s) for the school at the rate designated for the 2020-2021 school year:

<u>Name</u>	<u>Hourly Rate</u>	<u>Step</u>
Marilyn Lenoy	\$13.41	3

6. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following Lunchroom/Playground Aides for the school at the rate designated for the 2020-2021 school year:

<u>Name</u>	<u>Hourly Rate</u>	<u>Step</u>
Diane Amaya	\$17.77	5a
Beverly Faist	\$17.77	5a
Diane Gragnano	\$17.77	5a
Marie Hasch	\$17.77	5a
Frank Havel	\$17.77	5a
Barbara Kronyak	\$17.77	5a
Linda Szablicki	\$17.77	5a

7. Upon the recommendation of the Superintendent of Schools, the Board approves the NJPSA Annual Membership dues of \$820 each for Allison Evans, Diana Silva and Kenneth Foy for a total of \$2,460.

5. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for June and July 2020 as presented.
6. Upon the recommendation of the Superintendent of Schools, the Board authorizes a declaration of obsolescence of 3 pianos, tag numbers 000213, 000097, 700023, 000174.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Hillmar, LLC for Bilingual- Speech/ Educational and Psychological evaluations for 2020-2021 school year, not to exceed \$1,575 for student ID#22950.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the licensing, right to know and maintenance fee for the 2020-2021 school year with GSE (Garden State Environmental) of \$2,500.
9. Upon the recommendation of the Superintendent of Schools, the Board approve the agreement with Pearson Clinical Assessment License Renewal for 2020-2021 school year not to exceed \$400.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with the Department of Human Services, Commission for the Blind and Visually Impaired to provide vision services not to exceed \$4,200 for the 2020-2021 school year for students ID#23045, 23035.
11. Upon the recommendation of the Superintendent of Schools, the Board approves with Frontline Technologies, LLC and the Carlstadt Public School for translation of IEP/eligibility for the 2020-2021 school year not to exceed \$253.35 for student #22465.
12. Upon the recommendation of the Superintendent of Schools, the Board approves payment #1 of \$229,955.10 to Cypreco Industries, Inc. for the Security Vestibule Project.
13. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Zoom Video Communications, Inc. to provide education online for the 2020-2021 school year not to exceed \$4,950.
14. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement for Title III Consortium with the Carlstadt School District being the Fiscal Lead Agent with members FY 2020-2021 with Hillsdale and Montvale School Districts.
15. Upon the recommendation of the Superintendent of Schools, the Board concurs the Service Agreement with South Bergen Jointure Commission and the Carlstadt Public School to provide Physical Therapy for the 2020-2021 extended school year not to exceed \$1,200 for students #23153, 22953.
16. Upon the recommendation of the Superintendent of Schools, the Board approves the service agreement with South Bergen Jointure and the Carlstadt Public School to

provide Physical Therapy services for the 2020-2021 school year not to exceed \$5850 for students #22853, 22953.

17. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Advanced Building Controls, Inc. for preventive maintenance for 2020-2021 school year not to exceed \$5,100.
18. Upon the recommendation of the Superintendent of Schools, the Board approves the service agreement with South Bergen Jointure and the Carlstadt Public School to provide Speech services for the 2020-2021 extended school year not to exceed \$3,500 for students #22153, 23177, 23169, 23127, 22948, 22843, 22942, 22747, 22930, 22554, 22677, 22424, 23028, 22929, 22899, 23126, 22917, 22943, 22905, 23023, 22374, 22940, 22678, 22829, 22468, 22941, 22845, 22631, 23191.
19. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Intralogic Solutions, Inc. for the 2020-2021 school year at an annual cost of \$480.
20. Upon the recommendation of the Superintendent of Schools, the Board approves the Annual Software Licensing, Maintenance & Support Agreement with CP-DBS, LLC DBA Pay Schools, for the Carlstadt School Cafeteria operating system at a cost of \$1,730.02 for the 2020-2021.
21. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves annual contract with LinkIt for Software Licenses Agreement for Intergrated Services, Professional Development Support and LinkIt Navigator in the amount of \$12,703 for the 2020-2021 school year.
21. Upon the recommendation of the Superintendent of Schools, the Board approves the tax Schedule request to the township for the 2020-2021 school year. The schedule will be on file at the township and board office.
22. Upon the recommendation of the Superintendent of Schools, the Board authorizes to purchase Swivl C3 Kits from Swivl, Inc. in the amount not to exceed \$54,360. This purchase was procured through competitive quotation process and funded through the CARES Act fund for the 2020-2021 school year.
23. **WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on July 13, 2020 the governing body of the Carlstadt Board of Education, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Carlstadt Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, Stephen Kollinok is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board authorizes the Business Administrator to sign the School Nutrition Program Vended Meals Contract with The South Bergen Jointure Commission for the period commencing September 1, 2020 – June 30, 2021.

Moved Mr. Figueroa

Seconded Mr. Ficetola

Mr. Cherichello x Mr. Christiano --- Mr. Cox x Mr. Ficetola x

Mr. Figueroa x Mrs. McNeill x Mrs. Nunziato x

Mr. Shah Abstain #14,15,17,1 Mr. Offreda x

UNFINISHED BUSINESS

NEW BUSINESS

Mr. Kollinok updated the board of the plan of the district opening in September which will be submitted to DOE.

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

