

AGENDA

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President

ROLL CALL

Mr. Acanfora ____ Mr. Cox ____ Mr. Ficetola ____ Mrs. Hamilton ____
Mr. Lopez ____ Mr. Offreda ____ Mr. Riveros ____ Mr. Young ____
Mrs. Lahullier ____

Superintendent Kollinok ____ Mr. Arifaj ____ Mrs. Henke ____

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

**Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite**

PRESENTATIONS:

**Matt Lee - New Jersey School Boards
School Board Self Evaluation**

APPROVAL OF MINUTES:

September 6, 2016 Work Session Meeting

Moved

Seconded

Mr. Acanfora ____ Mr. Cox ____ Mr. Ficetola ____ Mrs. Hamilton ____
Mr. Lopez ____ Mr. Offreda ____ Mr. Riveros ____ Mr. Young ____
Mrs. Lahullier ____

REPORT OF SUPERINTENDENT

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Young)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the 2016-2017 Nursing Services Plan.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Kathy Beese as a special education teacher aide up to 27.5 hours weekly starting October 3, 2016 through June 30, 2017, Step B, \$20,926 of the Teacher Aide Salary Guide pro-rated for contracted work period.
3. Upon the recommendation of the Superintendent of Schools, the Board approves payment of the Foundation for Administration/NJ Principals and Supervisors Administration mentoring fee in the amount of \$800 for Allison Evans, Director of Curriculum and Instruction.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Stephen Kollinok, Bert Arifaj, Allison Evans, Janet Olsson, Henry Riveros, and Bruce Young at the 2016 New Jersey School Boards Conference on October 25 to October 27, 2016.

Cost: Rooms	\$1,164.00
Conference	\$1,400.00
Plus: travel and meals	
5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Dawn Garrabrant at the workshop “2016 National Debate Clinic”, sponsored by Communican, on Monday, September 26, 2016, in Jefferson Township with a registration fee of \$25.

6. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Laura McDonald at the workshop “Story of Art”, sponsored by Art Educators of NJ, on Monday, October 10, 2016, in Long Branch with a registration fee of \$195 (no substitute).
7. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Allison Gorelick at the Special Education Law in NJ workshop sponsored by PESI in Parsippany, on Thursday, October 27, 2016, with a registration fee of \$199.00.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Michael Signorella at the workshop “NJ Science Connection”, sponsored by NJSC, on Tuesday, October 25, 2016, in Princeton with a registration fee of \$175.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Mary Anderson at the workshop “NJ Science Connection”, sponsored by NJSC, on Tuesday, October 25, 2016, in Princeton with a registration fee of \$175.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Kelly Ydrovo at the workshop “Digital Learning & Assessment Tools”, sponsored by Northern Valley Curriculum Center, on Tuesday, November 15, 2016, in Demarest with a registration fee of \$175.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Kelly Ydrovo at the workshop “Math Teacher Roundtable”, sponsored by Northern Valley Curriculum Center, on Monday, November 21, 2016, in Demarest with a registration fee of \$175.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Laura McDonald at the workshop “Get Steamed UP- Integrating Art into STEM”, sponsored by Northern Valley Curriculum Center, on Tuesday, November 29, 2016, in Demarest with a registration fee of \$175.
13. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jennifer Carlin at the workshop “Special Projects with Digital Tools”, sponsored by Northern Valley Curriculum Center, on Thursday, January 5, 2017, in Northern Valley Regional H.S. with a registration fee of \$175.
14. Upon the recommendation of the Superintendent of Schools, the Board approves Dawn Garrabrant and Jessica Gutowski as co-advisors of the sixth, seventh and eighth grade Newspaper Club after school from September 2016 through June 2017, with a minimum of 20 sessions and a maximum of 40 sessions, at the contractual rate of at the contractual rate of \$48 per session. The advisors shall alternate weeks supervising the club.

- 15.** Upon the recommendation of the Superintendent of Schools, the Board approves Jessica Gutowski and Michael Pohrischak as Student Council Advisors, at a stipend of \$1,130 (to be divided equally) for the 2016-2017 school year, as per the negotiated agreement.
- 16.** Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Theresa Mello as Play Director, at a stipend of \$3,205, James Garde and Rachel Bello as Play Assistants at a stipend of \$2,039 each, for this year's middle school production as per the negotiated agreement.
- 17.** Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Alex Gisoldi as Yearbook Advisor (Gr. 8), at a stipend of \$957, and Jennifer Carlin as Assistant Yearbook Advisor, at a stipend of \$444, for the 2016-2017 yearbook, as per the negotiated agreement.
- 18.** Upon the recommendation of the Superintendent of Schools, the Board approves Maura Barrett and Jaqueline Henderson as co-advisors of the second through fourth grade Manners Matters Club, after school Wednesdays, from October 5, 2016 through November 30, 2016, with a minimum of 6 sessions and a maximum of 8 sessions combined, at the contractual rate of \$48 per session. A total of thirty students will be required to establish two groups. If a total of 30 students in grades two through four is not reached, the advisors shall alternate weeks supervising the club.
- 19.** Upon the recommendation of the Superintendent of Schools, the Board approves Mary Anderson as advisor of the fourth grade Science Club after school, from October 1, 2016 through June 2017, with a minimum of 10 sessions and a maximum of 25 sessions, at the contractual rate of \$48 per session.
- 20.** Upon the recommendation of the Superintendent of Schools, the Board approves Ronald Magnusson as advisor of sixth, seventh and eighth grade Shark Tank, Jr. Club after school, from October 11, 2016 through December 2016, with a minimum of 8 sessions and a maximum of 12 sessions, at the contractual rate of \$48 per session.
- 21.** Upon the recommendation of the Superintendent of Schools, the Board approves Ronald Magnusson as advisor of sixth, seventh and eighth grade Chess Club after school, from January 2017 through June 2017, with a minimum of 10 sessions and a maximum of 30 sessions, at the contractual rate of \$48 per session.
- 22.** Upon the recommendation of the Superintendent of Schools, the Board approves Kelly Ydrovo as advisor of the seventh and eighth grade Robotics Club, after school from September, 2016 through June 2017, with a minimum of 8 sessions and a maximum of 20 sessions at the contractual rate of \$48 per session.

23. Upon the recommendation of the Superintendent of Schools, the Board approves Dawn Garrabrant as advisor of the seventh and eighth grade Debate Club, after school from September 2016 through May 2017, with a minimum of 8 sessions and a maximum of 20 sessions at the contractual rate of \$48 per session.
24. Upon the recommendation of the Superintendent of Schools, the Board approves Carol Gonzalez as a substitute teacher for the 2016-2017 school year, pending completion of all paperwork.
25. Upon the recommendation of the Superintendent of Schools, the Board approves Barbara Rocas as a substitute teacher for the 2016-2017 school year, pending completion of all paperwork.
26. Upon the recommendation of the Superintendent of Schools, the Board approves Sibvion Marshall as a substitute teacher for the 2016-2017 school year, pending completion of all paperwork.
27. Upon the recommendation of the Superintendent of Schools, the Board approves Carol Voelker as a substitute lunchroom/playground aide for the 2016-2017 school year, pending completion of all paperwork.
28. Upon the recommendation of the Superintendent of Schools, the Board approves Nina Kedersha as a substitute teacher for the 2016-2017 school year, pending completion of all paperwork.
29. Upon the recommendation of the Superintendent of Schools, the Board approves Nina Kedersha as a substitute teacher aide for the 2016-2017 school year, pending completion of all paperwork.

Moved

Seconded

Mr. Acanfora _____ Mr. Cox _____ Mr. Ficetola _____ Mrs. Hamilton _____
Mr. Lopez _____ Mr. Offreda _____ Mr. Riveros _____ Mr. Young _____
Mrs. Lahullier _____

LEGISLATIVE/POLICY COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board approves on second reading the following Policies and Regulations:

Policy-New

#P3322

Staff Member's Use of Personal
Cellular Telephones/ Other
Communication Devices

Policy-New

#P4322

Staff Member's Use of Personal
Cellular Telephones/ Other
Communication Devices

Moved

Seconded

Mr. Acanfora _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mrs. Hamilton** _____
Mr. Lopez _____ **Mr. Offreda** _____ **Mr. Riveros** _____ **Mr. Young** _____
Mrs. Lahullier _____

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Cox)

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt East Rutherford Wildcats Cheering Competition Team for the use of the Cafeteria, September 22, 2016, from 5:30 p.m. to 8:30 p.m.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt Recreation for the use Gym B for TGA Golf & Tennis Clinics, from 4:00 p.m. to 6:00 p.m. Tuesdays on 9/27, 10/4, 10/11, 10/18, 10/25, 11/1, 2016, and 9:00 a.m. to 11:00 a.m. on Sundays, 10/2, 10/9, 10/16, 10/23, 10/30, 11/6, 2016.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the request from Carlstadt Girl Scout Troop for use of Mrs. Henderson's classroom the fourth Friday of each month, September 2016 through June 2017, from 3:00 p.m. – 4:30 p.m.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the request from Carlstadt PTA for the use of cafeteria, for a monthly meetings, Mondays, 9/26, 3/20, 5/22 and 6/12, and Wednesdays 10/19, 11/16, 1/11/17, 2/15, and 4/19, from 6:30 p.m. to 9:30 p.m.
5. Upon the recommendation of the Superintendent of Schools, the Board hereby approves the proposal from Robert Donahue Architect to provide professional architectural services in connection with the water infiltration at the Carlstadt Public School; and

Be it further resolved, that the Board hereby authorizes the Business Administrator to work with Schwartz Simon Edelstein & Celso LLC Construction Counsel to prepare the contract with Robert Donahue Architect.

Moved

Seconded

Mr. Acanfora _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mrs. Hamilton** _____
Mr. Lopez _____ **Mr. Offreda** _____ **Mr. Riveros** _____ **Mr. Young** _____
Mrs. Lahullier _____

FINANCE COMMITTEE: (Mrs. Hamilton)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for September 2016 as presented.
2. Upon the recommendation of the Superintendent of Schools, the Board authorizes Hillmar LLC to perform translation services not to exceed \$500 for the 2016-2017 school year for student #22764.
3. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2016-2017 school year in the amount of \$64,940 for student #22807.
4. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2016-2017 school year in the amount of \$64,940 for student#22763.

Moved

Seconded

Mr. Acanfora ____ **Mr. Cox** ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____
Mr. Lopez ____ **Mr. Offreda** ____ **Mr. Riveros** ____ **Mr. Young** ____
Mrs. Lahullier ____

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (if needed)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and
WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it
RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further
RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

Moved	Seconded
Mr. Acanfora _____	Mr. Cox _____
Mr. Lopez _____	Mr. Ficetola _____
Mrs. Lahullier _____	Mrs. Hamilton _____
	Mr. Riveros _____
	Mr. Young _____

Motion to reconvene.

Moved	Seconded
Mr. Acanfora _____	Mr. Cox _____
Mr. Lopez _____	Mr. Ficetola _____
Mrs. Lahullier _____	Mrs. Hamilton _____
	Mr. Riveros _____
	Mr. Young _____

ADJOURNMENT:

Motion to adjourn meeting.

Moved	Seconded
Mr. Acanfora _____	Mr. Cox _____
Mr. Lopez _____	Mr. Ficetola _____
Mrs. Lahullier _____	Mrs. Hamilton _____
	Mr. Riveros _____
	Mr. Young _____