

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 7:00 pm

ROLL CALL

Mr. Christiano x Mr. Cox x Mr. Ficetola x Mr. Figueroa x
 Mrs. McNeill x Mrs. Nunziato Absent Mr. Shah Absent Mr. Riveros x
 Mr. Offreda x

Superintendent Kollinok x Assistant Superintendent Ms. Allison Evans x
 Business Administrator Mrs. Slamb x Administrative Assistant Mrs. Henke x

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
 Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: None

APPROVAL OF MINUTES: January 21, 2020 Regular Meeting

Moved Mr. Ficetola Seconded Mr. Cox
 Mr. Christiano x Mr. Cox x Mr. Ficetola x Mr. Figueroa x
 Mrs. McNeill x Mrs. Nunziato --- Mr. Shah --- Mr. Riveros x
 Mr. Offreda x

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. The Carlstadt Public School District continues to be in the process of preparing for this year's NJSLA administration which has taken the place of the PARCC administration. We will again stress the importance of having the student's take part in the administration of the test. Our participation numbers increased again last year over the previous year maintaining at least a 95% participation rate. We also continue to understand that it is a parental right to not have their child participate in the test administration. I will keep the Board updated continually as we move closer to the administration of the test.
2. The Carlstadt Public Schools Robotics Club attended the year's first South Bergen Jointure Commission Competition on January 22, 2020 at Robert L. Craig School in Moonachie. Much thanks to Mrs. Ydrovo, our Robotics club advisor for assisting with these competitions and helping the students with their preparation. The Carlstadt students received the Awesome Robot Award at the competition.
3. Ms. Evans will continue to report on the Carlstadt Public School District 2019-2020 District Goals during future Board meetings.
4. As of today, we have 38 students enrolled in the Pre-Kindergarten program. These numbers are inclusive of the pre-school disabled students.
5. There are 539 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near future.
6. Our next tentative Board of Education meeting is scheduled for Monday, March 2, 2020 at 7:00 p.m.
7. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had two incidents investigated since the last Board of Education meeting where one investigation resulted in HIB. Remedial interventions and appropriate disciplinary actions were taken dependent upon the findings of the investigation.
8. And finally, on tonight's agenda, there is a motion to accept my resignation effective July 1, 2020. A copy of my letter was sent to all Board members through

the informative. We will be speaking about the district's transition in the coming months.

Mr. Offreda, so ends my report.

REPORT OF ASSISTANT SUPERINTENDENT

- Bergen County Academies (BCA) is delivering an eight-part workshop series focused on cybersecurity essentials for school and municipal leaders. It is designed to help public entities defend their networks against dangerous cybercriminals by helping them implement best practices in a collaborative environment. The workshop is interdisciplinary (not just for I.T. staff) and systematic; and at the end of the series we will “graduate” with our own Information Security Program. Our CPS committee includes Mrs. Olsson, Mrs. Henke, Mrs. DeBiase and myself. So far we have attended the first two workshops in the series.
- Fifteen staff members participated in the Mental Health First Aid Training for Youth on January 23 and 24. The staff found the program extremely informative and they are now equipped with the tools necessary for handling Mental Health First Aid scenarios.
- Last Wednesday we celebrated Global Day of Play and Women in Sports Day! It was a very fun and interactive day where our students were afforded the opportunity to play games, learn about important females in sports, and have fun with each other! We had games and sports set up in the gym, trivia at lunch, and gameplay in the classrooms. Much thanks to Ms. Bello, Mr. McNernery and Mrs. Schrobach for planning such an unforgettable day! We are excited to start planning for next year!
- We kicked off Read Across America Week early! We had a surprise visit from the Cat in the Hat! Students in grades pre-k-3rd grade participated in an assembly and were able to have fun with the cat! Thank you to Ms. Fallacaro for thoughtfully planning the assembly and arranging the cat's visit!
- On Friday February 7, classes were able to participate in Kids Heart Challenge activities, formally Jump Rope for Heart! Our school raised over \$4000 to support this amazing cause! Great job to Ms. Bello and Mr. McNerney for arranging the event!

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

- An important reminder to all Board Members who have not yet completed the SEC Financials Disclosure forms – Please do so as soon as possible to ensure continued compliance

- In addition, we have not been able to register any board members for their required annual training as of yet, given that NJSBA has not made the online training links available for registration. As soon as registration becomes active, I will notify you of the sessions you
- Please keep an eye out for committee meeting invitations, as I will be setting up a few between now and the beginning of my maternity leave.
- Our Food Service Company, Pomptonian, hosted a meeting with student representatives from each grade to gather insight on things they liked and or would like changed for the food service program. The responses were overwhelmingly positive and the students had great suggestions for additional options they would like to see. Pomptonian will incorporate this information into their menu planning.

Mr. President so ends my report.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board accepts with regret, the resignation of Stephen Kollinok, Superintendent of Schools, effective Wednesday, July 1, 2020.
2. Upon the recommendation of the Superintendent of Schools, the Board approves a maternity/disability leave of absence for employee# 0898 starting Monday, March 23, 2020 through September 1, 2020.
3. Upon the recommendation of the Superintendent of Schools, the Board approves to take part in the 2020 Bergen County Teacher/Educational Services Professionals Recognition Program.
4. Upon the recommendation of the Superintendent of Schools, the Board approves Pre-Kindergarten tuition for the 2020-2021 school year \$1750 for Carlstadt residents and \$2500 for non-residents.

5. Upon the recommendation of the Superintendent of Schools, the Board approves Choi Yee as a substitute teacher for the remainder of the 2019-2020, pending completion of all paperwork.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the approval of seven (7) additional “Balanced Literacy” workshops and coaching sessions for the 2019-2020 school year, sponsored by Educational Leadership Learning Workshop, presented by Laura Wood, at Carlstadt Public School, at a cost of \$1300 per session, with a total cost of \$9100 (\$2671. from Title II A, \$1934 from Title IV and \$4495 from General Fund)

Moved Mr. Cox Seconded Mr. Ficetola
Mr. Christiano x Mr. Cox x Mr. Ficetola x Mr. Figueroa x
Mrs. McNeill x Mrs. Nunziato --- Mr. Shah --- Mr. Riveros x
Mr. Offreda x

LEGISLATIVE/POLICY COMMITTEE: (Mrs. Nunziato)

BUILDING/ GROUND/HISTORICAL COMMITTEE: (Mr. Riveros)

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt/East Rutherford Competition Cheering for use of the Cafeteria on Wednesday, January 22, 2020 from 7 pm to 9 pm for a meeting.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt PTA for their use of the Cafeteria on Friday, March 13, 2020 from 6:00 pm to 9:00 pm for Family Fun Night.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt PTA for their use of the Cafeteria on Saturday, April 4, 2020 from 9:00 am to 3:00 pm for a Spring Party.

Moved Mr. Riveros Seconded Mr. Ficetola
Mr. Christiano x Mr. Cox x Mr. Ficetola x Mr. Figueroa x
Mrs. McNeill x Mrs. Nunziato --- Mr. Shah --- Mr. Riveros x
Mr. Offreda x

FINANCE COMMITTEE: (Mr. Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for January and February 2020 as presented.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the submission of request to the Bergen County Superintendent for a waiver from the NJ State Education Medicaid Initiative (SEMI) for the 2020-2021 school year.
3. Upon recommendation of the Superintendent of Schools, the Board approves to gratefully accept the \$24.00 donation from Karmen Spadavecchia into revenue account #20-1920 and appropriate the funds to Private Donations Expense account #20-000100-610-02.
4. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with South Bergen Jointure Commission for Speech evaluation for 2019-20 school year, not to exceed \$300 for student #22408.
5. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with South Bergen Jointure Commission for Occupational evaluation for 2019-20 school year, not to exceed \$300 for student #22408.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the service agreement with Supreme Consultants to perform interpreting services for the 2019-2020 school year not to exceed \$94 for student #22468.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Frontline Technology for translation of IEP and written notice not to exceed \$38.55 for 2019-20 school year for student #22468.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Frontline Technology for translation of IEP and written notice not to exceed \$140.40 for 2019-20 school year for student #22554.
9. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with South Bergen Jointure Commission for Occupational evaluation for 2019-20 school year, not to exceed \$300 for student #23177.
10. Upon the recommendation of the Superintendent of Schools, the Board concurs with the service agreement with Supreme Consultants to perform interpreting services for the 2019-2020 school year not to exceed \$94 for student #22956.
11. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2018-2019 Audit/Comprehensive Annual Financial Report (CAFR).
12. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2018-2019 School Audit Recommendations/Auditors Management Report.
13. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2018-2019 Audit Synopsis.

14. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2018-2019 School Audit Recommendation Corrective Action Plan.

Moved Mr. Figueroa Seconded Mr. Cox
Mr. Christiano Mr. Cox Mr. Ficetola Mr. Figueroa
Mrs. McNeill Mrs. Nunziato Mr. Shah Mr. Riveros
Mr. Offreda

UNFINISHED BUSINESS

Mrs. Slamb gave a brief update of the maintenance plan and installation of the Bell.

NEW BUSINESS

Mr. Riveros mentioned he attended the Robotics competition and inquired about coordinating shirts for the Robotics team.

Mr. Kollinok commented that it was a good idea and will be looked into.

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

ADJOURNMENT:

Motion to adjourn meeting at 7:11 pm

Moved Mr. Ficetola Seconded Mr. Cox
Mr. Christiano Mr. Cox Mr. Ficetola Mr. Figueroa
Mrs. McNeill Mrs. Nunziato Mr. Shah Mr. Riveros
Mr. Offreda

Respectfully Submitted,

**Mrs. Megan S. Slamb
School Board Administrator/Board Secretary**

