

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 7:00 pm

ROLL CALL

Mr. Christiano x Mr. Ficetola x Mr. Figueroa x Mrs. McNeill x
Mrs. Nunziato Absent Mr. Riveros 7:08 pm Mr. Shah x Mr. Offreda x
Mr. Cox x

Superintendent Kollinok x Mrs. Slamb x Mrs. Henke x

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: Megan Slamb and Evan Morley

Mrs. Slamb and Mr. Morely updated the Board with work that was done over the Summer and updates that were made to the district.

APPROVAL OF MINUTES: July 15, 2019 Regular Meeting
July 15, 2019 Executive Meeting

Moved Mr. Ficetola Seconded Mr. Shah
Mr. Christiano Abstain Mr. Ficetola x Mr. Figueroa x Mrs. McNeill x
Mrs. Nunziato --- Mr. Riveros Abstain Mr. Shah x Mr. Offreda x
Mr. Cox x

Before the Superintendent's report, Mr. Bruce Young, Vice President of County Activities with the NJ School Boards Association addressed the Board on the various upcoming meetings and highlighted the importance of the topics. For more information, you can visit the website NJSBA.org.

REPORT OF SUPERINTENDENT

1. School will be starting tomorrow for the students and by all accounts, everything should run quite smoothly. The usual child and parent separation issues are to be expected, and will be dealt with accordingly.
2. As of today, we have 32 students enrolled in the Pre-Kindergarten program. These numbers are not inclusive of the pre-school disabled students. All parents have paid the first installment of the tuition.
3. There are 535 students registered in our Pre-K through Grade 8 programs as of today. As I have stated in previous years, we are still far below the capacity of this building should a large number of students ever register in the near future.
4. I will be putting the action plan together for the 2019-2020 District Goals after they are completed at our September 17th Board meeting. Miss Evans and I will discuss the progress that we are making with each at several of our future meetings so we will have direction and the ability to both see and discuss that progress at various times throughout the year.
5. The date for our Back to School night for the elementary school students is in the process of being determined. It was originally scheduled for September 11th but the decision was made not to hold it on that night. The middle school Back to School night will be held Wednesday, September 18th at 7:00 p.m. As in the past, there will hopefully be a good turnout and the parents will be given a great deal of information to assist them and their children throughout this school year.
6. Ms. Hilfrich and Ms. Evans will be reporting the results of the 2019 NJALA assessment at the September 17th Board of Education meeting as they are still analyzing the results.
7. So, needless to say, this has been in my opinion a very quick summer. The weather was not too bad even though we experienced a good deal of rain. The staircase projects were started and unfortunately the staircase to the lower parking lot is still being completed. I would like to personally thank Megan, Evan and the custodial staff for staying on top of all of the projects.
8. Mary Anderson, one of our science teachers, resident environmentalist and recycling guru has again been awarded the Bergen County Utilities Authority Environmental Awareness Challenge Grant in the amount of \$1000.00 dollars.

Congratulations to Mrs. Anderson for her outstanding work and contribution to this cause and for her sharing this with her students

9. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting.

Mr. Cox, so ends my report.

REPORT OF ASSISTANT SUPERINTENDENT

Good evening and welcome back to school. We are eager and excited to welcome our students to the 2019-2020 school year. We had an inspiring first day with our amazing CPS staff today and all are excited to meet their students tomorrow morning. We have many new and exciting initiatives planned for the upcoming school year.

- We have adopted two new math series. Grade K-5 will be using Big Ideas Math and Grades 6-8 will be using Envision math. Both series will meet the needs of our learners while helping them to master the New Jersey Student Learning Standards. The program includes both print and technology resources and ample methods of engagement and differentiation.
- Teachers will have the opportunity to further their knowledge of best mathematical practices through a series of workshops at Conquer Mathematics. This will be a two-year initiative. Teachers of grades 3-8 will attend a series of workshops during this school year and teachers of grades K-2 will attend during the 2020-2021 school year.
- We added Financial Literacy as a new cycle course this year in grades 7 & 8. Students will now have a choice to select 4 out of the 6 cycles to enroll in. Students will be required to take Financial Literacy and Family Life but will get to choose between Art, Video Productions, Music Technology, STEAM and Coding.
- We will be continuing to expand our Response to Intervention program offering students a multi-tiered system of supports. Classroom teachers will be focused on including individualized instruction through small teacher-led groups, centers, and individualized activities. This program affords students the opportunity to work on skills they need assistance with mastering.
- This summer we created a new Professional Development room. This is a space designed for teachers to learn, collaborate and grow! We will hold all in house professional development in this space and teachers will be able to meet with their grade-level teams throughout the day and at lunch in an inviting yet professional atmosphere. The room allows for large and small group discussions as well as break out tables for smaller group discussions. Thank you to Evan, Megan and the custodial staff for making this room happen.
- Flexible seating options will be available for teachers through our Flexible Seating initiative. Flexible seating allows students to relocate around the classroom during group

and individualized work by sitting in comfortable chairs, using lap or standing desks, and other means of seating. This will allow for further collaboration between students in all classes.

- We adopted a new technology program called Nearpod. Nearpod allows teachers to engage students one-to-one by synchronizing lessons across all student devices in the classroom and get real-time feedback on their comprehension. Teachers are really excited to start using this innovative software tool.
- We received our NJSLA assessment data. Ms. Helfrich and I will be presenting the results of the data and an action plan at the next meeting. Teachers have received detailed reports and are in the process of analyzing this data to drive instruction throughout the year.

In addition to new initiatives happening this year at CPS, teachers were afforded the opportunity to start off this school year by participating in an interactive symposium featuring speaker and author Ken Williams. At today's symposium, Ken spoke to our staff about the importance of reflecting, specifically about the Why - why did we get into this profession. He asked teachers to think about the following questions:

- What is your why?
- Why do we do what we do and how can that influence our teaching?
- How can we inject emotion into our teaching to make connections?

Ken closed his symposium by challenging teachers to set the bar high in their classrooms and helping students to reach the bar throughout the year through support, encouragement, goal setting and individualized activities. He reminded us that there is only one bar. The path and time it takes for each student in reaching that bar may be different, but this is the ultimate form of equity. Teachers are motivated to keep these thoughts and reflections with them throughout the school year as they work with the students in their class.

Mr. President, so ends my report.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

- Mrs. Slamb gave an update on the Lincoln School bell.
- Referenced the new programs from addendum item #1 under the Instructional/Personnel which will be added the Crises Prevention program for the district.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board approves advancement of the salary guide for the 2019-20 school year for Mariann Kronyak from MA+15 Step S, \$109,641 to MA+ 30 Step S, \$114,681.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Stephen Capuano as a part-time night custodian for the 2019-2020 school year, on Step 1, \$23,647.90 of the custodian salary guide, plus \$750 night shift differential.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the extension of an unpaid leave of absence to Jill Bollinger, from December 2, 2019 through December 20, 2019, with a return date of January 2, 2020.
4. Upon the recommendation of the Superintendent of Schools, the Board approves Kelly Ydrovo as advisor of the sixth and eighth grade Robotics Club, after school from September 2019 through May 2020, with a minimum of 10 sessions and as many sessions as necessary at a stipend of \$2,781.
5. Upon the recommendation of the Superintendent of Schools, the Board amends the previously approved resolution adopted on July 15, 2019: the Board approves Keith Martell for the 2019-2020 school year as 0.5 Occupational Therapist, **BA Step L, at \$36,129.50.**
6. Upon the recommendation of the Superintendent of Schools, the Board approves Shua Life Skills to provide Keynote Speakers, with a fee of \$3000 and Professional Development Seminar, with a fee of \$2000 on October 21 and 22, 2019, for a total of \$5000.
7. Upon the recommendation of the Superintendent of Schools, the Board concurs with the approval of CasasLWP, LLC to provide a Keynote Speaker, with a fee of \$3000 on Tuesday, September 3, 2019.
8. Upon the recommendation of the Superintendent of Schools, the Board approves Lisa Squeo as a substitute teacher's aide for the 2019-2020 school year, pending completion of all paperwork.
9. Upon the recommendation of the Superintendent of Schools, the Board approves Debra Pang as a substitute teacher's aide for the 2019-2020 school year, pending completion of all paperwork.
10. Upon the recommendation of the Superintendent of Schools, the Board approves Khelly Romero as a substitute teacher for the 2019-2020 school year, pending completion of all paperwork.

FINANCE COMMITTEE: (Mr. Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for July and August 2019 as presented.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointure Commission and the Carlstadt Public School for physical/occupational therapy evaluation not to exceed \$600 for the 2019-20 school year for a pre-registration child.
3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the service agreement with Supreme Consultants to perform interpreting and translation services at a rate of \$94/per session for the 2019-20 extended and school year.
4. Upon the recommendation of the Superintendent of Schools, the Board approves obtaining Occupational Therapy and Physical Therapy Services through Region V, for evaluations at \$320/per evaluation and a 7% service fee for the extended school and the 2019-20 school year not to exceed \$9,000.
5. Upon the recommendation of the Superintendent of Schools, the Board approve the agreement with Pearson Clinical Assessment/NCS for student testing for the 2019-20 school year not to exceed \$3,000.
6. Upon the recommendation of the Superintendent of Schools, the Board authorizes Hillmar LLC to perform a Bilingual Speech evaluations at a rate of \$500//per evaluation for the 2019-20 school year not to exceed \$8,000 for early child intervention.
7. Upon the recommendation of the Superintendent of Schools, the Board authorizes Dr. Fridman to perform Psychiatric evaluations at a rate of 600/per evaluation for the the 2019-20 school year not to exceed \$4,800.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Frontline Technology for translation of IEP and written notice not to exceed \$2,000 for 2019-20 school year.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with the Department of Human Services, Commission for the Blind and Visually Impaired to provide vision services not to exceed \$1,900 for the 2019-20 school year for student ID#23035.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with the Ridgefield Board of Education for the 2019-2020 school year in the amount of \$53,724 for student #22619.

11. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Ridgefield Board of Education for the 2019-2020 school year for O/T special services not to exceed \$8,000 for student #22619.
12. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with Ridgefield Board of Education for the 2019-2020 extended school year for O/T special services not to exceed \$1,800 for student #22619.
13. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with the Ridgefield Board of Education for the 2019-2020 school year in the amount of \$53,724 for student #20003.
14. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Ridgefield Board of Education for the 2019-2020 school year for P/T and O/T special services not to exceed \$6,000 for student #20003.
15. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with Ridgefield Board of Education for the 2019-2020 extended school year for P/T and O/T special services not to exceed \$1,800 for student #20003.
16. Upon the recommendation of the Superintendent of Schools, the Board concurs the Service Agreement with South Bergen Jointure Commission and the Carlstadt Public School to provide physical, Occupational, Speech Evaluations for the 2019-20 school year not to exceed \$13,000 for students #22905, #22949, #22953.
17. Upon the recommendation of the Superintendent of Schools, the Board approves the accommodations for Stephen Kollinok, Allison Evans, Megan Slamb, Janet Olsson, Henry Riveros, Massimo Offreda and Marc Christiano at the 2019 New Jersey School Boards Conference on October 21 to October 24, 2019.
Cost: Rooms \$1,938.00
Plus: travel and meals
18. Upon the recommendation of the Superintendent of Schools, the Board concurs with payment #2 of \$82,650 to Alimi Builders, Inc. for the district Site Work Project.
19. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Advanced Building Controls, Inc. for preventive maintenance for 2019-20 school year not to exceed \$4,900.
20. Upon the recommendation of the Superintendent of Schools, the Board approves the amended amount of **\$3,678** for Trane Building Advance for service and maintenance (previously approved on the July 15, 2019 item #27 under Finance) for the 2019-20 school year.

21. Upon the recommendation of the Superintendent of Schools, the Board approves the Joint Transportation Agreement with Carlstadt-East Rutherford Regional Board of Education for transportation of the in-district special education students at a cost of \$32,500 for the 2019-2020 school year.
22. Upon the recommendation of the Superintendent of schools, the Board approves the Services Agreement between Carlstadt Board of Education and OMNI Financial Group, Inc. to serve as third party administrator for the district's 403(b) and 457(b) for the 2019-20 school year.
23. Upon the recommendation of the Superintendent of Schools, the Board approves the final payment of \$5,000 to Roof Management, Inc. for the roof replacement project.
24. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Bergen County Special Service and the Carlstadt Public School District for Home/Hospital services for the 2019-2020 school year in the amount of \$65.00/per hour.

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves the change order for Sitework repairs at the Carlstadt Public School ES8539.01 The Contractor shall provide substantial completion for Area #2, Area #3, and Area #4 by Tuesday 3, September 2019. The Contractor shall provide substantial completion for Area #1, by Friday, September 13, 2019. There will be no monetary impact from this change.

Moved Mr. Ficetola

Seconded Mr. Shah

Mr. Christiano Abstain #17 Mr. Ficetola x Mr. Figueroa x

Mrs. McNeill x Mrs. Nunziato --- Mr. Riveros Abstain #17 Mr. Shah x

Mr. Offreda Abstain #17 Mr. Cox x

UNFINISHED BUSINESS

None

NEW BUSINESS

Mr. Shah spoke regarding hiring practices for the district.

Mr. Anderson of 600 7th Street, also a board member with the Henry P. Becton Regional High School advised the board of a potential partnership with Maywood High School that would possibly start the 2020-2021 school year.

Mr. Young of 550 Washington Street, also a board member of Henry P. Becton Region High School also commented on Maywood's feasibility study as to why they chose Becton.

