

**WORKSESSION AGENDA**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**OPENING** - Meeting called to order by President

**ROLL CALL**

Mr. Acanfora \_\_\_\_ Mr. Ficetola \_\_\_\_ Mrs. Hamilton \_\_\_\_ Mrs. Nunziato \_\_\_\_  
Mr. Offreda \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Young \_\_\_\_ Mr. Cox \_\_\_\_  
Mrs. Lahullier \_\_\_\_

Superintendent Mr. Kollinok \_\_\_\_ Ms. Pepe \_\_\_\_ Mrs. Henke \_\_\_\_

**FLAG SALUTE**

**OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite

**PRESENTATIONS:** Matt Lee, NJSB District Goals

**APPROVAL OF MINUTES:** September 19, 2017 Regular Meeting

Moved Seconded  
Mr. Acanfora \_\_\_\_ Mr. Ficetola \_\_\_\_ Mrs. Hamilton \_\_\_\_ Mrs. Nunziato \_\_\_\_  
Mr. Offreda \_\_\_\_ Mr. Riveros \_\_\_\_ Mr. Young \_\_\_\_ Mr. Cox \_\_\_\_  
Mrs. Lahullier \_\_\_\_

**REPORT OF SUPERINTENDENT**

**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**REPORT OF COMMITTEES**

**INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

**RESOLUTION**

**To Submit the Statement of Assurances  
New Jersey Quality Single Accountability Continuum**

**Whereas**, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses and the Statement of Assurance with respect to this process, and

**Now Therefore Be It Resolved**, that the Carlstadt Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances for the 2017-2018 school year to the New Jersey Department of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

2. Upon the recommendation of the Superintendent of Schools, the Board approves to allocate Title I money to fund 60% of Basic Skills teacher salary for Lois Teller.  
Base Salary \$103,571: (\$41,428.40 local, \$62,142.60 grant.)
3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Diana Silva at the workshop "LEGAL ONE Legally Compliant IEPs" sponsored by NJPSA-FEA on Wednesday, November 15, 2017, in Monroe Township with a registration fee of \$150.
4. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Amanda Colangelo at the AENJ Conference sponsored by AENJ on Monday October 2, 2017, in Long Branch with a \$135 registration fee and \$45 workshop fees for a total of \$180.00 plus the cost of a substitute.

5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Theresa Mello at the workshop “Mindful Yoga for the Classroom” sponsored by TMI Education and the Krame Center on Thursday, November 16, 2017, at Ramapo College with a registration fee of \$149.00 plus the cost of a substitute.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance at NJASA TECHSPO Conference, January 25 - 26, 2018, for Stephen Kollinok, Megan Pepe, Allison Evans and Janet Olsson with a registration cost of \$425 each and approval for one night stay at Harrah’s at a cost of \$99 per room plus \$5 occupancy fee, for a total cost of \$2,116 plus travel and meals.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Beena Patel as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.
8. Upon the recommendation of the Superintendent of Schools, the Board approves Andre Scrubb as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.

**Moved** **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mr. Cox** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_

**LEGISLATIVE/POLICY COMMITTEE: (Mr. Acanfora)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves on second reading the following Regulation:  

Regulation-Revised (M)	#R5600	Student Discipline/Code of Conduct
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2. Upon the recommendation of the Superintendent of Schools, the Board approves on first reading the following Policy:  

Policy-Revised (M)	#P2416	Programs for Pregnant Students
Policy-Revised (M)	#P5752	Marital Status and Pregnancy

**Moved** **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mr. Cox** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_

**BUILDING/ GROUND/HISTORICAL COMMITTEE: (Mr. Cox)**

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the the request from the Carlstadt Police Department for the use of the Carlstadt Public School Elementary Wing (Grades 1-3), for a school Emergency Response Training, on September 25 & 26, 2017, October 18 & 19, 2017, October 23 & 24, 2017 and November 20 & 21, 2017, from 4:00 p.m. to 11:00 p.m.
2. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Carlstadt Girl Scout Troop for use of Mrs. Jaworski's classroom on the last Friday of each month September 2017 through June 2018, from 3:00 p.m. – 4:30 p.m.
3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Carlstadt PTA for the use of cafeteria, for monthly meetings, Mondays, 9/25/17, 2/12/18, and 6/11/18, also Wednesdays, 10/18/17, 11/15/17, 1/17/18, 3/21/18, 4/18/18, and 5/16/18 from 6:30 p.m. to 9:00 p.m.

**Moved**

**Seconded**

**Mr. Acanfora \_\_\_ Mr. Ficetola\_\_\_ Mrs. Hamilton \_\_\_ Mrs. Nunziato \_\_\_\_\_**  
**Mr. Offreda \_\_\_\_\_ Mr. Riveros \_\_\_\_\_ Mr. Young \_\_\_\_\_ Mr. Cox \_\_\_\_\_**  
**Mrs. Lahullier \_\_\_\_\_**

**FINANCE COMMITTEE: (Mr. Offreda)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for September 2017 as presented.
2. Upon the recommendation of the Superintendent of Schools, the Board concurs the annual contract with On Course Systems for Teacher Evaluation and SGO services in the amount of \$5,189.25 for the 2017-2018 school year.
3. Upon the recommendation of the Superintendent of Schools, the board approves the additional cost with Asset Works, LLC for appraisal services at a cost of \$150 for the 2017-18 school year. (Refer to September 5<sup>th</sup> meeting item #16).
4. Upon the recommendation of the Superintendent of Schools, the Board approves the additional cost of \$37.95 for admin fee and FICA with South Bergen Jointure Commission and the Carlstadt Public School to provide additional services for parental training from September 1, 2017 to January 31, 2018 for student #22619. (Refer to September 5<sup>th</sup> meeting item #29).

**Moved**

**Seconded**

**Mr. Acanfora \_\_\_ Mr. Ficetola\_\_\_ Mrs. Hamilton \_\_\_ Mrs. Nunziato \_\_\_\_\_**  
**Mr. Offreda \_\_\_\_\_ Mr. Riveros \_\_\_\_\_ Mr. Young \_\_\_\_\_ Mr. Cox \_\_\_\_\_**  
**Mrs. Lahullier \_\_\_\_\_**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**HEARING OF CITIZENS:**

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

**ANY ACTION ARISING FROM HEARING OF CITIZENS**

**RECESS INTO EXECUTIVE SESSION (*if needed*)**

**WHEREAS,** the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and  
**WHEREAS,** there now exists a need for this board to meet in an executive session; now, therefore, be it  
**RESOLVED,** that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further  
**RESOLVED,** that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

**Moved** \_\_\_\_\_ **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mr. Cox** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_

Motion to reconvene.

**Moved** \_\_\_\_\_ **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mr. Cox** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_

**ADJOURNMENT:**

Motion to adjourn meeting.

**Moved** \_\_\_\_\_ **Seconded**  
**Mr. Acanfora** \_\_\_\_ **Mr. Ficetola** \_\_\_\_ **Mrs. Hamilton** \_\_\_\_ **Mrs. Nunziato** \_\_\_\_  
**Mr. Offreda** \_\_\_\_ **Mr. Riveros** \_\_\_\_ **Mr. Young** \_\_\_\_ **Mr. Cox** \_\_\_\_  
**Mrs. Lahullier** \_\_\_\_