

AGENDA

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President

ROLL CALL

Mr. Christiano ____ **Mr. Cox** ____ **Mr. Ficetola** ____ **Mr. Figueroa** ____
Mrs. McNeill ____ **Mrs. Nunziato** ____ **Mr. Shah** ____ **Mr. Offreda** ____

Superintendent Mr. Kollinok ____ **Assistant Superintendent Ms. Evans** ____
Interim Business Administrator Mr. Di Geronimo ____
Administrative Assistant Mrs. Henke ____

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS:

APPROVAL OF MINUTES: **May 4, 2020** **Work Session Meeting**

Moved **Seconded**
Mr. Christiano ____ **Mr. Cox** ____ **Mr. Ficetola** ____ **Mr. Figueroa** ____
Mrs. McNeill ____ **Mrs. Nunziato** ____ **Mr. Shah** ____ **Mr. Offreda** ____

REPORT OF SUPERINTENDENT

REPORT OF ASSISTANT SUPERINTENDENT

**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY
HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Cox)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the revised District Health Related School Closures Plan and Checklist.
2. Upon the recommendation of the Superintendent of Schools, the Board approves salary guide placement for tenured staff for the 2020-2021 school year; and further that the names and salary/guide placement be shown in the official minute book of the Board. (per attached)
3. Upon the recommendation of the Superintendent of Schools, the Board approves salary guide placement for non-tenured staff for the 2020-2021 school year; and further that the name and salary/guide placement be shown in the official minute book of the Board. (per attached)
4. Upon the recommendation of the Superintendent of Schools, the Board approves hiring up to five custodial assistants for the summer beginning Wednesday, July 1, 2020 and working a maximum of eight weeks at hourly minimum wage.

Moved

Seconded

**Mr. Christiano _____ Mr. Cox _____ Mr. Ficetola _____ Mr. Figueroa _____
Mrs. McNeill _____ Mrs. Nunziato _____ Mr. Shah _____ Mr. Offreda _____**

LEGISLATIVE/POLICY COMMITTEE: (Mrs. Nunziato)

1. Upon the recommendation of the Superintendent of Schools, the Board approves on first reading the following Policy (Alert 219):

Policy-Revised	#P 012	Board Officers
Policy-Revised (M)	#P 158	Domestic Violence
Regulation-New (M)	#R 1581	Domestic Violence
Policy-Revised (M)	#P 2422	Health and Physical Education
Policy-New	#P 3421.13	Postnatal Accommodations
Policy-New	#P 4421.13	Postnatal Accommodations
Policy-Revised (M)	#P 5330	Administration of Medication
Regulation-Revised (M)	#P 5330	Administration of Medication
Policy- Revised (M)	#P 7243	Supervision of Construction
Policy- Revised	#P 8210	School Year
Policy-Revised (M)	#P 8220	School Day
Regulation-Revised (M)	#R 8220	School Closings
Policy-Revised (M)	#P 8462	Reporting Potentially Missing or Abused Children

Moved

Seconded

Mr. Christiano _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____
Mrs. McNeill _____ **Mrs. Nunziato** _____ **Mr. Shah** _____ **Mr. Offreda** _____

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: ()

Moved

Seconded

Mr. Christiano _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____
Mrs. McNeill _____ **Mrs. Nunziato** _____ **Mr. Shah** _____ **Mr. Offreda** _____

FINANCE COMMITTEE: (Mr. Figueroa)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending March 2020 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of April 2020 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending March 2020 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending March 2020 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2019/2020 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for May 2020 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the following resolution authorizing The Carlstadt Board of Education To enter into the Cooperative Pricing Agreement.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and;

WHEREAS, the Camden County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 19, 2020, the governing body of the The Carlstadt Board of Education County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED, as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Carlstadt Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the approval of the service contract with the Carlstadt Public School and the Care Plus New Jersey Inc. for the 2020-2021 school year at a rate of \$200 per Clearance Assessment and at a rate of \$250 per Substance Abuse Clearance Assessment not to exceed \$1,200.

7. Upon the recommendation of the Superintendent of Schools, the Board approves the following resolution to continue membership in the Northeast Bergen County School Board Insurance Group.

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J. Title 18A-.18B and:

WHEREAS, said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the bylaws and regulations governing the creation and operation of the Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group, and;

WHEREAS, the Board of Education of Carlstadt has determined that membership in the Northeast Bergen County Board Insurance Group is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Carlstadt does hereby agree to review membership in the Northeast Bergen County School Board Insurance Group and hereby accept the Bylaws as approved and adopted. The renewal term is **July 1, 2020 to June 30, 2021**.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Group as are required by the Group's Bylaws and to deliver the same to the Executive Director.

8. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal with software support contract with Computer Solutions, Inc. for the 2020-2021 school year at an annual cost of \$7,740.

9. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of the Honeywell Service Agreement, Inc. for the 2020-2021 school year at an annual cost of \$1,369.

10. Upon the recommendation of the Superintendent of Schools, the Board accepts the one year renewal with Horizon as the medical and prescription carrier for 2020-2021 school year with a 7% increase in medical rates and a 7% increase in prescription rates.

Single Coverage	\$17,594.76
Family Coverage	\$44,768.16
2 Adults Coverage	\$39,418.92
Child/Parent Coverage	\$26,416.92

11. Upon the recommendation of the Superintendent of Schools, the Board approves to award the Contract to Glass Energy for \$19,970.10 to provide security window glass treatment. This contract was procured through the district's membership with Education Data Services under EDS Bid#9610.

- 12.** Upon the recommendation of the Superintendent of Schools, the Board approves Gillespie Group for stair tread and flooring installation work. Composite of \$98,332.38.
This project was procured through the NJ State approval Co-op #65MCECCPS.
ESCNJ# 19/20-05. This is a 2020-2021 school year project.

Moved _____ **Seconded** _____
Mr. Christiano _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____
Mrs. McNeill _____ **Mrs. Nunziato** _____ **Mr. Shah** _____ **Mr. Offreda** _____

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (*if needed*)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further

RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

Moved _____ **Seconded** _____
Mr. Christiano _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____
Mrs. McNeill _____ **Mrs. Nunziato** _____ **Mr. Shah** _____ **Mr. Offreda** _____

Motion to reconvene.

Moved

Seconded

Mr. Christiano _____ Mr. Cox _____ Mr. Ficetola _____ Mr. Figueroa _____

Mrs. McNeill _____ Mrs. Nunziato _____ Mr. Shah _____ Mr. Offreda _____

ADJOURNMENT:

Motion to adjourn meeting.

Moved

Seconded

Mr. Christiano _____ Mr. Cox _____ Mr. Ficetola _____ Mr. Figueroa _____

Mrs. McNeill _____ Mrs. Nunziato _____ Mr. Shah _____ Mr. Offreda _____