

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 6:01 pm

ROLL CALL

Mr. Christiano Mr. Ficetola Mrs. Hamilton 6:04 pm
Mrs. Lahullier Mrs. Nunziato Mr. Riveros Mr. Offreda
Mr. Cox

Superintendent Kollinok Ms. Pepe Mrs. Henke

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

Board president suspended order of business for interviews by the Board for the following candidates: Kara Doyle and Maria McNeill.

PRESENTATIONS: None

APPROVAL OF MINUTES: January 8, 2018 Reorganization Meeting
January 8, 2018 Special Meeting

Moved Mr. Ficetola Seconded Mr. Offreda
Mr. Christiano Mr. Ficetola Mrs. Hamilton Mrs. Lahullier
Mrs. Nunziato Mr. Riveros Mr. Offreda Mr. Cox

REPORT OF SUPERINTENDENT

1. As I have stated previously, the Carlstadt Public School District has been in the process of preparing for this year's PARCC administration. We will again stress the importance of having the student's take part in the administration of the test. However, we also continue to understand that it is a parental right to not have their child participate in the test administration. I will keep the Board updated continually as we move closer to the administration of the test. An important note is that Governor Murphy has stated that the PARCC test is going to be eliminated. We have not been given any direction at this time if he is referring to this year's administration.
2. I am extremely pleased to inform the Board that the Carlstadt Public School District has received the QSAC waiver request as the result of our district being consistently certified as high performing. This means that we will not have to go through the QSAC process this year that is very detailed and time consuming. We will not be scheduled to go through the process for at least another 3 years.
3. The middle school winter concert was held on Thursday, January 11th. The 6 through grade 8 choral and instrumental students put on an excellent show featuring both individual and group performances. Much thanks to Mrs. Mello, Mr. Garde and the middle school teachers for preparing the students for their performances.
4. Janet, Megan and I have been very busy meeting with security companies to discuss and put additional plans in place to enhance the safety of our school district. We are in phase three of our plan and will have everything completed before the end of this school year. We will continue to set up meetings in the very near future to discuss the various options that are available to the district and the time lines and plans that it will take to accomplish these goals. The Board will be kept informed of the plans so they can be involved in all decision making.
5. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting.

Mr. Cox, so ends my report.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

- I am pleased to inform you that the leaks in the girls and boys locker room have been addressed. The cause of the leaks has been identified as corrosion which occurred at several points in the piping above the locker rooms. The corroded sections have been removed and replaced. We are in the process of having the entire boiler system evaluated.
- The budget process is moving along, and we have an admin work session scheduled for February 1st to collaborate on the needs for the 2018-2019 School Year.
- A meeting was held on January 19th including myself, Mr. Kollinok, Mr. Cox, Robert Donahue (district architect) and Mr. Crifasi Carlstadt Director of Public Works and Operations Manager, to review the upcoming Summer construction projects. We have identified procedures which will be included in the respective bid specs and project outlines. These procedures will ensure safe and appropriate access to the building for all school and town summer programs.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY None

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mrs. Lahullier)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Michele Romano for the remainder of the 2017-2018 school year as Library Clerk affective, January 23, 2018, through June 30, 2018, Step 1, five hours per day, \$17.33 per hour.
2. Upon the recommendation of the Superintendent of Schools, the Board approves Nita Sarzo as a substitute teacher aide for the 2017-2018 school year, pending completion of all paperwork.

Regulation – Revised (M) (Alert 211)	#R2460.1	Special Education- Location, Identification, and Referral
Regulation- Revised (M) (Alert 211)	#R2460.8	Special Education- Free and Appropriate Public Education
Policy- New (M)	#P2466	Needless Public Labeling of Students with Disabilities
Policy – New	#P2631	New Jersey Quality Single Accountability Continuum (QSAC)
Policy – New	#P3282	Use of Social Networking Sites
Policy – New	#P4282	Use of Social Networking Sites
Policy – New	#P6831	Withholding or Recovering State Aid
Policy – New	#P9560	Administration of School Surveys

Moved Mr. Riveros

Seconded Mrs. Nunziato

Mr. Christiano ___x___ **Mr. Ficetola** ___x___ **Mrs. Hamilton** ___x___ **Mrs. Lahullier** ___x___
Mrs. Nunziato ___x___ **Mr. Riveros** ___x___ **Mr. Offreda** ___x___ **Mr. Cox** ___x___

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Riveros)

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from the Carlstadt Recreation for the use of the Gyms A & B, for Softball winter training, Sunday, January 21, through Sunday March 4, 2018, from 6:00 p.m. to 8:00 p.m.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the request from Carlstadt Girl Scout Troop #96993 for the use of the Art Room, the first Friday of each month February 2, 2018, through June 1, 2018, (Feb 2, March 2, April 6, and June 1), from 3:00 p.m. to 4:30 p.m.

Moved Mr. Riveros

Seconded Mrs. Lahullier

Mr. Christiano ___x___ **Mr. Ficetola** ___x___ **Mrs. Hamilton** ___x___ **Mrs. Lahullier** ___x___
Mrs. Nunziato ___x___ **Mr. Riveros** ___x___ **Mr. Offreda** ___x___ **Mr. Cox** ___x___

FINANCE COMMITTEE: (Mrs. Hamilton)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending December 2017 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section)

certifies that, to the best of knowledge, as of December 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending December 2017 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending December 2017 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2017/2018 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for January 2018 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board authorizes Hillmar LLC to perform BDI2 Speech & Language Bilingual Evaluation for early intervention not to exceed \$1,000.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the final payment of \$6,693.82 to All-Ply Roofing Co., Inc. for the roofing project.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the change order #001 of \$1,993.82 for the additional roof repairs.

Moved Mrs. Hamilton **Seconded Mr. Ficetola**
Mr. Christiano __x__ **Mr. Ficetola** __x__ **Mrs. Hamilton** __x__ **Mrs. Lahullier** __x__
Mrs. Nunziato __x__ **Mr. Riveros** __x__ **Mr. Offreda** __x__ **Mr. Cox** __x__

UNFINISHED BUSINESS

Mrs. Hamilton questioned where we were on the Bollard protectors in front of the school.
Mr. Cox suggested on discussing this further at the next Building/Grounds committee meeting.

NEW BUSINESS

Mr. Kollinok advised the board that the Bell/Cupola are stored at the DPW until the Board decides where to display it. The Board discussed some suggestions and decided to discuss further at the next Building/Grounds committee meeting.

HEARING OF CITIZENS: None

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (*if needed*)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of Board member selection and be it further

RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess at 6:30 pm

Moved Mrs. Lahullier **Seconded** Mr. Ficotola
Mr. Christiano Mr. Ficotola Mrs. Hamilton Mrs. Lahullier
Mrs. Nunziato Mr. Riveros Mr. Offreda Mr. Cox

Motion to reconvene at 6:58 pm

Moved Mrs. Hamilton **Seconded** Mr. Ficotola
Mr. Christiano Mr. Ficotola Mrs. Hamilton Mrs. Lahullier
Mrs. Nunziato Mr. Riveros Mr. Offreda Mr. Cox

ADJOURNMENT:

Motion to adjourn meeting at 7:22 pm

Moved Mrs. Lahullier **Seconded** Mr. Ficotola
Mr. Christiano Mr. Ficotola Mrs. Hamilton Mrs. Lahullier
Mrs. Nunziato Mr. Riveros Mr. Offreda Mr. Cox

Respectfully Submitted,

Megan S. Pepe
School Business Administrator/Board Secretary