

**MINUTES**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**OPENING** - Meeting called to order by Vice President at 4:30 pm

**ROLL CALL**

Mr. Cherichello Absent Mr. Christiano x Mr. Cox 4:33 pm Mr. Ficetola x  
Mr. Figueroa x Mrs. McNeill x Mrs. Nunziato x Mr. Shah x  
Mr. Offreda x

Superintendent Kollinok x  
Assistant Superintendent Ms. Allison Evans x  
Business Administrator Mrs. Slamb x  
Administrative Assistant Mrs. Henke x

**FLAG SALUTE**

**OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite

**PRESENTATIONS:            Stephen Kollinok and Allison Evans- District Goals**

1. The Carlstadt Public School District will support the health and wellness of students by designing and implementing a comprehensive approach to assist with meeting the social-emotional needs of students.
2. The Carlstadt Public School District will maximize community engagement by connecting with students and families across various platforms such as Classtag, Google Classrooms, Instagram and Twitter.

3. The Carlstadt Public School District will continue to update its plan to safely re-open school to provide a high quality instructional program using a hybrid schedule for learning. This will continue to afford the opportunity to foster a learning environment where all students are engaged in learning and have an opportunity to achieve academic excellence.

**APPROVAL OF MINUTES: September 14, 2020 Regular Meeting**

Moved **Mr. Christiano** Seconded **Mrs. McNeill**  
Mr. Cherichello \_\_\_---\_\_\_ Mr. Christiano \_\_\_x\_\_\_ Mr. Cox \_\_\_x\_\_\_ Mr. Ficletola \_\_\_x\_\_\_  
Mr. Figueroa \_\_\_x\_\_\_ Mrs. McNeill \_\_\_x\_\_\_ Mrs. Nunziato \_\_\_x\_\_\_ Mr. Shah \_\_\_x\_\_\_  
Mr. Offreda \_\_\_x\_\_\_

**REPORT OF SUPERINTENDENT**

**GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN OUR VIRTUAL ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.**

1. As of today, we have 26 students enrolled in this year's Pre-Kindergarten program. These numbers are not inclusive of the pre-school disabled students. There are 49 students registered for Kindergarten this year.
2. It seems hard to comprehend that we are already in the second month of school. By all accounts the educational program is running smoothly. However, I would be remiss if I did not recognize the difficult situation that the staff, students and parents are facing on a daily basis. This is not easy and I wish I could be more optimistic as to when we might return to some form of normalcy, but I cannot at this time.
3. Speak about Covid-19.
4. There are 529 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near
5. Our next Board of Education meeting is scheduled for November 16, 2020.
6. The entire staff has done an exceptional job both being and staying prepared for issues that may arise during this health crisis. As I have stated several times in the past, we have done our best to provide a safe environment for the students, their parents and staff members. The concern continues to be that we do not have control over outside factors that may have an impact upon the district until we become aware of those specific issues or situations.

7. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had one incident investigated since the last Board of Education meeting where it was determined that HIB did not take place. All of the proper steps, meetings and notifications took place. Remedial interventions and appropriate disciplinary actions were taken dependent upon the findings of the investigation.

**MR. FICETOLA, SO ENDS MY REPORT.**

### **REPORT OF ASSISTANT SUPERINTENDENT**

It is October and teachers have been working hard to establish routines, plan engaging lessons, and helping students to work on individual learning goals. Teachers have been getting really creative in their teaching methods while providing synchronous and asynchronous learning opportunities for our students. We are in the process of assessing students to understand what their individual strengths and areas of weakness are and developing plans to help students work towards mastering standards and skills for their grade levels. We are using benchmark and reading assessments to collect this data to inform our decisions.

One of our district goals is to continue to provide high-quality instruction to our students while using a hybrid schedule. We have been working hard to support teachers in the creation of their schedules, lesson planning, and delivering instruction that meets the needs of all students. The teachers are determined to provide a learning environment that is highly effective and engaging while accommodating the challenging hybrid schedule.

Our district will be going through QSAC this year which is the New Jersey Quality Single Accountability Continuum Performance Review. We are in the process of compiling information and data to submit to the NJDOE during our review process. This process is very lengthy and detailed and it will take time to prepare for our review. I will continue to update you on our progress as the year progresses.

We are continuing with our thorough cleaning and disinfecting processes. Custodians clean and disinfect nightly, and deep clean on Wednesdays and Saturdays. Handrails and high contact surfaces are consistently wiped down and monitored throughout the day. Temperatures are being taken each morning by our para-professional staff. Staff temperatures are taken each day when staff arrives in the building. Students are always 6 or more feet apart when in the classroom and cafeteria. Hand washing and sanitation is encouraged throughout the school day. While on virtual instruction, the custodial staff will continue to sanitize, deep clean, and mist and fog rooms. We will also be doing some maintenance projects throughout the building while closed. We are continuing to reevaluate our plan and monitor the current state of COVID-19 closely. We are beginning to develop our phase 2 plan when we are ready to move to the next phase.

## **REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Thank you Mr. President –

- A representative from D&B Services was in district last week to take inventory of the HVAC supplies which were delivered, and verify that we are prepared to move forward with the installation of the ionization components. All 7 units will be professionally installed within the next few weeks at key areas in the HVAC system. This will offer an added layer of filtration and air quality maintenance above and beyond the acceptable standard.
- I am happy to report that we have been allocated additional School Aid through the Coronavirus Relief Fund in the amount of \$33,808. This funding will help to offset the costs related to remote learning and unforeseen expenditures the district has faced during this unprecedented time. We were also notified this week of the possibility of reimbursement for certain distance learning costs through the CARES ACT. We will be coordinating with the municipality to determine what we would be eligible for.
- The district audit has been scheduled for late November due to delays related to COVID. We have been assured that this will not affect our compliance with regard to the CAFR submission, and that it is highly likely that the due date for the audit will be pushed back as far as February. In the meantime, I have been working with representatives from our Audit firm to ensure continued financial health and compliance.
- The business office will begin work on the 2021-2022 budget in the coming weeks. While this is certainly an unprecedented and unusual year, we will move ahead with our process and continue to consult our peers and colleagues as to best practices for budgetary forecasting under the circumstances.
- Finally, once again I would like to acknowledge and thank our custodial staff for all of their hard work and extra efforts. We continue to disinfect and sanitize the building each day, several times a day, and this has helped create a safe environment for students and staff during a very stressful time.

Thank you Mr. Vice President, so ends my report.

## **HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

## **REPORT OF COMMITTEES**

**INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Cox)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves a paid medical leave for employee #0170 from on or about Thursday, October 22, 2020 through on or about November 30, 2020 using accumulated sick days.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Alexander Gisoldi as Yearbook Advisor, at a stipend of \$1,073, and Jennifer Carlin as Assistant Yearbook Advisor, at a stipend of \$497, for the 2020-2021 school year, as per the negotiated contract.
3. Upon the recommendation of the Superintendent of Schools, the Board approves Kelly Schrobach and Rianna Scrubb as Co-Anti-Bullying Specialists for the 2020-2021 school year.
4. Upon the recommendation of the Superintendent of Schools, the Board approves Jennifer Carlin as advisor of the second and third grade Virtual Technology Club, from October 2020 through June 2021, with a minimum of 30 sessions and a maximum of 35 sessions at the contractual rate of \$54 per session.
5. Upon the Superintendent of Schools, the Board approves the appointment of Jessica Gutowski and Jennifer Finley as Student Council Advisors, at a stipend of \$1,268 (to be divided equally) for the 2020-2021, as per the negotiated contract.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the approval of Caitlin Sobota as home instruction teacher for Student ID# 22322 at a rate of \$30 per hour, not to exceed 5 hours per week.
7. Upon the recommendation of the Superintendent of Schools, the Board concurs with granting tenure to Diana Silva, effective the first day of her attendance after July 1, 2020.
8. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Kelly Schrobach and Rianna Scrubb at the workshop, "Legal One-Section 504 Explained" sponsored by NJPSAFEA on September 23, 2020 with a fee of \$125 per attendee.
9. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Kelly Schrobach at the workshop "Legal One HIB Law Update" sponsored by NJPSAFEA on October 2, 2020 with a fee of \$125.
10. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Rianna Scrubb at the workshop "Anti-Bullying Specialist Certificate" sponsored by NJPSAFEA on multiple dates to be determined, with a fee of \$500.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Stephanie Biamonte, Jennifer Carlin and Rianna Scrubb at the workshop

“Bitmoji Classroom” sponsored by NJECC on October 21, 2020 with a fee of \$55 per person, using entitlements.

12. Upon the recommendation of the Superintendent of Schools, the Board approves salary guide placement for tenured and non-tenured staff for the 2020-2021 school year; and further that the names and salary guide placement be shown in the official minute book of the Board. (per attached)
13. Upon the recommendation of the Superintendent of Schools, the Board approves Allison Jaworski as a substitute teacher for the 2020-2021 school year, pending completion of all paperwork.
14. Upon the recommendation of the Superintendent of schools, the Board rescinds the previously approved motion on September 1, 2020 (motion #4) tenure grant to Mark Dolaghan.

**Adendum**

1. Upon the recommendation of the Superintendent of Schools, the Board approves an unpaid leave of absence for employee #0649 from November 23, 2020 through January 1, 2021.

**Moved Mr. Cox**

**Seconded Mr. Christiano**

**Mr. Cherichello \_\_\_** **Mr. Christiano \_\_\_x\_\_\_** **Mr. Cox \_\_\_x\_\_\_** **Mr. Ficetola \_\_\_x\_\_\_**  
**Mr. Figueroa \_\_\_x\_\_\_** **Mrs. McNeill \_\_\_x\_\_\_** **Mrs. Nunziato \_\_\_x\_\_\_** **Mr. Shah \_\_\_x\_\_\_**  
**Mr. Offreda \_\_\_x\_\_\_**

**LEGISLATIVE/POLICY COMMITTEE: (Mrs. Nunziato)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Carlstadt Public School “School Bus Evacuation Drill Report” for route cumber CARL 1. The drills took place on September 15, 2020, at 8:45 a.m. at Carlstadt Public School, 550 Washington Street, Carlstadt, NJ and on September 18, 2020 at 1:45 p.m. at Carlstadt Public School, 550 Washington Street, Carlstadt, NJ. The drills were supervised by Ms. Diana Silva, Director of Special Services.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the 2020-2021 District Goals one through three:
  4. The Carlstadt Public School District will support the health and wellness of students by designing and implementing a comprehensive approach to assist with meeting the social-emotional needs of students.

5. The Carlstadt Public School District will maximize community engagement by connecting with students and families across various platforms such as Classtag, Google Classrooms, Instagram and Twitter.
  6. The Carlstadt Public School District will continue to update its plan to safely re-open school to provide a high quality instructional program using a hybrid schedule for learning. This will continue to afford the opportunity to foster a learning environment where all students are engaged in learning and have an opportunity to achieve academic excellence.
3. Upon the recommendation of the Superintendent of Schools, the Board approves on first reading the following Policy:

Policy-Revised (M)                      # P2460                      Special Education

**Moved Mrs. Nunziato**                      **Seconded Mr. Figueroa**  
**Mr. Cherichello**  **Mr. Christiano**  **Mr. Cox**  **Mr. Ficetola**   
**Mr. Figueroa**  **Mrs. McNeill**  **Mrs. Nunziato**  **Mr. Shah**   
**Mr. Offreda**

**BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Mr. Cherichella) None**

**FINANCE COMMITTEE: (Mr. Figueroa)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending August 2020 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of August 2020 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending August 2020 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending August 2020 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2020-2021 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for September and October 2020 as presented.

5. Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education concurs with the annual contract with Aimsweb Plus/Pearson, for Software Licenses Agreement for Assessment and Professional Development Support not to exceed \$2,000 for the 2020-2021 school year.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contracted services agreement with the South Bergen Jointure Commission for a 40% share of an outreach behaviorist for the 2020-2021 school year at a cost of \$50,449.75.
7. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with South Bergen Jointure Commission and the Carlstadt Public School for Physical Therapy and Occupational Therapy evaluations not to exceed \$4,500 for the 2020-2021 school year for student #23153.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with South Bergen Jointure Commission for OT evaluation for 2020-2021 school year, not to exceed \$300 for student #23045.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with South Bergen Jointure Commission for OT evaluation for 2020-2021 school year, not to exceed \$300 for student #22747.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Hillmar, LLC for Bilingual- Speech evaluations for 2020-2021 school year, not to exceed \$525.00 for student #23272.
11. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract for Teacher of Deaf services between the Carlstadt Public School District and the Bergen County Special Services at a rate not to exceed \$19,800 for the 2020-2021 school year for student #22940.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the service agreement with Supreme Consultants to perform interpreting and translation services for the 2020-2021 school year not to exceed \$94 for student #22897.
13. Upon the recommendation of the Superintendent of Schools, the Board approves the State of New Jersey contract #83909 with Motorola procurement proposal for commodity code 726-88-085633, 925-36-085646, SLR 5700 403-470m 1-50w, not to exceed \$14,822.50 for the 2020-2021 school year.
14. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with Frontline Technology to perform translation IEP not to exceed \$123.75 for the 2020-2021 school year for student #23257.



15. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with Frontline Technology to perform translation IEP not to exceed \$123.75 for the 2020-2021 school year for student #23258.
16. Upon the recommendation of the Superintendent of Schools, the Board concurs with the proposal from D&D Service Group, LLC to perform installation of 6 IMOD Global Plasma Air Handlers, not to exceed \$3,000 for the 2020-2021 school year.
17. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2020-2021 school year in the amount of \$69,100 for student #22953.
18. Upon the recommendation of the Superintendent of Schools, the Board approves the correction on board minutes dated August 18, 200 under finance #6 to read **student #22522**.

**Addendum**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Bergen County Special Service and the Carlstadt Public School District for SAP services for the 2020-2021 school year in the amount of \$750.

**Moved Mr. Figueroa**

**Seconded Mr. Cox**

**Mr. Cherichello \_\_\_ Mr. Christiano x Mr. Cox x Mr. Ficletola x**

**Mr. Figueroa x Mrs. McNeill x Mrs. Nunziato x**

**Mr. Shah Abstain #6,7,8,17 Mr. Offreda x**

**UNFINISHED BUSINESS**

**None**

**NEW BUSINESS**

**None**

**HEARING OF CITIZENS:**

**Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**ANY ACTION ARISING FROM HEARING OF CITIZENS**

**None**

**ADJOURNMENT:**

Motion to adjourn meeting at 4:52 pm

<b>Moved Mr Offreda</b>	<b>Seconded Mr. Shah</b>
<b>Mr. Cherichello ___</b>	<b>Mr. Christiano ___x___</b>
<b>Mr. Figuroa ___x___</b>	<b>Mr. Cox ___x___</b>
<b>Mr. Offreda ___x___</b>	<b>Mr. Ficletola ___x___</b>
	<b>Mrs. McNeill ___x___</b>
	<b>Mrs. Nunziato ___x___</b>
	<b>Mr. Shah ___x___</b>

Respectfully Submitted,

Mrs. Megan S. Slamb  
School Business Administrator/Board Secretary