

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 7:00 pm

ROLL CALL

Mr. Christiano x Mr. Ficetola x Mrs. Hamilton x Mrs. Lahullier x
Mrs. McNeill x Mrs. Nunziato Absent Mr. Riveros 7:04 pm
Mr. Offreda Absent Mr. Cox x

Superintendent Kollinok x Ms. Pepe x Mrs. Henke x

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

**Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite**

PRESENTATIONS:

Allison Evans

**Every Student Succeeds Act
(ESSA)**

The 2016-17 School Performance Reports are designed to share school and district information collected by the New Jersey Department of Education directly with parents, educators, and communities. There were 552 students enrolled in grades Pre-K-8 at Carlstadt Public School during the 2016-2017 school year. The average teacher to student ratio was 13:1. Of the students enrolled, 15% were Students with Disabilities, 31% Economically Disadvantaged, and 11% English Language Learners. Students are showing progress on PARCC assessments in the areas of Language Arts and Math. 60.4% of students met or exceeded standards on the Language Arts PARCC assessment and 44% of students met or exceeded standards on the Math PARCC assessment. The median Student Growth Percentile for Language Arts was 48 and for Math, 39. We met the target in all subgroups for English Language Proficiency, Mathematics Proficiency,

and English Language Arts Student Growth. We met the target in all subgroups for Chronic Absenteeism except the Hispanic and Students with Disabilities Subgroup. We met the target in all subgroups for Mathematics Student Growth except Schoolwide, Black or African American, Economically Disadvantaged Students and Students with Disabilities.

58.9% of our total student population is White, 26.1% Hispanic, 8.7% Asian, and 5.8% Black or African American. 74.5% of our student population speaks English at home, 8.7% Spanish, 4.2% Turkish, 4.2% Polish, 2.4% Arabic, and 6.5% fall in the other subgroup.

100% of our students in grades 6-8 are enrolled in one or more visual or performing arts class. This includes music and visual arts.

There were 0 incidences of violence, vandalism, weapons or substances during the 2016-17 school year. There was 1 reported case of Harassment, Intimidation, and Bullying. 0.9% of students were suspended in school, 0 students were suspended out of school, and there were no expulsions.

We have a 1:1 ratio for student devices, 543.5 kbps of internet speed, and we met the recommended speed for Technology Readiness.

We had 44 teachers on staff at CPS, with an average of 13.3 years' experience in public schools, 12.4 years in the district, and 84% of our teachers have been teaching in the district for 4 or more years. We had 5 administrators with an average of 13.6 years of experience in public schools, 9.2 average years in the district and 40% of administrators have been in the district for 4 or more years.

APPROVAL OF MINUTES:

February 13, 2018 Regular Meeting

Moved Mrs. Lahullier

Seconded Mr. Christiano

Mr. Christiano x Mr. Ficetola x Mrs. Hamilton x Mrs. Lahullier x

Mrs. McNeill Abstain Mrs. Nunziato --- Mr. Riveros x Mr. Offreda ---

Mr. Cox x

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. As I have stated previously, the Carlstadt Public School District has been in the process of preparing for this year's PARCC administration. We will again stress the importance of having the student's take part in the administration of the test. However, we also continue to understand that it is a parental right to not have their child participate in the test administration. Mrs. Olsson, Ms. Evans and Ms. Helfrich have been attending state meetings to prepare for this year's test

administration. I will keep the Board updated continually as we move closer to the administration of the test.

2. We have continued our discussions with a security company and have put additional plans in place to enhance the safety of our school district. We are in phase three of our plan and will have everything completed before the end of this school year. We will continue to set up meetings in the very near future to discuss the various options that are available to the district and the time lines and plans that it will take to accomplish these goals.
3. Ms. Silva and I will be discussing the evaluation of the special education programs with the Board possibly at our next Board meeting in March or April. We are going to share a summary of the programs and issues that impact the delivery of services to special needs students.
4. The next Robotics Competition will be held at the Carlstadt Public School on Wednesday afternoon, March 28, 2018. The competition will start at approximately 4:00 p.m. in Gym "A".
5. I would like to take this opportunity to publicly thank the Carlstadt Police Department for the detailed discussions that have taken place and the action plan that they have put in place at our school. We continue to have excellent collaboration with the police and always welcome the officers into our school throughout the day.
6. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had five incidents investigated since the last Board of Education meeting where none of the five resulted in Harassment, Intimidation or Bullying.

Mr. Cox, so ends my report.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

- On February 13th, we held a Building & Grounds Committee meeting and discussed the Lincoln School bell and possible options for displaying the bell. District Architect Robert Donahue attended the meeting and is in the process of reviewing engineering aspects of the identified options so that the committee can better understand their feasibility. The committee will make a decision on the displaying of the bell at a later date.

- On February 27th the Finance Committee met to discuss the 2018-2019 Budget. We are in the process of finalizing the tentative budget submission due to the county office by March 29th. The committee reviewed various changes to the budget which coincide with district plans and priorities for the coming year. We are in the process of finalizing renewal numbers for certain fixed costs in order to assess their impact on the budget. Another meeting will be held on March 12th.
- Last week's storm, though quite strong, did not result in any leaks at the sections of the building which we repaired last summer. It appears that the work done is holding up well.
- As we are all aware, the tragic events which took place in Parkland Florida have sparked attention and concern regarding security in schools. We here in Carlstadt place a heavy emphasis on the safety of staff and students. That being said, we are finalizing phase two of our security upgrades and are coordinating the purchase and installation of additional cameras and strobes to supplement our already extensive security system. We will continue to allocate funds in future budgets to maintain and expand the capabilities of this system and keep our building secure.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mrs. Lahullier)

1. Upon the recommendation of the Superintendent of Schools, the Board approves Pre-K tuition for the 2018-2019 school year \$1750 for Carlstadt residents and \$2500 for non- residents.
2. Upon the recommendation of the Superintendent of Schools, the Board approves to take part in the 2017 Bergen County Teacher/Educational Services Professionals Recognition Program.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance at the NJASA Annual Spring Conference, May 16-18, 2018, for Stephen Kollinok with a registration cost of \$550 and approval for two night stay at Harrah's at a cost of \$200, a total cost of \$750.

4. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Maura Barrett, Megan Brobeck, Jennifer Caprio, Andrea Fallacaro, Mariann Kronyak, Ron Magnusson, Janet Markowski, Megan Mariano, Jessica Nilsen, Eileen O'Rourke, Michael Pohrischak, Marisa Signorella and Robert Zimmermann (or any alternates to be designated) at "Sheltered Instruction" workshops presented by Fernando Naiditch, at Carlstadt Public School, with a total cost of \$4,800.00 for June 1, June 7, and June 8, 2018, full day workshops, using Title III funds plus the cost of full day substitutes each day.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Mark Dolaghan at the workshop "Finding the Right Approach to the Emotional/Behavioral Student" Friday, March 9, 2018, sponsored by Northern Valley Curriculum, with a registration fee of \$185, plus the cost of a substitute.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Jennifer Finley at the workshop "Little Bits Online (STEAM) PD" Friday, March 9, 2018, sponsored by Little Bits, with a registration fee of \$199.95, plus the cost of a substitute.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Jenna Victory as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.
8. Upon the recommendation of the Superintendent of Schools, the Board approves Sara Shaker as a substitute teacher for the 2017-2018 school year, pending completion of all paperwork.
9. Upon the recommendation of the Superintendent of Schools, the Board approves Maria Jusino as a substitute teacher aide for the 2017-2018 school year, pending completion of all paperwork.

Moved Mrs. Lahullier **Seconded Riveros**
Mr. Christiano x **Mr. Ficetola** x **Mrs. Hamilton** x **Mrs. Lahullier** x
Mrs. McNeill x **Mrs. Nunziato** --- **Mr. Riveros** **Abstain #6** **Mr. Offreda** ---
Mr. Cox x

LEGISLATIVE/POLICY COMMITTEE: (Mr. Riveros) None

BUILDING/ GROUND/HISTORICAL COMMITTEE: (Mr. Riveros)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt PTA for the use of the Cafeteria for "Cupcake Wars" Award Ceremony, on Monday, March 12, 2018, from 6:00 p.m. to 9:00 p.m.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt PTA for the use of the cafeteria, Sunday, March 25, 2018, from 1:00 p.m. to 4:00 p.m. for a PTA Family Fun Event.

3. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt Education Association for the use of the Cafeteria on April 19, 2018, from 3:30-7:45 p.m. for CEA Senior Prom.

Moved Mr. Riveros

Seconded Mrs. Lahullier

Mr. Christiano Mr. Ficetola Mrs. Hamilton Mrs. Lahullier
Mrs. McNeill Mrs. Nunziato Mr. Riveros Mr. Offreda
Mr. Cox

FINANCE COMMITTEE: (Mrs. Hamilton)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for February, March 2018 as presented.
2. Upon the recommendation of the Superintendent of Schools, the Board concurs the Service Agreement with South Bergen Jointure Commission and the Carlstadt Public School to provide physical therapy services for the 2017-18 school year for a max of 16 sessions not to exceed \$1,728 for student #22905.
3. Upon the recommendation of the Superintendent of Schools, the Board concurs with Hillmar LLC to perform Occupational, Speech, Educational, and Psychological Evaluation for the 2017-18 school year not to exceed \$2,000 for student ID#22899.

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves *an amendment to a previously approved resolution (February 2018) in which* the Board of Education hereby authorizes Architect Robert E. Donahue to submit the Roof Replacement at Carlstadt Public School Project, NJDOE project No. 03-0740-050-18-1000, to the NJDOE for approval. *The district will utilize local funding for this project and will not be seeking State Aid.*
2. Upon the recommendation of the Superintendent of Schools, the Board approves *an amendment to a previously approved resolution (February 2018) in which* the Board of Education hereby authorizes Architect Robert E. Donahue to submit the Façade Remediation at the Carlstadt Public School Project, NJDOE project No. 03-0740-050-18-2000, to the NJDOE for approval. *The district will utilize local funding for this project and will not be seeking State Aid.*

Moved Mrs. Hamilton **Seconded Mr. Ficetola**
Mr. Christiano x **Mr. Ficetola** x **Mrs. Hamilton** x **Mrs. Lahullier** x
Mrs. McNeill x **Mrs. Nunziato** ---- **Mr. Riveros** x **Mr. Offreda** ---
Mr. Cox x

UNFINISHED BUSINESS

Mrs. Lahullier questioned if we had seen an increase in student absentees due to the flu.
Mr. Kollinok advised that the number decreased and we continue to sanitize the building.

NEW BUSINESS None

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

Mrs. Elaine Stevens of 404 Center Street gave a brief history of all the schools. She asked the board to consider putting the Lincoln School bell in the tower with the bell from Washington School. She also asked the Boards permission to have Weir Welding come in and see if it's feasible to put the bell there. No cost to the district. She also suggested that a plaque be displayed on the brick with the date of the Schools.

The Board discussed further and a motion was made by Mr. Riveros and Seconded by Mr. Ficetola to have Weir Welding come and look over at the tower.

7-0 yes

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS None

ADJOURNMENT:

Motion to adjourn meeting at 7:39 pm

Moved Mrs. Lahullier **Seconded Mr. Riveros**
Mr. Christiano x **Mr. Ficetola** x **Mrs. Hamilton** x **Mrs. Lahullier** x
Mrs. McNeill x **Mrs. Nunziato** ---- **Mr. Riveros** x **Mr. Offreda** ---
Mr. Cox x

Respectfully Submitted,

Ms. Megan S. Pepe
School Business Administrator/Board Secretary