MINUTES FOR SPECIAL MEETING

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President at 6:13 pm

ROLL CALL

Mr. Christiano __x__ Mr. Cox __x__Mr. Ficetola __x__ Mr. Figueroa __x__
Mrs. McNeill __x__ Mrs. Nunziato __x__ Mr. Shah __x__ Mr. Riveros __x__
Mr. Offreda __x___

Superintendent Kollinok__x__ Ms. Allison Evans __x__ Mrs. Slamb__x__
Mrs. Henke__x__

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: None

APPROVAL OF MINUTES: December 10, 2019 Regular Meeting

Moved Mr. Ficetola Seconded Mr. Shah
Mr. Christiano __x__ Mr. Cox __x__Mr. Ficetola __x__ Mr. Figueroa __x__
Mrs. McNeill __x__ Mrs. Nunziato _Abstain_ Mr. Shah __x__ Mr. Riveros _Abstain__
Mr. Offreda __x___

REPORT OF SUPERINTENDENT

GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.

1. The Carlstadt Public School District continues to be in the process of preparing for this year's NJSLA administration which has taken the place of the PARCC administration. We will again stress the importance of having the student's take part in the administration of the test. Our participation numbers increased again last year over the previous year maintaining at least a 95% participation rate. We also continue to understand that it is a parental right to not have their child participate in the test administration. I will keep the Board updated continually as we move closer to the administration of the test.

2. The Carlstadt Public Schools Robotics Club will be attending the year's first South Bergen Jointure Commission Competition on January 22, 2020 at Robert L. Craig School in Moonachie. Much thanks to Mrs. Ydrovo, our robotics club advisor for assisting greatly with these competitions and assisting the students with their preparation.

3. The middle school winter concert is scheduled for this Thursday, January 9, 2020, at 1:30 and 7:00 p.m. in Gym A.

4. Ms. Evans will be reporting on the Carlstadt Public School District 2019-2020 District Goals in her report following mine this evening.

5. As of today, we have 40 students enrolled in the Pre-Kindergarten program. These numbers are inclusive of the pre-school disabled students.

6. There are 535 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near future.

7. I have discussed next year's Calendar with the Superintendents from East Rutherford and Becton. We try our best to align the 3 districts when possible. Half days and professional days will continue to be at each district's discretion based upon need and contractual language.

8. Our next tentative Board of Education meeting is scheduled for Tuesday, January 21st at 7:00 p.m.

9. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next

Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting.

Mr. Offreda, so ends my report.

REPORT OF ASSISTANT SUPERINTENDENT

Good evening and Happy New Year,
It was amazing to see the enthusiasm of the staff and students about starting a new year at CPS. Students came back to school energized and ready to learn! In a few weeks, the administrative team will be starting the second round of observations and we look forward to seeing all the creative and amazing lessons teachers are preparing for their classes.

- We have been continuing to make progress towards achieving our district goals. Here are some updates:
    - The Green Team has started to work on our action plan. One of our ATP classes, led by Ron Magnusson, is taking pictures of items students can purchase in the cafeteria. The students will place these pictures above the proper recycling receptacles so items are sorted correctly.
    - We have scheduled two assemblies for the Spring for students in grades kindergarten and 4th grade. These are free assemblies sponsored by the Bergen County Utility Association. Students will learn about recycling through cute puppets and an interactive program.
    - We are starting to plan our 50th anniversary Earth Day Celebration with many activities to celebrate our Earth. We are excited to make this year's celebration the biggest one yet! Mary Anderson will be spearheading this event and because of her passion for recycling, she is the perfect person to plan this day!
    - The Health and Wellness Committee is in the process of planning for our spring fair. At the end of January, 15 staff members, including teachers, paraprofessionals, support staff, secretaries, will be trained in Mental Health First Aid. This course will afford these staff members the opportunity to learn strategies to help youth who are struggling with mental health issues. We hope to include some of these wellness strategies at our fair.
    - Teachers are using strategies learned at the Conquer Mathematics workshops to plan creative and hands-on lessons for their students. Students are benefiting from the use of manipulatives and small group instruction during RTI periods to grasp difficult mathematical concepts.

I will continue to work towards these goals and report back at future meetings.

Mr. President, so ends my report.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

- After some delays with the shipments of parts, I am pleased to report that the Boiler Exhaust project is under way. We are anticipating completion next week. Once complete we will be able to re-open Ms. Mello's music room and the gym locker rooms. We will be scheduling Garden State Environmental to come out and do another assessment of the air quality once the project is complete.
- The business office has begun working on the 2020-2021 budget. Once the new finance committee is determined a budget calendar will be distributed which will include a committee meeting for review of the proposed budget.
- The district architects will be out with coming Wednesday to conduct some surveying work in preparation for the summer 2020 bids. I will keep the board informed as we move through that process. We are looking to complete the bid and award the contracts by the March 17th Board Meeting.
- Finally, as noted in the Reorganization agenda, I have obtained by QPA license, and as such the district has a new Bid threshold of $40,000. This will grant us more flexibility when it comes to projects and purchases that need to be made during this year and the coming years.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY
Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: ( )

1. Upon the recommendation of the Superintendent of Schools, the Board approves the proposed Board of Education schedule of meetings calendar for the 2019-2020 school year.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the 2019-2020 Statement of Assurance Regarding the Use of Paraprofessional Staff.

3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the hiring of Michele Romano as a special education teacher aide up to 27.5 hours weekly (.79) starting January 2, 2020 through June 30, 2020, on Step B, $20,952.52 of the Teacher Aide Salary Guide pro-rated for the contracted work period.

4. Upon the recommendation of the Superintendent of Schools, the Board approves Jason Thorne as a substitute teacher for the remainder of the 2019-2020, pending completion of all paperwork.

5. Upon the recommendation of the Superintendent of Schools, the Board approves with the attendance of Jennifer Carlin at the "NJECC" workshop of Tuesday, January 14, 2020 at Montclair State University, with no cost to the district.

Moved Mr. Cox Seconded Mr. Ficetola
Mr. Christiano __x__ Mr. Cox __x__Mr. Ficetola __x__ Mr. Figueroa __x__
Mrs. McNeill __x__ Mrs. Nunziato __x__ Mr. Shah __x__ Mr. Riveros __x__
Mr. Offreda __x___

LEGISLATIVE/POLICY COMMITTEE: ()

Moved Seconded
Mr. Christiano ____ Mr. Ficetola____ Mr. Figueroa _____ Mrs. McNeill _____
Mrs. Nunziato _____Mr. Riveros _____ Mr. Shah _____ Mr. Offreda _____
Mr. Cox _____

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: ()

1. Upon the recommendation of the Superintendent of Schools, the Board approves with the request from the PTA for their use of the Media Center for the Spring Book Fair on the following dates and times:

   Wednesday, April 1, 2020 (set up) 6:00 pm to 9:30 pm
   Thursday, April 2, 2020 7:30 am to 9:30 pm
   Friday, April 3, 2020 7:30 am to 7:00 pm

2. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Girl Scout Troop #95831 for their use of the Cafeteria on the following dates and times:

   Tuesday, February 4, 2020 6:30 pm to 9:00 pm
   Wednesday, February 26, 2020 6:30 pm to 9:00 pm
   Wednesday, March 11, 2020 6:30 pm to 9:00 pm

3. Upon the recommendation of the Superintendent of Schools, the Board approves with the request from Girl Scout Troop # 95831 to rescind their use of the Cafeteria on:

   Wednesday, February 12, 2020
   Wednesday, March 4, 2020.

4. Upon the recommendation of the Superintendent of Schools, the Board approves with the request from Carlstadt Little League for their use of Gym A and Gym B for practice on the following dates and times:

Sunday, February 2, 2020 5:00 pm to 9:00 pm
Sunday, February 9, 2020 5:00 pm to 9:00 pm
Sunday, February 16, 2020 5:00 pm to 9:00 pm
Sunday, February 23, 2020 5:00 pm to 9:00 pm

5. Upon the recommendation of the Superintendent of Schools, the board concurs with the request from Carlstadt/East Rutherford Competition Cheering for the use of Gym A on **Monday, December 30, 2019 form 10: am to 1:30 pm** for practice.

6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Carlstadt Recreation Soccer League for their use of Gym B for training on the following dates and times:

Sunday, January 5, 2020 10:00 am to 12:30 pm
Sunday, January 12, 2020 10:00 am to 12:30 pm
Sunday, January 19, 2020 10:00 am to 12:30 pm
Sunday, January 26, 2020 10:00 am to 12:30 pm
Sunday, February 2, 2020 10:00 am to 12:30 pm
Sunday, February 9, 2020 10:00 am to 12:30 pm
Sunday, February 16, 2020 10:00 am to 12:30 pm
Sunday, February 23, 2020 10:00 am to 12:30 pm

Moved Mr. Christiano Seconded Mr. Ficetola
Mr. Christiano __x__ Mr. Cox __x__Mr. Ficetola __x__ Mr. Figueroa __x__
Mrs. McNeill __x__ Mrs. Nunziato __x__ Mr. Shah __x__ Mr. Riveros __x__
Mr. Offreda __x___

FINANCE COMMITTEE: ()

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for December 2019 and January 2020 as presented.

2. Upon the recommendation of the Superintendent of Schools, the Board approves St. Joseph's Healthcare for developmental pediatric appointment for the 2019-2020 school year not to exceed $450.00 for student ID#19090.

3. Upon the recommendation of the Superintendent of Schools, the Board approves Dr. Fridman for psychiatric evaluation for the 2019-2020 school year not to exceed $600.00 for ID#22956.

4. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Evan Morley at the 2020 NJSBGA Conference/Expo for March 22-25, 2020.

Room $194.00
Conference $200.00
Plus travel and meals.

5. Upon the recommendation of the Superintendent of Schools, the Board approves the removal of the Datamation system equipment (tag #100157) to be removed from the capitalized asset report.

6. Upon the recommendation of the Superintendent of Schools, the Board approves the payment of Direct Energy on account 1242678 in the amount of $34,975.17 as full payment for unidentified balances incurred during the 2017-2018 and 2018-2019 school years. * Processed through general ledger account 10-421.

Moved Mr. Figueroa Seconded Mr. Ficetola
Mr. Christiano __x__ Mr. Cox __x__Mr. Ficetola __x__ Mr. Figueroa __x__
Mrs. McNeill __x__ Mrs. Nunziato __x__ Mr. Shah __x__ Mr. Riveros __x__
Mr. Offreda __x___

UNFINISHED BUSINESS
None

NEW BUSINESS
None

HEARING OF CITIZENS:
Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS
None

ADJOURNMENT:

Motion to adjourn meeting at 6:22 pm

Moved Mr. Ficetola Seconded Mr. Christiano
Mr. Christiano __x__ Mr. Cox __x__Mr. Ficetola __x__ Mr. Figueroa __x__
Mrs. McNeill __x__ Mrs. Nunziato __x__ Mr. Shah __x__ Mr. Riveros __x__
Mr. Offreda __x___

Respectfully Submitted,

Mrs. Megan S. Slamb
School Business Administrator/Board Secretary