Internet Safety Policy
For Charleston Charter School for Math and Science

Introduction

It is the policy of Charleston Charter School for Math and Science to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Charleston Charter School for Math and Science online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the Charleston Charter School for Math and Science staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Director of Technology or designated representatives.

The Director of Technology or designated representatives will provide age-appropriate training for students who use the Charleston Charter School for Math and Science's Internet facilities. The training provided will be designed to promote Charleston Charter School for Math and Science's commitment to:

     a. The standards and acceptable use of Internet services as set forth in Charleston Charter School for Math and Science's Internet Safety Policy;

     b. Student safety with regard to:

          i. safety on the Internet;

          ii. appropriate behavior while on online, on social networking Web sites, and in chat rooms; and

          iii. cyberbullying awareness and response.

     c. Compliance with the E-rate requirements of the Children's Internet Protection Act ("CIPA").

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

Learning and Technology

Technology will be used as a tool to increase and enrich scholar learning. Technology will not and does not replace teacher-scholar interaction. Scholars receive a CCSMS email account that is protected by a password and scholars are expected to follow the CCSMS acceptable use policy at ALL times.

 *The acceptable use policy outlined below refers to the use of school-issued devices used at home and at school as well as the use of personal electronic devices at school.

CCSMS Acceptable Use Policy of Technology and the Internet

     1. Internet and Technology Use: All use of the Internet during school hours must be in support of education and research and consistent with the educational objectives of the school. Users must have a well-defined, documented reason for accessing the Internet. No "surfing" is allowed. "Surfing" is the term for unstructured searches, or just exploring to see what is out there. Scholars must have a topic or subject to be researched, and it must be directly related to

a given assignment from one or more teachers. There will be adult supervision while any scholar is researching on the Internet.

       2. Maintain Network Etiquette: The Internet has enormous power that can be used for good or bad. We will learn to use the Internet to our advantage while making decisions about its appropriate use.

CCSMS scholars will receive negative consequences, up to and including, expulsion for the following misuse of the Internet: annoying other users, using another teacher's or scholar's email account, disrupting network communication, sending abusive or threatening messages to others, cursing or using obscenities, searching or sending inappropriate or obscene images to others, and recording altercations and activities of others without consent

       3. Privileges: The use of the Internet and technology at CCSMS is a privilege, not a right. Inappropriate use of the Internet could result in cancellation of this privilege. If a scholar loses his/her Internet or technology privileges, then it is up to that scholar or that scholar's family to provide Internet ad technology services.

       4. Security: Security on any computer system is a high priority, especially when the system involves many users. To protect scholars, CCSMS utilizes a variety of security measures including an internet firewall, a network content filter that blocks adult content and social media, and device- based content filters. Many applications that scholars use, including their school email accounts, require a password. A scholar should never share or "give out" his/her password to another scholar. Scholar emails may have personal information or sensitive data such as grades or test scores.

Faculty and staff members have access to scholar email accounts. Messages and emails may be monitored at any time.

If a user feels he/she can identify a security problem on the Internet, he/she should notify a faculty or staff member. CCSMS would like to empower both scholars and parents to help keep our school's network secure.

       5. Access: CCSMS makes no guarantees that the Internet or technology will be available on any given day. It is up to scholars to plan ahead and have assignments completed before due dates. CCSMS is not responsible for lost or damaged data resulting from service interruptions, delays, non-deliveries, or user error. CCSMS specifically denies any responsibility for the accuracy or quality of information obtained through the Internet. Scholars are not entitled to access the CCSMS network with their personal devices. In certain instances, scholars may be granted access to the network using their personal devices at the discretion of the network administrator.

Responsible Use Agreement and Guidelines for CCSMS Computers, Chromebooks and Tablets
The following information will help you better understand your responsibilities in this venture and what CCSMS expects with regard to the proper use of the device. Please read the guidelines

carefully and do not hesitate to ask any of the many staff members involved for further clarification of what is expected.

Device Guidelines

All computers, Chromebooks, netbooks, iPads, and tablets used for classroom instruction remain property of CCSMS. It is the scholar's responsibility to care for the device and exercise good judgment when using 32 the device at school. Violations of the standards printed below, or of any of the other pertinent policies of CCSMS could result in the loss of technology privileges.

Replacement and Damage Responsibility

Like any other school property, you are responsible for proper care of the device. From time to time, however, through normal use, a device may malfunction. If there is any malfunction of the device under normal conditions, scholars should report the malfunction to their teacher for repair.

Caring for the Devices

● Keep Chromebooks, iPads and Android Tablets in their cases at all times.

● Computers and tablets are fragile tools, sensitive to heat and moisture. All classroom laptops and tablets are to be kept atop tables and desks when in use. NEVER eat or drink near the computers or tablets.

● Do not tamper with or remove school tags or stickers. Do not write on the computer or tablet. Do not decorate them with stickers. This is defacing school property and may result in a disciplinary referral.

● It is ALWAYS your responsibility to take care of the computer or tablet in an appropriate manner. Treat each device as a valuable material

● Never pack your Chromebook with other materials. Keep it separate from textbooks and other heavy objects that could potentially damage the screen.

● Middle school scholars will pick up Chromebooks from their CREW teacher at 8:00am each day and return the device to their CREW teacher at 2:45pm each day. Chromebooks will not go home with middle school scholars. High school scholars will receive a Chromebook and a charger at the beginning of the year and will be responsible for the device for the entire school year. CREW teachers will complete regular check-ins for device status.

● Financial obligations may occur if a scholar tampers with or damages a device. The fee assessed can amount to but not exceed the purchase replacement cost of the device.

● Scholars may not lock or "password protect" devices

● No wallpaper is to be used

● Scholars may not add content to the device in the form of apps, software downloads, or music. If a teacher requires a certain app for class, he or she will install the app for you

● Any attempts at circumventing CCSMS network filtering will result in disciplinary action at the discretion of CCSMS staff and faculty 33 The technology program used by CCSMS is designed to enhance your learning experiences, and you will be expected to show good judgment and responsible use of the devices. Misuse of any device will result in the scholar's forfeiture of technology and discipline at the discretion of CCSMS staff and faculty.