SUMMER RESOURCE GUIDE 2019

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Internship & Job Opportunities for High School Students in NYC

NEW YORK CITYWIDE PROGRAMS

Program Title: Ladders for Leaders

Host Agency: Department of Youth & Community Development

Program Dates: The program typically starts the first week in July and participants work 25-40 hours per week for a minimum of 6 weeks. Many employers have extended offers to their interns to continue on past the 6 weeks.

Financial Support: Paid by the employer

Eligibility Requirements: Ages 16-22; resident of one of the five NYC boroughs; must be enrolled in high school or college; minimum GPA of 3.00; have some prior paid work or volunteer experience

Application Materials: Online application; working papers

Application Deadline: March 1st, 2019

Program Summary: The NYC Ladders for Leaders program, a component of the Summer Youth Employment Program (SYEP), provides professional internships to NYC youth between the ages of 16 to 22. This competitive process differs from the traditional SYEP model in that it requires applicants to submit an application to one of several community-based organizations (CBO) serving the five boroughs. Applications are evaluated based on academic performance, response to an essay question, and resume. Once participants have been selected, they are engaged in 30-hours of pre-employment training designed to teach essential workplace readiness skills and business etiquette. Interviews for summer internships are scheduled by our partnering CBO's in a variety of industries from the public and private sectors. Final selections for the six-week internship are made by our partnering employers.

http://www.nyc.gov/html/dycd/html/jobs/ladders.shtml

Program Title: Department of Labor NY Youth Jobs Program

Financial Support: Paid by employer

Eligibility Requirements: Ages 16-24 and already unemployed, NYS resident, meet at least one of the criteria list on website

(* **16 and 17 YEARS OLD** MUST be in school or attending classes to earn their high school equivalency diploma AND need permission from a parent or guardian)

Application Materials: Online application

https://labor.ny.gov/secure/workforce/youth-works/youth-form.shtm

Application Deadline: December 31st, 2019

Program Summary: The Department of Labor NY Youth Jobs Program provides job training and employment for eligible youth. Their goal is to help youth get into the workplace and succeed.

Once certified, a counselor can help to connect youth with opportunities at participating, certified businesses. Youth can begin earning a paycheck, get valuable work experience and start down a possible career path right away.

https://labor.ny.gov/careerservices/youth-tax-credit.shtm
https://labor.ny.gov/formsdocs/factsheets/pdfs/P429.pdf

Program Title: New York City Department of Design and Construction High School Summer Internship Program

Financial Support: Paid program

Eligibility Requirements: NYC resident; NYC high school students ages 16+; working papers; available for the *entire* duration of the program (**Ages 14 and 15*** only considered if they have previously participated in past DDC programs or workshop events)

Application Materials: DDC High School Summer Internship application, current resume, DYCD Ladders for Leaders and/or Summer Youth Employment Program application and school transcript

Application Deadline: March 4th, 2019

Program summary: During the summer of 2019 the New York City Department of Design and Construction (DDC), in partnership with the NYC Department of Youth and Community Development (NYC DYCD), will offer a summer internship for forty (40) talented NYC high school students to work full-time in house at New York City Department of Design and Construction.

The High School Summer Internship Program is designed for students interested in pursuing careers in architecture, engineering, building trades, public administration, business administration or information technology. The program is structured to enable students to gain exposure to the many careers in the built environment and to learn about what it takes to build NYC. It is a unique opportunity to prepare students for the growing demands of the job market.

Assignments may include AutoCAD (computer aided design) drafting for students interested in architecture or engineering, internet research, word processing, spreadsheet creation, and other clerical work. Students work five days a week for six weeks, from Monday July 8th to Friday August 16th, 2019.

COLLEGE PREP & ACADEMIC SUPPORT

Program Title: NYU College Access Leadership Institute (CALI)
Program Dates: July 15 - 20, 2018
Eligibility: 10th & 11th grade
Application Materials: Online Application, Activities List/Resume, Two Essays, Two Recommendation Letters, PSAT, SAT, *OR* ACT test scores (**note:** if you have not taken any of these exams, you may still apply to NYU CALI)
Application Deadline: April 16th, 2019

Program Summary: This program will include workshops and small group sessions on a variety of topics including college admissions, college entrance test preparation, essay and resume writing, interviewing and presentation skills and financial aid literacy. Program graduates will be certified College Access Ambassadors and will be required to act as mentors and advisers in their respective high schools by conducting their very own college application workshop.
Successful applicants to the NYU CALI program come from underrepresented communities and are academically strong high school students from the New York metro/tri-state area. They also demonstrate exceptional leadership abilities within their schools and communities. If selected, students are awarded a full scholarship to the institute, and they are only expected to cover travel expenses to and from the NYU campus. Fee waivers are available for NYU Applications should students decide to apply to NYU for university.
https://www.nyu.edu/admissions/high-school-programs/nyu-cali.html

Program Title: Carleton Liberal Arts Experience (CLAE)
Host College/University: Carleton College (MN)
Program Dates: Saturday, July 27 to Saturday, August 3, 2019
Financial Support: All expenses paid
Eligibility Requirements: Students of African American descent or students who have an interest in African American culture are encouraged to apply. Applicants must be college-bound high school students who are current sophomores.
Application Materials: Online application (including seven separate paragraph-length essay responses); high school transcript; at least one letter of recommendation from an academic teacher; optional additional materials
Application Deadline: April 5th, 2019

Program Summary: Carleton College is honored to host an inspiring summer program designed for the best and brightest college-bound students representing high schools across the country. The Carleton Liberal Arts Experience (CLAE) will select 52 high school students who have just completed their sophomore year and bring them to Carleton, all expenses paid, for a one-week summer program. The CLAE program introduces the strengths of a liberal arts education through an array of courses in science, art, social sciences, and technology. Past course offerings included:
- DNA Fingerprinting: The Science of Forensics
- Write Your Way In: Strategies for Success on Your College Application
- Economics: Tools for Business, Public Policy and Life
- The Achievement Gap
- Religion and the Black Freedom Struggle

- Motown and American Culture

In addition, workshops are offered to assist participants with their high school and college careers. Past workshop offerings have included:
- ACT & SAT Preparation
- Keys to Getting Into College: What You Need to Know about the Application Process and Financial Aid

http://apps.carleton.edu/summer/clae/

Program Title: BridgeUP Mentorship

Host Organization: New York Public Library, locations in Manhattan and the Bronx
Program Cost: Free
Eligibility: 9th grade through high school graduation
Program Dates: Summer dates vary by location. Attendance is required at least 2 days per week (for 10th thru 12th graders).
Application Materials: Application, essay, teacher recommendation and interview

Application Deadline: ASAP

Program Summary: BridgeUP is the New York Public Library's innovative mentorship program that supports NYC teens reach their academic and developmental potential. From the 9th grade through high school graduation, BridgeUP provides its students with long-term mentorship, daily academic support, and access to engaging learning opportunities that foster academic independence, critical thinking, collaboration, and creativity. The four-year program offers services to over 250 New York City ninth to 12th graders each year at multiple New York Public Library locations in underserved neighborhoods in the Bronx and Manhattan. These students work together in groups of 10 over a five year period, with the end goal to attend college or technical school. The program works in low-income neighborhoods, providing a safe space for participants during after school hours.

For the 2018-2019 school year, BridgeUP sites are located at 96th Street Library and Countee Cullen Library in Manhattan, and Allerton Library and Bronx Library Center in the Bronx. These sites are generally open Monday through Thursday between 3 pm and 7 pm. Schedules will vary across sites, so please contact the BridgeUP staff member located on the New York Public Library BridgeUP website.
For more information, email bridgeup@nypl.org or call 212-592-7572.
https://www.nypl.org/ost/bridgeup

LAW & CRIMINAL JUSTICE

Program Title: New York County District Attorney's Office High School Summer Internship Program

Eligibility: Applicants must live in Manhattan or attend school in Manhattan, 10th, 11th, and 12th grade
Application Materials: One page resume, 300-word essay and letter of recommendation
Internship Dates: Applicants must commit to attend the entire program from July 8th, 2019 - August 9th, 2019, Monday - Friday from 9:00 AM - 4:30 PM (students will not be permitted to start after July 8th or leave before August 9th)
Financial Support: $175 weekly stipend
Application Deadline: Applications will be accepted online only starting February 11th, 2019 through March 11th, 2019 at 11:59pm

Program Summary: Students will participate in a six week, paid opportunity that will expose them to many aspects of the criminal justice system. Each intern will be assigned to a unit in the District Attorney's office and help Assistant District Attorneys and other staff members with their work. Interns will also have the opportunity to attend presentations and trips and participate in a mock trial competition.

Applicants must live in Manhattan or attend school in Manhattan (******no exceptions will be made**).
http://manhattanda.org/high-school-internship

Program Title: NYC Dept. of Probation (DOP) Internship

Application Materials: Online application
Application Deadline: N/A

Program Summary: DOP's Human Resources Volunteers/Internship Program (HRVIP) is a year-round program designed to provide highly motivated individuals an opportunity to work alongside dedicated professionals. Volunteers and interns obtain hands-on experience in fields that are compatible with their abilities, career goals, and college requirements. The Department of Probation is located in every borough across the City and provides three main services: pre-sentence investigations; intake; and probation supervision.

Internship Requirements: Interns should be able to complete at least 8 to 10 hours of work per week, with a commitment of at least 3 months. They should have a GPA of at least 2.8.
Volunteer Requirements: Volunteers should be able to complete at least 18 hours per week, with a commitment of at least 3 months.
https://www1.nyc.gov/site/probation/careers/internships.page

Program Title: NYPD Law Enforcement Explorers

Financial Support: N/A
Eligibility Requirements: Ages 14-20
Application Materials: Online Application

Application Deadline: Rolling Admission

Program Summary: Law Enforcement Exploring is a community service, career-oriented program designed to educate young men and women, ages 14-20, about Law Enforcement. Exploring reaches out to New York City's young adults in every community to help build up relations between the community and New York City Police Department. Explorers are taught the importance of higher education, self-discipline, and respect for authority while they actively participate in community service projects and other Exploring events.
http://www1.nyc.gov/site/nypd/services/law-enforcement/youth-programs/explorers.page

Program Title: NYPD Summer Youth Police Academy
Financial Support: N/A
Eligibility Requirements: Ages 10-16
Application Materials: Application is online
Application Deadline: Rolling Admission

Program Summary: The Summer Youth Police Academy is designed to establish a positive relationship between the Police Department and the City's youth and to educate young people about the challenges and responsibility of police work. The Youth Police Academy is a six (6) week program that will hold sessions five (5) days a week. The Academy will open at 8:30 am in the morning and dismissal will be 2:00 pm in the afternoon. Students will attend classroom sessions with lectures, roleplays and topical demonstrations by police officers in the areas of law, behavioral science, drug prevention and gang resistance.
http://www1.nyc.gov/site/nypd/services/law-enforcement/youth-programs/explorers.page

Program Title: FDNY Exploring Program
Financial Support: N/A
Eligibility Requirements: Ages 14-20; currently attending school or GED Equivalent
Application Materials: Application is online
Application Deadline: Rolling Admission

Program Summary: The FDNY Exploring Program is part of the Greater New York Councils Exploring Program. The Exploring Program gives New Yorkers between the ages of 14 to 20 the opportunity to gain valuable insight into a career at the Fire Department, while simultaneously building plans for their futures. The innovative program helps participants gain work experience and assistance with educational and fitness requirements that are critical to successfully pursuing a career at the FDNY. Participants also develop contacts with FDNY Firefighters, EMTs, Paramedics and others already on the job.

Applicants must also provide proof of ability to maintain satisfactory GPA, provide a doctor's letter of good health, and must be able to attend **four** meetings per month. An annual fee of $15 is required to cover liability insurance and administrative fees.
https://www1.nyc.gov/site/fdny/jobs/career-paths/youth-outreach.page

STEM (Science, Technology, Engineering, Math) & HEALTH

Program Title: Applied Research Innovations in Science and Engineering (ARISE)

Host College/University: NYU Tandon School of Engineering

Program Dates: Full time - approximately a 9 to 5 day (with one 9 to 6 day) Monday-Friday, from July 1st, 2019 to August 16th, 2019 and an orientation on Friday, June 28, 2019 from 9am-1pm.

Financial Support: $500 stipend

Eligibility Requirements: Applicants must be residents of the City of New York (**must live in one of the five boroughs**) and will be completing 10th or 11th grade in June 2019

Application Materials: Online application (including transcript, one support letter, an essay, and a designated research area of interest)

Application Deadline: March 3rd, 2019

Program Summary: After a successful launch in summer 2013, the NYU Tandon School of Engineering continues to conduct the ARISE program. This selective program is for academically strong, current 10th and 11th grade New York City students with a demonstrated interest in science, technology, engineering and math (STEM).

This full-time, seven week program includes: College level workshops and seminars, a high level research experience in participating NYU faculty labs, and mentoring in that placement by a graduate or postdoctoral student. In the seminars and workshops, students will be introduced to the scientific method and ethics, data collection and analysis, research practices and lab safety. Students will also receive hands-on experience in labs, as well as training in presentation and public speaking.

Approximately 48 placements are available for the summer of 2019.

http://engineering.nyu.edu/k12stem/arise/

Program Title: Computer Science for Cyber Security (CS4CS) Summer Program for High School Women

Host University: New York University

Dates: July 8th to July 26th, 2019; 9 am to 3 pm daily

Eligibility: Young women in grades 9-12

Application Materials: Online application; unofficial **or** official transcript

Application Due: April 10th, 2019

Program Summary: A **free**, three-week, full-day summer program providing an introduction for high school women on the fundamentals of cyber security and computer science at the NYU Tandon School of Engineering. No background or experience in cyber security or computer programming is needed in order to apply, only your interest and enthusiasm. The program is led by members of the Department of Computer Science and Engineering and the Offensive Security, Incident Response and Internet Security (OSIRIS) Laboratory.

Housing, transportation, and meals are not provided. Participants should live year-round in New York City or in small neighboring cities such as Newark, Hempstead, or Jersey City.
http://engineering.nyu.edu/k12stem/cs4cs/

Program Title: High School Initiative in Remote Sensing of the Earth Systems Science & Engineering (HIRES)

Host College/University: City University of New York
Program Dates: Spring Semester-Summer (Dates vary by University site)
Financial Support: $800 stipend and 3 college credits
Application Materials: Official application (personal statement/statement of interest); Regents, PSAT, or SAT scores; letter of recommendation from a teacher; high school transcript
Eligibility Requirements:
- Applications must be New York City residents
- Applicants should be academically strong, highly motivated students
- Applicants with a passion for science, technology, engineering, and math
- Responsible students who have demonstrated: an ability to make and fulfill commitments, timeliness, and persistence
- Students who are currently enrolled in (or have completed) algebra 2/trigonometry or pre-calculus

Application Deadline: March 2019 (Key dates for interviews and laboratory tours follow)

Program Summary: HIRES provides an advanced STEM research opportunity to New York City students with little or no access to high quality STEM education experiences. Students from demographic groups traditionally underrepresented in STEM disciplines and careers, including women, students of color and those from low income backgrounds, are strongly encouraged to apply.

The 7-week program (July through August), integrates pre-college credit courses (computer analysis; GIS and Remote Sensing – 3 credits); hands-on research; along with learning modules in Earth Sciences and Engineering (ESE). Students participate in field trips during course of the program, and present their research at end of the summer program at CUNY STEM Summer Research Symposium.

Up to 25 placements are available for the summer program. Applications for 2019 open in January with the submission deadline scheduled for sometime during March.
http://crest.cuny.edu/hires/apply-now/

Program Title: Brown Scholars Program

Host Museum: American Museum of Natural History
Program Dates: 2 days a week Mondays and Wednesdays 4:30-6:30 pm from late September-June; 5 days a week, 10 am-3 pm for 6 weeks from July to August
Financial Support: Tuition-free
Eligibility: 9th and 10th grade girls may apply
Application Materials: an online application including short essay questions, one letter of recommendation from a teacher or adult, a copy of your most recent transcript/report card.

Application Deadline: March 18th, 2019

Program Summary: The Brown Scholars program is a 2-plus year intensive focused on the intersection of computer science and science **for high school girls**. This program offers an introduction to programming

and is intended for students who have limited access to coding classes/resources. It is completely tuition-free.

A 9-month paid internship in computational research within a scientific division at AMNH is offered to those who complete the 120 hours of coursework during the school year and the summer months. This internship allows scholars to work in a team of 6 of their Brown peers under a mentorship. Internships will run for two afternoons a week: Tuesdays and Thursdays from 4:30-6:30 pm during the months of September to June. They will end with presentations.

https://www.amnh.org/learn-teach/teens/brown-scholars

Program Title: The Baruch College STEP Academy

Host College: Baruch College
Program Dates: 4 weeks in July 2019; weekly from Monday to Thursday
Program Summary: This is a pre-college program for high school students who are interested in pursuing careers in science and health related professions. The program invites qualified students to participate in workshops and college courses in math and science as well as SAT and college preparatory workshops. Summer courses are usually more lab-based and involve more hands-on activities and field trips throughout the city compared to the STEP Spring program.

Application Information has not been finalized. If you are interested in applying, please visit https://www.baruch.cuny.edu/step/index.htm; contact baruchstep@gmail.com or call 646-312-4298.

Program Title: Planetary Boot Camp

Host Museum: American Museum of Natural History
Program Dates: August 12, 2019 to August 16, 2019; 10 am to 2 pm grades 9 through 12 in the 2019-2020 school year; students enrolled in a New York City high school **or** students that are homeschooled
Financial Support: Tuition-free
Application Materials: more information available in the Spring

Application Deadline: June 16th, 2019

Program Summary: Jumpstart your brain before the school year begins with Planetary Boot Camp—a one-week experience for high school students to explore AMNH! Participants will learn about geology and planetary sciences on display in the exhibit halls through interactive, hands-on activities and experiments. Come join us for a week of hands-on, brains-on learning, visit the Museum's special exhibitions, and close out your summer with SCIENCE!
Visit https://www.amnh.org/learn-teach/teens/planetary-bootcamp to fill out a form in order to be notified when applications open for the Summer 2019 session.

Program Title: Girls Who Code

Program Dates: July 2 - August 17; July 9 - August 24, Monday- Friday 9am - 4pm
Eligibility: 10th and 11th grade girls and gender non-conforming people; regular, mandatory attendance
Application materials: online application, short answer response
Financial support: tuition free, $125 - $1,200 stipend to cover transportation or living expenses.
Application Deadline: March 15th, 2019 (Regular Acceptance)
February 15th, 2019 (Early Acceptance)

Program Summary: The Summer Immersion Program is an introductory Computer Science course, and no previous experience is required. We welcome all eligible applicants who have an interest in technology and a willingness to learn! Those who are of underrepresented backgrounds, have little to no access or exposure to computer science education in school, and who are eligible for Free and Reduced Lunch are especially encouraged to apply.

Each week of the program covers projects related to computer science, such as art, storytelling, robotics, video games, websites, and apps. Participants will gain exposure to languages such as Scratch, Python, Arduino C, HTML, CSS, and JavaScript. You'll also hear from guest speakers, participate in workshops, connect with female engineers and entrepreneurs, and go on field trips. The program culminates in a final project where participants build their own product and share it with their class.
https://girlswhocode.fluidreview.com/

Program Title: Summer Junior Medical Program (JUMP)

Host Organization: Mount Sinai St. Luke's Hospital Volunteer
Program Dates: Monday, July 1, 2019 to Friday, August 16, 2019
Eligibility Requirements:Ages 15-17
Application Materials: application, short essay, letter of recommendation or reference and interview
Application Deadline: March 22nd, 2019

Program Summary: Students will learn from health care professionals, in both clinical and nonclinical areas. You can watch the daily activities and responsibilities involved in running a hospital. To participate in this eight-week program, we need a 100-hour commitment. For more information contact
slrhcvolunteersrvs@chpnet.org
http://www.mountsinai.org/locations/st-lukes/about/volunteer

Program Title: Hospital for Special Surgery Volunteer

Eligibility Requirements: 15+
Application Materials: Resume, cover letter and interviews
Application Deadline: Rolling Admission

Program Summary: Hospital for Special Surgery believes that volunteers are an integral part of the HSS family.Currently, they have over 300 volunteers ranging from high school students to retirees who provide assistance in different areas of service. You will find volunteering at HSS to be a beneficial and rewarding experience for not only the individual but also the HSS community.
During the summer months volunteers are required to donate at least 100 hours within a 10 week period with a minimum of 10-12 hours per week.
https://www.hss.edu/volunteer-in-new-york-city.asp

Program Title: New York-Presbyterian Hospital volunteer
Eligibility Requirements: 16+
Program Dates: A commitment of at least 120 hours for 8-10 weeks is required
Application Deadline: March 31st, 2019

Program Summary: There are a variety of volunteer roles to fit individual time schedules, abilities and interests. Volunteers may work directly with patients or choose an assignment behind-the-scenes in clerical positions throughout the hospital.
https://www.nyp.org/volunteer/summer-volunteering

ELA (English & Language Arts)

Program Title: Urban Journalism Workshop
Host College: New York University
Program Dates: July 8th through July 17th, 2019
Program Cost: Free
Application Deadline: April 24th, 2019

Program Summary: The Urban Journalism Workshop at New York University is designed to develop the next generation of great journalists. A diverse group of 20 high school juniors and seniors attending schools throughout the five boroughs of New York City or in nearby suburbs of the Tri-State metropolitan region (New York, New Jersey and Connecticut only) will come together to spend 10 days attending an intensive and rewarding journalism "boot-camp" held at the Arthur L. Carter Journalism Institute at New York University.
https://journalism.nyu.edu/about-us/institute-projects/urban-journalism-workshop/?ref=shortlink

Program Title: Princeton University Summer Journalism Program
Host College: Princeton University (NJ)
Program Dates: Friday, August 2nd to Monday, August 12th, 2019
Eligibility Requirements: Minimum unweighted GPA of 3.5; a junior at the time of application; meet one of the following:
● the combined income of your custodial parent(s)/guardian(s) plus child support payments must not exceed $60,000
● qualify for free or reduced-price lunch in your high school
● qualify for an SAT or ACT fee waiver
Financial Support: All expenses paid
Application Materials: Online application (including two 150 word length and one 400 word length essays related to journalism); official high school transcript; income tax return form; recommendation letter from a teacher; high school profile
Application Deadline: 11:59 p.m. ET on Friday, February 15th, 2019

Program Summary: PUSJP is one of the country's most innovative and successful programs working to provide opportunities to outstanding high school students from low-income backgrounds. We welcome about 40 high school students from low-income backgrounds every summer to Princeton's campus for an all-expenses-paid, intensive 10-day seminar on journalism. The program's goal is to diversify college and professional newsrooms by encouraging outstanding students from low-income backgrounds to pursue careers in journalism. All expenses, including students' travel costs to and from Princeton, are paid for by

the program. Classes at the program are taught by reporters and editors from The New York Times,The Washington Post, The New Yorker, National Journal, New York Magazine, The Daily Beast, Time Magazine, ESPN the Magazine, CNN and NPR, among other media outlets. Students tour The New York Times, The Daily Beast and Time Magazine; conduct an investigative project; cover a professional sports event; cover news events in the Princeton area; film and produce TV segments; and report, write, edit and design their own newspaper, The Princeton Summer Journal. Students attend seminars on every aspect of the college admissions process and take a practice SAT or ACT. After students return home, program staff remain in contact with them, assisting them during the college application process and helping them to apply for journalism internships once they are in college.https://www.princeton.edu/sjp/
For more information contact sjp@princeton.edu.

Program Title: NY Writers' Coalition

Program Cost: Free

Application Materials: **No advance fee or sign-up is required**

Program Summary: Join NY Writers Coalition for a **free, drop-in** writing workshop available to the general public. These writing groups are open to writers of all genres – poetry, fiction, memoir, and anything else – and even to those who think they're not writers! Writing supplies will be provided, so just bring yourself. Writers of all backgrounds, genres, and experiences levels are welcome. These workshops focus on generating new writing in a supportive environment. Each week your workshop leader will supply writing prompts, but feel free to ignore the prompt, and write on your own. You are invited to share what you have written during the session, but this is not a requirement. *To ensure that everyone in your writing group is on equal footing, please do not bring previously written manuscripts to be critiqued.*

NY Writers' Coalition operates from public libraries across the five boroughs. Some locations include: the Brooklyn Public Library Eastern Parkway branch, Central Branch, Kensington branch, and Cortelyou branch, the Queens Public Library at Broadway and at Cambria Heights, and the New York Public Library at the St. Agnes Library and the Andrew Heiskell Braille and Talking Book Library. The dates and times are different for each location. Visit http://nywriterscoalition.org/public-workshops/ to learn more.

EDUCATION & SOCIAL SERVICES

Program Title: GO Getter Summer Internship
Host Organization: GO Project
Eligibility: High school students (9 thru 12) in good academic standing
Internship Dates: July 1st to August 2nd, 2019; either a morning academic session (8:30 am - 2:30 pm) or an afternoon enrichment session (12:00 pm - 5:30 pm)
Application Deadline: April 29th, 2019

Program Summary: During the 5-week GO Summer program, interns will be working as teaching assistants in one of our first through fifth grade classrooms under the guidance of a Head Teacher or Enrichment Teacher. Interns will work in small groups or one-to-one within the classroom to help students complete projects, remain focused, and build confidence as learners. Morning interns will provide support in an academic classroom setting for math and literacy. Afternoon interns will provide support in a specific enrichment activity, such as art, theater, ballet, hip-hop, capoeira, and yoga. Interns will also participate in daily professional development sessions in order to help them discover and enhance their passions and they talents.
https://www.goprojectnyc.org/storage/GO_Getter_Internship_Job_Description_2019.pdf

Program Title: City Harvest Volunteer
Host Organization: City Harvest
Eligibility: Volunteers under 18 must be accompanied by a parent or legal guardian to the volunteer orientation and are required to have a chaperone at all volunteer projects.
Application Deadline: Rolling Admission

Program Summary: City Harvest volunteers help ensure that good food doesn't go to waste. Whether you have experience in teaching and nutrition, are interested in working with local farmers, or simply want to give back to your community, your passion and time are important resources in the fight against hunger. To apply, email volunteerservices@cityharvest.org or visit https://www.cityharvest.org/

Program Title: DOROT Summer Teen Internship Program
Host Organization: DOROT
Program Dates: **Two Sessions: Session 1 -** June 24th - July 18th (exceptions made for Regents exams); **Session 2 -** July 22nd - August 15th; the internship is 4 days a week, Monday thru Thursday from 10:30 am - 5:00 pm.

Financial Support: **unpaid** internship
Eligibility: rising sophomore through rising seniors; **Session 1 is for teens who identify as Jewish, or have a parent or grandparent who identifies as Jewish.**
Application Deadline: May 10th, 2019

Program Summary: DOROT chooses up to twenty interns for each session, and these interns are expected to volunteer with the organization during the school year. Each morning interns gather together at DOROT for their daily assignments. The first day of each session will include an orientation and training. On Thursdays the interns gather for lunch, group reflection and occasional guest speakers. The internship provides supervision and coaching, snacks and program supplies, and a letter of completion and college recommendation. **Interns can only participate in one session for the summer.**

Some intern responsibilities include: visiting seniors in their home for companionship; teaching seniors how to use a computer, iPad, iShuffle, and other types of technology; celebrating seniors' birthdays; delivering meals to seniors; sending birthday cards out to seniors; reading to visually impaired seniors; shopping and delivering groceries to seniors; playing chess, cards, Scrabble, and other games with seniors; assisting with office work at DOROT; assisting in planning, running and implementing an intergenerational game day or museum trip; and visiting DOROT's Homelessness Prevention Program and taking part in cooking a meal for the seniors who live in our transitional housing facility. Each session will provide interns to engage with social justice either in the context of their Jewish roots or through an intergenerational class.
Further information and application at www.dorotusa.org

Program Title: Teen Career Connection (TCC)
Host Organization: West Side YMCA

Program Dates: July 8th through August 16th (≥35 hrs./week)

Financial Support: $2,250 stipend + $300 clothing stipend + 2 MetroCards
Eligibility: 15 - 19 years olds residing in one of the five boroughs
Application Materials: Online application including essay responses; two references from non-family members; report card
Application Deadline: March 8th, 2019

Program Summary: During the months of July and August, the participants complete an eight-week internship program. The teens will spend the first week and a half at the West Side YMCA training to develop the skills necessary to perform their jobs in a professional manner. YMCA Staff members match the teens with the participating host sites based on their interests and qualifications. We also provide each teen with an adult mentor that checks in with the student throughout the training and placement. There are mentor and mentee team-building outings planned during the eight week program.

Participants are required to be available for the following dates for group/individual interviews, orientations, and trainings: March 13-20, March 25-April 5, June 1&5, and June 24-July 5. For the next six weeks the teens spend at least 35 hours per week in their jobs. They are expected to report back to the Y each week with reflection assignments. West Side YMCA staff visits each site during the internship period to get feedback from the teens' supervisor.
http://www.teencareerconnection.org/#!

Program Title: Sadie Nash Leadership Project Summer Institute

Program Dates: July 8th to August 16th, 2019; Monday through Friday from 10 am to 4:30 pm
Financial Support: participants *can* earn up to $300 stipend; MetroCard provided
Eligibility: women and gender expansive youth; must be a resident of NYC; must be enrolled in high school
Application Materials: Online application and interview

Application Deadlines: February 10th, March 10th, April 7th, and May 5th, 2019

Program Summary: Sadie Nash Leadership Project is a 6-week program for self-identified young women, trans, gender fluid, and gender non-conforming people currently attending high school. Through this program, participants question and redefine traditional notions of leadership by engaging in courses about society, identity, and social justice. "Nashers" partake in weekly workshops, attend field trips, and get the chance to meet accomplished women leaders in order to build connections and learn more about leadership. The program also includes social justice classes.

Sites for the summer institute are located in Brooklyn, Long Island City/Queens, Manhattan, and Newark, New Jersey.
http://www.sadienash.org/summer-institute

ARTS & MEDIA

Program Title: Summer Arts Institute

Host Agency: Department of Education
Host School: Frank Sinatra School of the Arts (Astoria, Queens)
Program Dates: July 8th to August 9th, 2019
Financial Support: Tuition-free
Eligibility Requirements: New York City public school students entering grades 8-12 in Fall 2019
Application Materials: Online application (incl. personal statement and letter of recommendation), and an Audition; **students may apply and audition for only one studio**

Application Deadline: February 1st, 2019

Program Summary: The Summer Arts Institute is a tuition-free, intensive, arts program for New York City public school students entering grades 8-12, held at Frank Sinatra School of the Arts High School. Students can major in **dance, theater, instrumental music (band), vocal music, film, string orchestra or visual arts**. The program is designed for students at an **intermediate** or **advanced** level of study in their chosen discipline. The daily schedule includes studio work and experiences with professional artists. Time is dedicated to rehearsals, attending professional performances, and visiting arts venues and exploring careers. The institute culminates with an exhibition and performance showcasing the students' work. Students who complete the program in good standing are eligible to receive a 1/2 unit of credit that may be applied towards an elective arts credit or a Regents or local diploma-major sequence upon approval from their school.
http://tuhs.nyc/the-2019-summer-arts-institute-february-1-2019/

Program Title: Magnet Theater Improv Course for Teens

Host Site: Magnet Theater Training Center
Eligibility: Ages 12-18
Cost: $229 for class
Financial Support: Scholarships available for students on free or reduced lunch

Program Summary: Participants explore the fundamental principles of improvisation through exercises in agreement, commitment, spontaneity, and collaboration. We'll be focusing on developing group mind,

creating unique characters, and exploring the most important tenet of improv (and life), "Yes And!" This experience will require students to take creative risks, tap into new forms of self-expression, and operate as a member of a supportive ensemble. Participants will walk away with a fundamental understanding of long-form improvisation and the skills to perform grounded, hilarious, improv scenes. Classes culminate with a final performance for friends and family.

E-mail the school director for the application at schooldirector@magnettheater.com
or view the website for more details: https://magnettheater.com/youth-improv-program

Program Title: BCAPteen Photojournalism Summer Internship

Host Library: Brooklyn Public Library
Program Dates: Dates: Two-week sessions in July and August, 9am-3:30pm;
July 1-12, July 15-26, or July 29-August 9, 2019 **(select your preferred dates when you apply)**;
Orientation - Saturday, June 15th, 2019
Eligibility: Ages 14-17
Financial Support: Stipend
Application Materials: Interview upon completion of online application

Application Deadline: March 15th, 2019

Program Summary: BCAPteen is a **two-week mini-internship** blending digital media & communications, personal & professional skills, and the creative arts through the lens of photojournalism. This summer's theme is Air, Earth, Water, Fire: Dare to discover how the forces of nature can destroy or inspire.

BCAPteens will learn about photography, complete visual storytelling assignments, develop an independent project, and create an online portfolio. Participants document the BCAP Summer Camp program and theme, and share this story through multiple forms of media. Independent projects will be on a subject of the artist's choice, and work from this project will be shared at a pop-up exhibition. BCAPteen interns earn a stipend and volunteer hours, while building skills, expressing their creative interests, and having fun. The program's home base is BPL Central Library with daily trips on the BCAP Campus: Brooklyn Museum, Brooklyn Botanic Garden, Prospect Park Zoo, Brooklyn Children's Museum, and Prospect Park Alliance. Younger siblings of participants get a discount for BCAP Summer Camp. Twenty-seven slots are available for the Summer 2019 program.
http://www.bklynlibrary.org/bcap/teen

Program Title: RECYouth

Host Organization: NYC Parks Department
Program Dates: Summer session: July–August
Eligibility: Ages 13 to 17 at start of program, committed to the length of program and an interest in either film, animation, graphic design, photography, gaming, or coding
Program Cost: Free

Application Materials: Online Registration
Application Deadline: Rolling admission; early registration is encouraged

Program Summary: Join an open workshop as a video or audio producer, photographer, graphic designer, animator, or game designer. With the help from experts in these fields, you'll learn to use professional hardware and software to create your own digital media projects. Topics include video production, audio production, graphic design, game design and photography. The program takes place inside media labs, located inside recreation centers. By the end of each session, you will have completed a video, audio track, design project, game, animation, website, or app, and will have an opportunity to share your work at a citywide celebrations! The curriculum varies by location.

Please email recyouth@parks.nyc.gov or call (212) 360-2702 to request a registration package or for information about RecYouth classes.

Program Title: Young People's Chorus of NYC Internship

Eligibility Requirements: No prior experience in music or arts management is required. Responsibilities are scaled to the ability of each intern. Interns are required to commit to a minimum of 1-2 days per week during office hours, M-F 10 a.m. to 6 p.m.

Application Materials: Please send your cover letter and resume to careers@ypc.org.

Application Deadline: Rolling Admission

Program Summary: The Young People's Chorus of New York City (YPC) provides volunteer internships for students interested in gaining experience in the field of non-profit performing arts management and strengthening the role that music plays in society. Interns will assist in a variety of exciting projects related to YPC's international and domestic programs, ranging from archiving the extraordinary history of YPC to being an integral member of the concert production team. Interns will have the opportunity to work closely with YPC's Development, Administrative, and Production staff.

https://ypc.org/interns/

SPORTS & RECREATION

Program Title: Henry Street Free Basketball Clinics
Location: Henry Street Settlement (Lower East Side)
Eligibility: Ages 12-19
Program Dates: Friday evenings; 15 and under from 6 to 7:30 p.m., and for youth 19 and under from 7:30 to 9 p.m. On Tuesdays, Thursdays, and Saturdays basketball leagues for both age groups are offered.

Program Summary: Do you want to learn how to dunk, dribble, and pass — or improve your existing basketball skills? Henry Street's Boys & Girls Republic (BGR), located at 888 East 6th Street, is hosting free training clinics! For more information, contact Leonor Colon at 212.686.8888 x10 or lcolon@henrystreet.org.
https://www.henrystreet.org/programs/sports-recreation/sports-programs/

Program Title: Sunset Park Recreation Center
Eligibility: ages 16 and older
Program Dates: Teen hours are from 3:00 PM to 6:00 PM Monday through Friday and all day Saturday
Application Materials: Recreation Center Membership

Program Summary: With your membership get access to hundreds of different programs, facilities, and activities including fitness and dance courses, game rooms sports programs and more.

Recreation centers operate on seasonal schedules, depending on the type of class being offered. Media Labs are offered for those interested in learning computers and multimedia production; they follow their own 6-12 week schedule. Membership is free at all New York City parks and recreation centers for youth under 18.
https://www.nycgovparks.org/facilities/recreationcenters/B087

Program Title: New York Junior Tennis League's Community Tennis Program
Eligibility: Ages 5-18, Special needs students encouraged to apply
Financial Support: Equipment provided
Application materials: In person registration
Application deadline: Rolling Admission

Program Summary: Youth receive free tennis instruction from trained coaches in schools and public parks in all 51 New York City council districts year round. Participants should bring sneakers and water. Program members can participate in year-round tournaments and events. For more information contact Scott Daly at tc@nyjtl.org or call 347-417-8177 http://www.nyjtl.org/programs/free-tennis/

MUSEUMS, LIBRARIES, ZOOS, PARKS & GARDENS

Program Title: GreenThumb Youth Leadership Council
Eligibility: High school youth 12-21 years old and college students
Application deadline: April 19th, 2019

Program Summary: Participants will learn directly from community gardeners how to maintain and grow a healthy garden. Youth will work alongside gardeners on various garden projects that will include opportunities to gain skills ranging from carpentry to composting to community organizing and even coordination and managements as well as volunteer management, leadership and professional skills.

Participants are required to volunteer at a garden at least twice a month, accumulating a minimum of 20 service hours throughout the program. There will be a kickoff event in the spring and a graduation ceremony in the summer. Participating in the YLC is a great way to give back to the community, earn community service hours, make friends, learn new skills, and have fun! Any student interested in agriculture, composting, botany, construction, stewardship or community engagement should apply!

Apply Online at http://www.greenthumbnyc.org/youth_gardener.html
Feel free to contact Amber Qureshi (Amber.Qureshi@parks.nyc.gov) with any questions or concerns pertaining to the program or application

Organization: Wildlife Conservation Society
Program Summary: With a strong focus on community education and a broad spectrum of functional areas, WCS is a prime institution for meaningful internships and volunteer experiences. In addition, volunteers and interns know that their efforts further WCS's mission of saving wildlife and wild places. All WCS interns and volunteers based in New York City work within one of their five zoos or aquarium. Applicants can choose from the Prospect Park Zoo, the New York Aquarium, the Queens Zoo, the Central Park Zoo, and the Bronx Zoo. As a cultural institution, conservation organization, and zoological attraction,

WCS offers a diverse array of internships and volunteer opportunities in the areas of guest services, animal care, conservation programs, education, development, public affairs, and administration.

https://www.wcs.org/about-us/careers/interns

Program Title: Gowanus Green Team

Host Organization: Gowanus Canal Conservancy
Eligibility: 10th and 11th grader; preference for residence of NYCHA and the Gowanus neighborhood
Program Dates: May 14th to August 17th, 2019
Financial Support: Paid; $13/hour
Application Materials: Online application

Program Summary: Join the Gowanus Green Team, a green jobs training program that introduces youth apprentices to environmental careers in green infrastructure and urban conservation. This team spends the majority of their time outdoor performing physical work in the Gowanus neighborhood. They perform tasks in spaces such as bioswales, tree pits, gardens, and Gowanus Canal Conservancy's native plant nursery. This team also has the opportunity to participate in classroom learning, discussion, and field trips to learn about parks and restoration areas around NYC.

Program Title: Graphic Design Internship

Host Organization: Brooklyn Botanic Garden
Minimum time commitment: 15 hours a week
Application: Please email a résumé and cover letter, indicating the title of the position in the subject line, to the director of Human Resources at personnel@bbg.org.

Application Deadline: N/A

Program Summary: Brooklyn Botanic Garden seeks an enthusiastic, organized, and dedicated candidate to support its graphic design team. Working closely with the director of Marketing and the design staff, the intern will learn about and engage in all aspects of graphic design and production for a large nonprofit cultural institution. Interns will provide design ideas and support for a variety of promotional materials, ensure that projects follow the Brooklyn Botanic Garden style guide, among other tasks. Participants should be skilled with Adobe Creative Suite; basic HTML knowledge is a plus.
https://jobs.jobvite.com/bbg/job/oE0l9fwS

Program Title: Student Historian Internship Program

Host Organization: New York Historical Society Museum and Library
Eligibility: must be entering grades 10 through 12 or entering college in the following fall; must live in NYC, New York State, New Jersey, or Connecticut; must obtain parental consent
Financial Support: Unpaid unless financial need is demonstrated; stipend offered in this case
Program Dates: July 3rd to August 8th, 2019; Tuesdays through Thursdays, 10 am - 3 pm; additional Friday, July 5th
Application Materials: Online application, **one** teacher recommendation

Deadline: February 25th, 2019 @ 5:00 pm

Program Summary: Student Historian interns are high school-aged students who use the resources of New-York Historical to conduct exciting research and share their scholarship through creative projects.

Interns meet with professional staff to learn about careers in the museum, library, and history fields; work collaboratively with fellow students to develop their public speaking and leadership skills; and engage in hands-on work to deepen their understanding of American history and art. The theme of this summer's program is *We the People" Democracy from Athens to America.*
http://www.nyhistory.org/education/teen-programs/student-historian-program

Program Title: Volunteer Opportunities at the Brooklyn Public Library

Eligibility: Ages 12+
Application Materials: online application and interview
Program Dates: Vary

Application Deadline: N/A

Program Summary: The Brooklyn Public Library offers many volunteer opportunities that individuals who wish to gain experience in a library can apply for. The Library's various volunteer positions include becoming a Book Buddy, a Librarian of Tomorrow, an After-School Homework Helper, and a member of T4 (Today's Teens for Tomorrow's Techies). Spread the love of reading and learning, curiosity, and tolerance and improve your local branch library. Join more than 2,000 volunteers who share their time, skills, and energy to strengthen the library community.
https://www.bklynlibrary.org/support/volunteer

Program Title: Prospect Park Alliance

Application materials: Online application, Volunteer Profile and a signed Parental Consent Form .
Eligibility: Ages 14-17
Program Dates: Vary

Program Summary: The Alliance offers a range of ways for individuals to volunteer in the Park. Help support an important Brooklyn resource, while meeting new people and being part of community 2,500 volunteers strong. All individual teenagers are welcome to join all regular, individual volunteer opportunities with signed parental consent.
https://www.prospectpark.org/get-involved/volunteer/individual-volunteer-opportunities/

Program Title: NYC Dept. of Parks & Recreation Internships

Application Materials: Online Application; resume and cover letter

Program Summary: NYC Dept. of Parks & Recreation offers a variety of internships in various departments within NYC Parks. Potential applicants should visit the internship website @ **https://www.nycgovparks.org/opportunities/internships** which lists all available internships in various departments.

EMPLOYMENT / OCCUPATIONAL TRAINING

Site Name: Workforce1 Career Center

Eligibility: must be 18+

Description: Whether you are unemployed, hoping to make a mid-career change, or looking for your first job, Workforce1 Career Centers in each of the 5 boroughs offer:

•Job & Placement search resource rooms

•Personalized career counseling

•Advice on how to interview for a job

•Assistance creating resumes and cover letters

http://www.nyc.gov/html/sbs/wf1/html/about/about.shtml

Site Name: USAJOBS

Eligibility: 16+

Description: The Pathways Programs offer clear paths to Federal internships for students from high school through post-graduate school and to careers for recent graduates, and provide meaningful training and career development opportunities for individuals who are at the beginning of their Federal service. They provide opportunities such as Internship program (paid), Recent
Graduates Program, and Presidential Management Fellows Program.

https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/students/