



**Public School 3 – The Margaret Gioiosa Pleasant Plains School**

Main building: 80 South Goff Avenue, Staten Island, N.Y. 10309



**ATTENTION FIFTH GRADE FAMILIES**



Dear Families of 5<sup>th</sup> Grade Students,

As we begin the process of putting together the yearbook for the Class of 2018, we are asking for you to find any photographs you have of your child throughout their years at P.S. 3.

Attached you will find directions for uploading these various photographs onto our yearbook website. Please follow these step by step instructions. Once you have accessed the website, you will be asked to upload your photographs into different folders such as- Grades, Halloween, 4<sup>th</sup> grade show, school trips, and student-teacher-staff pictures. We are also asking that a baby picture is uploaded for each student. Please be sure that as you upload each photograph, you “tag” the picture with your child’s name and the school year in which the picture was taken, just in case we have any questions.

Photographs of class trips, group photos with classmates, photos with teachers, school performances, and school events are some examples of what we are looking for. Please **DO NOT** upload any personal photographs from home, as they will **NOT** be submitted for the yearbook. The only photographs that will be accepted are those which have taken place in school, on school grounds or on school trips. Please note that all uploaded pictures will not appear in the yearbook.

All photographs are to be uploaded by **FRIDAY DECEMBER 1<sup>ST</sup>**. After that day, families will not have access to upload there pictures anymore. Your cooperation is greatly appreciated. If you have any questions, please feel free to contact us at [ps003pta@gmail.com](mailto:ps003pta@gmail.com).

Thank you,

The Fifth Grade Committee