

APPLICATION FOR MERGER

**BOCES Southern Westchester
Center for Interscholastic Athletics/Section One
2 Westchester Plaza
Elmsford, N.Y. 10523**

1/7/2011

APPLICATION PROCESS FOR MERGERS

STEP 1 – Letter of Intent

Secure Letter of Intent from the Center for Interscholastic Athletics. Letters of Intent to Merge must be returned to the CIA by the following deadlines:

Fall – December 1

Winter – March 1

Spring – May 1

Extensions beyond the above dates may be considered where circumstances beyond the control of the schools are proven, in writing, to the respective body considering the application.

The second and third year of each merger will only need a letter of intent signed by all the schools involved. After three years the merger will need to be renewed following the complete application process.

School districts with multiple high schools who wish to merge their own schools need only fill out a letter of intent for each sport by the specified date.

STEP 2 – Conference/League Approval

The CIA will bring all merger requests to the affected conferences or league. Each conference or league will discuss and vote on each merger request. The conference/league president will sign the approval form or give written reasons why the conference/league is not in favor of the merger. When a merger is rejected by the conference/league the written reasons will be submitted to each school requesting the merger.

STEP 3 – Athletic Council and/or Executive Committee approval

The CIA will bring the merger request to the Athletic Council for approval when the following items have been completed and submitted to the CIA:

1. Letter of Intent signed by all schools
2. Conference/league approval or statement of opposition has been received by the CIA
3. Copies of the Board of Education resolutions authorizing the mergers from all schools involved.

Step 3 must be completed prior to the scheduling of that sport as prepared by the Center for Interscholastic Athletics. If you miss this deadline you will have to schedule your own contests.

Step 4 – Submission to NYSPHAA

Once the Section One Athletic Council and/or the Executive Committee approves a merger the Office for Interscholastic Athletics will submit the merger to NYSPHAA for their approval.

General Merger Information

SECTION ONE, INC.

Section One, a corporation within the New York State Public High School Athletic Association (hereafter referred to as NYSPHSAA) has adopted the following procedures as an expansion of the NYSPHSAA eligibility standards.

Student bodies of NYSPHSAA member public schools, in the same district or within the Section, **MAY** be combined for interscholastic athletic competition and field a common participating team with consent of Section One.

1. No more than two member schools (unless under extenuating circumstances) shall be combined. NYSPHSAA classification appropriate for the combined enrollment of the schools will apply for post-season sectional competition and beyond.
2. When application to field a common participating group is made, one of the schools shall be designated to administer the program.
3. Current alignment placement will determine Conference placement. When the merged schools are in the same conference, they will stay in that conference. When they are in different conferences, they will play in-season competition in the conference with the highest enrollment.
4. The petitioning schools shall not institute, or be party to, legal proceedings against Section One or the NYSPHSAA in matters associated with merger applications.

IT IS WITHIN THE PROVINCE OF THE ATHLETIC COUNCIL OF SECTION ONE TO EXERCISE ITS JUDGMENT TO ASSURE THAT SCHOOLS APPLYING FOR MERGER DO NOT USE THIS RULE TO GAIN ATHLETIC ADVANTAGE OVER OTHER MEMBER SCHOOLS.

LETTER OF INTENT

School Year _____ Sport _____

School _____

Address _____

City _____ State _____ Zip _____

Other Schools Involved _____

_____ First year merger _____ Second year merger _____ Third year merger

**Number of Students who have participated in this activity
Use zero (0) if your school has not had the activity**

	Grade	Grade	Grade	Grade	Grade	Grade
	7	8	9	10	11	12
Previous Year 200__ / 200__						

**Current
Year**

Program to be administered by _____

Where will practices be held _____

Where will competition be held _____

Reason for Merger – Please check appropriate reasons

_____ Insufficient number of participants

_____ Financial constraints

_____ Inadequate facilities

_____ Other (Please explain)

The following signatures are required to validate this application:

Board of Education President: _____

Superintendent of Schools: _____

High School Principal: _____

Athletic Director: _____

Date: _____

Before your application will be submitted to the Athletic Council for approval the Center for Interscholastic Athletics must receive your Letter of Intent and a copy of the Board of Education Resolution approving the merger from all schools involved.

CIA will be responsible for securing the information below.

Conference/League Action:

_____ Approve

_____ Disapprove

Statement to support conference/league action: (Be specific)

Signature of conference/league President: _____

Date: _____