

# Montgomery County School District



## Active Parent Registration Form

This form must be turned in to your child's homeroom teacher or to the school principal.

After your user account has been created you will be able to logon to Active Parent with the username and password that you enter on this form.

To access the Active Parent Online you can use the link on the Montgomery County Schools website [www.mcsd.ms](http://www.mcsd.ms)

School: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

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I request an Active Parent Account which will allow me to view my child's grades, attendance, discipline records, and homework assignments for the current school year. I will be responsible for maintaining the integrity of this information.

Username: \_\_\_\_\_

Password: \_\_\_\_\_  
Must be at least 6 characters (passwords are case sensitive)

If you have a child at more than one school, a separate form must be completed for each school.

Student(s) Name at this school

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For School Use Only

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I authorize the release of the child(s) record. I have verified that the child's parent/guardian has been approved to view his/her records and be registered as an Active Parent.

School Official: \_\_\_\_\_ Date: \_\_\_\_\_  
(Principal or Teacher)

Please make a copy of this completed form and give it to the parent/guardian then forward form to Central Office.

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