

CALHOUN FALLS CHARTER SCHOOL
REGULAR BOARD MEETING
SEPTEMBER 8, 2009, 5:00 P. M.
MINUTES FROM THE AUGUST 11, 2009 MEETING

MEETING LOCATION:
CALHOUN FALLS CHARTER SCHOOL LIBRARY
205 EDGEFIELD STREET
CALHOUN FALLS, SC 29628

CALL TO ORDER

Calhoun Falls Charter School Board met in a scheduled meeting with Chairman Keith Ashley presiding. Board members present were Michael Alewine, Bert Broadwell, Joseph Cade, Dale Gilchrist, Heather Hatchett, Horace Thomas and Peggy Lee Waters. Michael V. Johnson was absent. Also present was Principal Deirdre McCullough, Assistant Principal Lori Lindler and Tracy Moser of Kelley-Moser Consulting.

Mr. Ashley called the meeting to order at 5:05 P. M. and asked Mrs. McCullough to open the meeting in prayer. Mr. Ashley led the Pledge of Allegiance and the Mission Statement was read by Mr. Ashley.

BUDGET REPORT

Mr. Ashley stated Bill Moser was not with us but welcomed his wife Tracy Moser who would answer questions about the budget. Mrs. Moser stated Bill and Mrs. McCullough had been working on changes in Title 1 and IDEA funds, writing off things in the General Fund to those programs, to free up funds in the General Fund. Mrs. Moser pointed out on page 5 of the budget the teacher's salaries line 114 was reduced with the Implementation and Title 1 funds to help with the salaries. Ms. Snelling was moved from library to P&I contracted and Wanga who was to be math and science contracted to P&I, Mrs. McCullough was given permission to allow this change. These two positions would have come from the General Fund so that lowers the General Fund expenditures. With these contractors we will not pay benefits. Mrs. McCullough stated we have a new SAT class and an enrichment class/remediation for grades 6, 7 and 8 with Jamie Taylor and a portion of both salaries will be paid by Title 1. Mrs. McCullough stated the Title 1 plan has not been approved yet. Mrs. Hatchett asked when Title 1 would be approved. Mrs. McCullough stated probably in September. Mrs. Lindler stated they will have to tweak it. Mrs. McCullough stated they try to help us as much as possible. Mrs. McCullough stated these classes would lower class room size. Mr. Broadwell made a motion to accept the

change in the revised budget and was seconded by Mr. Alewine. With no further discussion, motion passed with no opposition.

Mrs. Moser stated the EFA per pupil funding is the same figure Dr. Daniel sent out to everyone for planning purposes, \$3589.00. This figure was made up of the state base \$2034.00 which was cut last year, the proviso which was 700.00, stabilization funds 300.00, and 555.00 for employer health contribution making a total of 3589.00. When the first check came in, it only included the base and the proviso, 2734.00. The two owed us should be coming at any time. The stimulus funds are yet to be determined on how we will acquire these.

Mrs. Moser stated when looking at the July budget, line 3, \$3589.00 per student. On fund raising 852.00 came in July, one which wasn't chartered for 350.00, Karaoke 387.00, auction 55.00 and banquet for 50.00. Student activity fees, line 21, 130.00 for Aquarium trip and the remaining for cheerleading. Mrs. Moser further stated the audit is well under way, with them submitting a large amount of paper work and she believes they could be done by September end. Mrs. Moser pointed out on page 8, line 158, accounts receivable, this is money owed to us from last year, which is why we code it as accounts receivable. The District owes us over \$33,000.00 for Title 1 from last year which we are expecting at any time now. She also noted the District is using a part time person, therefore the check likely will be in by August. The Implementation Grant expenses on page 2 for supplies were \$12798.71 for last year. Mr. Ashley asked if this grant must be spent by September, Mrs. Moser answered yes. She further stated the Library/Media expenses are needed to get the Library up and running. Also, she has spoken with the State Department and the audit can be paid with the P & I. On line 44, Mrs. Moser stated is the approved P & I in the amount of \$252,XXX.XX but we are unsure as to how we want to spend it. She stated Mrs. McCullough and Mr. Moser are working to make the most of our money and write off as many of our General Fund expenses as possible. The office Supplies and equipment and the building supplies will come from P & I also. Mrs. Moser stated the Title 1 expenses on page 4 are expenses from last year in the amount of \$29,000.00 and we will get rid of that as soon as school starts. Mrs. McCullough stated as soon as we get the Title 1 plan with the other teachers added to it she will get it to Board members for approval, as well as the other two plans to allow time to look it over. Mrs. Moser stated on line 160 there is a negative \$2172.04 which is cash remaining at Capital Bank account, we have now transitioned to First Citizens. We will check with Capital Bank again in July for outstanding payments and close the account at Capital. Mr. Ashley asked when the payroll is due in August, Mrs. McCullough stated the 25th. Mrs. Moser stated we should have the EFA funds and the pending funds they owe us for last year. Mr. Ashley stated he wants to be sure the donations and fund raising are kept separate and he had spoken to Mr. Moser and Mrs. Hunnicutt concerning this issue. When we cannot see the figures broken down we have to inconvenience all parties involved to be sure the funds were deposited. Mrs. Moser stated she can take care of that each month, Mr. Moser will bring the break down to the meetings. Mrs. McCullough asked where

the cheerleader funds are, Mrs. Moser stated pupil activity. The cheerleading, as long as it is not competitive cheering, can remain in the General Fund. Mrs. Moser stated it will not be a problem with the Auditors but it would be fine to let the Booster Club handle these funds. Mrs. McCullough and Mr. Ashley stated they want to make sure we take in more than we spend. Mrs. Moser stated that would not be an issue with our Audit, we are welcome to spend General Fund money on student activities such as cheerleading. If we prefer to move the cheerleading funds to the Booster Club, that would be fine as well.

Mr. Ashley stated there would be a Faculty Luncheon on Friday at 11:00. He and Mrs. McCullough set this up as sort of a round table discussion. Mr. Ashley stated we must improve things from last year, to meet AYP we must strive to be better. There are areas the teachers must do better. Mrs. Waters stated the Board needs more interaction with the teachers. Mr. Ashley stated yes, and he would like for them to attend the Board meetings and buy into this school, to be devoted to this school and that will insure they have a job.

PUBLIC COMMENT PERIOD

Tracey Lindler was the only visitor present and was asked by Mr. Ashley if he had comments for the Board. He responded no.

APPROVAL OF MINUTES

Mr. Ashley asked if anyone had concerns of the minutes from last month's minutes. Mr. Alewine made a motion to approve the minutes with a second from Mr. Thomas. With no opposition, motion passed.

PRINCIPAL'S REPORT

Mrs. McCullough stated the back ground checks on the coaches had been completed and there is one that must go to Columbia. She has spoken to Coach Craigo and this coach will not be allowed on the field until this is resolved. She added this could be something from 20 years ago. Mr. Alewine asked Mrs. McCullough if she could tell the Board who it is and she responded no, not until Executive Session.

Mrs. McCullough stated we need to make a decision on the Custodians. We have a full time and a part time, the part time wants full time. There is \$30,000.00 set aside for custodians, one at 13,000.00 and the other at 17,000.00. Mrs. McCullough stated we probably don't need to pay one 13,000.00 and the other 17,000.00, we probably need to bring them both to 15,000.00 but that would cut the salary of the custodian who has been with us for a few years. Mr. Ashley stated he felt deciding on the salary was a part of day to day operations, the Board can approve adding money to the budget but felt Mrs. McCullough should decide how she prefers to pay the Custodians.

Mrs. McCullough showed the new calendar, a fund raiser for the cheerleaders, stating she followed the Abbeville schedule with the exception of two days. The calendar includes all the important information needed for our school. Mrs. Waters asked how many had been sold, Mrs. McCullough stated 225 were ordered and they sold over 100 today.

Mrs. McCullough asked if anyone had changes to the dress code, she had copies of last year to compare to the new code. She added one of the things we struggled with last year was the boys pants hanging down low. There was much discussion on this subject indicating disgust from Board members which concluded by Mrs. McCullough saying she would make sure this is addressed hard with more detail.

Mrs. McCullough moved on to cell phone code. If the phone is visible, ISS for 1 day. Mrs. McCullough stated she brings in the students grade by grade and tells them if their phone falls out of their pocket, they should first tell the teacher my phone fell out of my pocket and may I pick it up. If a student fails to give up their phone and the parent is called to the school agreeing they do not give up the phone, then that student is sent home for 3 days for insubordination. Mr. Broadwell pointed out the tobacco policy should apply to the teachers and custodians. Mrs. McCullough apologized for having to leave the meeting early. Mr. Ashley asked if anyone had questions for Mrs. Lindler concerning the issues Mrs. McCullough had presented. Mr. Thomas asked how the parents receive this information, Mrs. Lindler stated last year the handbooks were mailed. Mrs. Waters stated Mrs. McCullough informed she and Mayor Waller she was planning to personally hand out the books and have them signed. Mrs. Waters asked how we acquire the Driver's Ed car. Mr. Ashley stated Coach Craigo will teach that course and the company he works for will supply the car.

NEW BUSINESS

Approval of Change to The Policy – Mr. Alewine made a motion to change the policy to say a student must complete 3 consecutive semesters at CFCS. Mr. Thomas seconded the motion, there was no opposition, motion passed.

Approval of Student Handbook – Mr. Alewine made a motion to approve the Student Handbook. Mrs. Hatchett seconded the motion, motion passed.

Approval of School Calendar – Mrs. Hatchett made a motion to approve the school calendar. She was seconded by Mr. Alewine, with no opposition, motion passed.

Approval of Dress Code – Mr. Cade made a motion to approve the Dress Code with the additional comments added to the section concerning the boy's pants hanging down too low. Mrs. Hatchett seconded the motion. Motion passed unanimously.

Approval of Cell Phone Policy – No vote was taken. Mrs. Lindler stated she understood we will continue with the policy we had last year which is different from the ACSD policy.

EXECUTIVE SESSION

Mr. Alewine made a motion to go into Executive Session and was seconded by Mr. Cade. Motion passed unanimously.

AFTER EXECUTIVE SESSION

Mr. Alewine made a motion to hire Mrs. Heather Grindstaff as the part time Chorus Teacher for the Middle School, teaching 3 classes per day, and Mr. Thomas seconded the motion. Motion passed.

Mr. Alewine made a motion to hire a second custodian, full time and dividing the budgeted amount of \$30,000.00. Mr. Cade seconded the motion, motion passed unanimously.

ADJOURNMENT

Mr. Alewine made a motion to adjourn the meeting and was seconded by Mr. Thomas. Motion passed.

Mr. Ashley adjourned the meeting at 8:20 P. M.

Respectfully submitted,
Peggy Lee Waters

A handwritten signature in cursive script that reads "Peggy Lee Waters". The signature is written in black ink and is positioned below the typed name.