



## We solved the problem!!!

Many parents have stated in the past that they never received certain parent letters- either they didn't get it, or it was at the bottom of a book bag, either way we fixed this issue!

This year we are placing ALL of our parent letters on a website:

<https://ps101parents.wordpress.com>

Doing this ensures you get all parent letters, and save the environment also!

In September we will continue to send home letters in backpacks, but by October, **ALL Letters will be on-line and NOT sent home in paper form. You MUST sign up to receive notification of parent letters.** Once you sign up, every time we place a parent letter on the site, **you will get an e-mail telling you there is a new letter!** Additionally, all old letters will be there and you can always look back for a previous letter. *\*Trip letters, or letters needed to be signed will be sent home on paper.*

Signing up is simple and a 2-step process.

**Step #1:** Visit <https://ps101parents.wordpress.com/>, enter your E-mail and click Follow.

The screenshot shows a WordPress blog post titled "PS 101 Parent Letters" dated August 26, 2016. The post content includes a greeting to parents and information about posting letters online to save paper. On the right side of the page, there is a "Follow" section with a radio button selected for "Receive Parent Letters via Email". Below this is a text input field for an email address and a "FOLLOW: GET PARENT LETTERS :-)" button. A blue arrow points from the text "enter your E-mail" to the email input field, and another blue arrow points from "click Follow" to the follow button.

**Step #2:** You will receive an e-mail to your e-mail account, Click CONFIRM FOLLOW

The screenshot shows an email confirmation page from WordPress. The header says "Please confirm your subscription for PS 101 Verrazano Parent Letters". The body of the email says "Howdy. You recently signed up to follow this blog's posts. This means once you confirm below, you will receive each new post by email. To activate, click Confirm Follow. If you believe this is an error, ignore this message and nothing more will happen." Below this text, it lists the "Blog Name: PS 101 Verrazano Parent Letters" and "Blog URL: http://ps101parents.wordpress.com". A blue button labeled "Confirm Follow" is prominently displayed. A blue arrow points from the text "Click CONFIRM FOLLOW" to this button. At the bottom, there is a link for "Subscription Options".

Once you complete these two steps, you are done! And, you won't have to do this every year, once you sign up, you will receive notification until your child graduates or you leave the school. 😊