



STUDENT ABSENCE FORM

From Daisy Ingraham School Handbook

Family Vacations

Parents or Guardians are asked to plan their vacations when school is not in session. In the case where family vacations are taken while school is in session, it is the responsibility of the parent/guardian to complete this Absence Form and return it to the office. It is the responsibility of the student to coordinate with the teacher on any work that will be missed during the time gone, or the student will receive no credit for the time missed. Parents/Guardians should also note that these days out, while documented, are considered "Unexcused Absences".

Student Name: _____

Date: _____

My child will be absent from school from:

_____ to _____ for the reason of _____

(Printed name of Parent/Guardian)

(Signature of Parent/Guardian)