

Admission Procedures for Transfer students and families:

A **transfer** is any student coming from any public, private, home or cyber-school that is not one of the nine Partner Schools of the Diocese of Allentown.

Berks Catholic High School encourages academically qualified high school students to apply for admission. Berks Catholic accepts transfer students in grades 9-12. All students are required to follow the Formal Admissions Procedure.

Please note- completion of the application/ registration form does not constitute registration and acceptance. All information requested below is necessary before applications will be reviewed and an admission decision will be rendered.

Students who have not been an active student in the Diocese of Allentown for 2 consecutive years prior to applying need to follow these instructions.

Formal Admission Procedure

- Berks Catholic application
- Transcripts (unofficial)
- Last Report Card (most recent)
- Standardized Achievement Test Scores (ie Keystone, PSSA-result page only)
- Psycho-Educational Testing (if applicable)
- Copy of IEP (if applicable)
- Immunization Records
- Attendance Records
- Disciplinary Records
- Meeting with Admissions Director and/or Principal
- \$150 REGISTRATION FEE (non refundable)

Once the above has been received the Berks Catholic Admissions Committee will review all of the information and make an admission decision and you will receive written notice of the final decision. If your child is admitted to Berks Catholic HS you will need to complete the following steps:

- Withdrawal your child from their current school and request all official records be sent from to Berks Catholic High School**
- Schedule an appointment with Mrs. Alice Einolf, VP of Academics to schedule placement testing (freshmen only) or create your schedule (upper classmen) aeinolf@berkscatholic.org or 610.374.8361 ext. 227**

Please note: The Admissions Director looks closely at an applicant's involvement in their school and community.

- *Failing grades may eliminate an applicant from consideration.*
- *Student discipline records are considered for admission. Accepted students involved in disciplinary situations after acceptance to Berks Catholic and prior to Orientation Day are subject to having the offer of admission rescinded.*
- *A student interview is required for the admissions process for transfer students only. **Partner school students DO NOT need to schedule an interview.***