



**PS/MS 219 PAUL KLAPPER**  
**What we do matters.**

<http://psms219.org>

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**DISMISSAL and PICK-UP PROCEDURES for PS/MS 219**

The PS/MS 219 Dismissal Policy must be clear to all. The New York City Department of Education states that students in grades Pre-Kindergarten through Grade 3 will not be released without adult supervision. The designated person(s) must be at least 18 years of age and be listed on the “Blue Card.” They must also provide identification upon request. Student hours are 8:10 AM to 2:30 PM.

Students in grades 4 and 5 do not have to meet the requirement for release to an adult at dismissal and may walk home on their own. To do so, you must write a signed and dated letter stating that you give the school permission to allow your student to walk home alone. Middle School students, grades 6-8, are dismissed without adult supervision past school grounds.

You may give permission to students of grades K- 3 and grades 4 and 5, to walk home with their PS/MS 219 Middle School siblings. We make this accommodation because we are a K-8 school with so many families with siblings. This also requires a signed and dated letter that clearly states who is picking up whom. However, we require the older sibling who is picking up a younger student to be at the dismissal location on time, if they are not, we revert back to the policy where no student is released except to a listed adult on the Blue card.

Other situations: When parents are late, they will pick up their child in the main office. They will be required to show identification in the main office and students will only be released to a listed adult on the Blue Card. Please note that when parents choose to pick up “bus” students directly from the school, they are required to alert the school before 10:00 AM that day. Students may not be picked up after 2:00 PM due to school safety policy and procedures. Regular school dismissal is at 2:30 PM.

Additionally, no one is allowed past the School Safety desk in the lobby without proper identification. To protect all children and staff, no there will no exceptions to this dismissal policy.

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## PS/MS219 放学和接走流程

所有家长都要清楚知晓 PS / MS 219 的放学政策。纽约市教育部表示从学前班(Pre-K)到三年级的学生不得在没有成人监督的情况下放学。指定人员必须年满 18 周岁并列入“蓝卡”。如果需要，他们还需根据要求提供身份证明。本校上学时间是上午 8:10 至下午 2:30。

四年级和五年级的学生不必满足放学时需有成年人陪同的要求并可以自己走回家。为此，您必须写一封有您签名并注明日期的信，阐述您给予学校允许学生独自回家的许可。六至八年级的中学生，可以在没有成人监督的情况下放学。

您可以允许幼儿园至五年级的学生和他们在 PS / MS219 上学的中学哥哥姐姐一起回家。我们做出这种调节是因为我们是一所涵盖 K-8 年级有兄弟姐妹家庭的学校。这同样需要提交一封签名并注明日期的信件，清楚地说明谁要接走谁。但是，我们要求负责接走年幼学生的年长兄长要按时到位，如果不能，我们将恢复变成只能由蓝卡上列出的成人才能接走孩子的政策。

其他情况：当父母迟到时，将在总办公室接到孩子。家长需要出示身份证明并且学生只能被蓝卡上列出的成人接走。请注意，当父母选择直接从学校接“校车”学生时，他们必须在当天上午十点之前告知学校。根据学校的安全政策和流程，学生不可以在下午两点以后被接走。学校正常的放学时间是下午 2:30。

此外，如果没有合适的身份证明，任何人都不得通过大堂的学校安全服务台。为保护所有儿童和工作人员，上述放学政策不会有任何例外。