



FREDERICK C. WRIGHT, *Principal*

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School Leadership Team Meeting Agenda: 6/16/2020 3:50 to 5:00

1. Group Roles:
 - a. Facilitator: Barbara Malik
 - b. Recorder: Tara Coniglio
 - c. Time Keeper: Rosanna Schweiger

Attendance: Fred Wright, Jennifer Maier, Tara Coniglio, Sheilah Papa, Erica Paley, Maria Torres, Rosanna Schweiger, Christine Santiago, Anita Anderson-Fonteboa, Jessica Lopez, Anowana Aman and Nicole Paepke

2. **Approve Minutes- approved**
3. **Celebrations-** music show was a hit; repaving sidewalk pavement; will replace the sidewalks and redo the pavement; Talent show was amazing; staff and students enjoyed it and it was available on the google classroom stream!
4. **CEP Goals** – CEP postponed until July; the cabinet are taking advantage of that pause to use the data and see what else is available; the CEP edit is locked so it cannot be accessed by the cabinet; they will take the time to review and revise the CEP goals
5. **Budget 2020-2021-** on or about 3% cut in our budget; we will make it work; per session and vendors will be evaluated for our school that is where most cuts will have to be
6. **September Instruction-** Check in with our parents about the possible models; share the models

Models for September Instruction

- a. Open with no impact
 - b. Hybrid model
 - c. No School
- Opening school with no impact is not a possibility so we will be either closed with Remote or using a Hybrid model

- DOE is using an algorithm to analyze to see how many “humans” can be in a room at one time; this includes paraprofessionals, push in support staff, teachers and students
- 40% occupancy rate for DOE; 50% occupancy rate for our school

A hybrid model may look like this:

Half the students come daily; 20-30% of the staff will not be in the building; some students will not be returning to school so there will be a percentage change in our enrollment; Day A and Day B for half the classes; Every other day changes all the time; many different models; scenario students attending for a week and straight for a week then remote the next week; teachers may not return into the building; respect social distancing and cleaning procedures; cannot use the gym and cafeteria and other areas due to the distance; Parents are invited to be part of the planning team.

Brainstorm with SLT for decision making on how September instruction would look:

What questions do families have and how there is input on the decision for instruction
 Fred will have final say yet we want to make sure families and staff have ample input.
 We have to make a decision based on all areas on input! Ex: General Education; Special Education; NEST; Horizon; Many rooms come up with 9 in a room when we need 10
 Who is going to do remote instruction and what will that look like?

Fred offers parents to say what they are feeling and requests their input.

Parents concern: Horizon students transitioning will be difficult.

Parent concern: On grade level students need the support;

Parent says: younger children may have a difficult time keeping social distance

Parent (who works for DOE): will have difficulty with child care if the instruction looks different in her school

Parent states: The K-3 need the consistency more than older children;

Parent states: We are basically confining our children in a small room all day

Question from parent what are the hours? Hours will be the same 8:10-2:30pm

Challenges: progress monitoring grades; technology needs for staff and students

Budget: State will tell us how we can open up and then it is up to us to open up the building;
 Tech would take some of our budget

Teacher concern: Plan for remote and plan for class room instruction

*We want to reduce the amount of work for teachers

Parent concern: What about siblings? Horizon have specific IEPS yet you have your students who need support that do not have an IEP

Supports for students: We are planning that students have experienced some type of trauma;
 Crisis team is ready to support these traumatic experiences that children have been through

At this time the SLT talk about different scenarios in regards to numbers in classrooms, staff being present, respecting social distancing, half days, bussing, sibling concerns, instructional concerns, etc.

- Pre-K- 18 kids/2 adults that is 20 people; room holds ten people;
- We may figure out a way to get our self-contained classes for every day instruction; another concern is OTP for those students who take the bus;
- Staff members with children at home: we have not heard anything about staff being unable to come to work; requirements are not sustained; Child care is not a medical reason to stay home and not to go to work;
- DOE is allowing this to be a school decision; They are saying no to half days due to cleanliness
- Create a system for the families who are having a hardship and we will plan to be specific for our students
- Custodians increased? No their budget will be cut too
- Masks will be for everyone; 6ft distance will have to be taught; more hand sanitizing stations; exits will have to be the same as entrances; take the temperature if required and that will take time from instruction
- May keep auditorium open for only daily bus students would have one seat and use that seat daily for the week.
- We need to think of all the brand new students in our school. Do we do something to transition them into school? Specifically prek, kindergarten and 6th grade students
- *PLEASE have families fill out the survey it will help us with our decision a planning*
- Example of how the desks may be set apart are like how we do testing accommodations for desks and set up may be similar for social distancing
- Families with multiple students in the same grade or in same school. What are we doing for each group of students?
- Cutting every homeroom in half and do a day A and day B; unfortunately some students who are siblings will be 50% of our capacity; if a class has 30 students half is 15 students not 10 students you cannot have this in the class; we have to look at each room where the students are
- Parent asks about the number of children that would be reduced if the parents decide to keep them home remotely
- Set up for lunch what does that look like? ICT teachers may have to alter their lunch times; School aides will need to support lunch routine as well as other teachers
- Parent requests a town hall from Fred because there is only 5 parents on the SLT team. Fred agrees he will do that
- Please share surveys with parents and staff to help with this decision!

Asst. Principal Paley reminds SLT: We transitioned with remote learning and now we need to look at the next transitioning into school; it isn't going to forever it is temporary; Students will catch up! We have a hard working staff; multi-tiered support system for our students; Principal Wright: Our staff is hard working, this is a school that does those supports and takes data so we are prepared; we just need to deepen our thoughts with a plan that will serve our school community

7. ***Crisis Team Update-*** Trauma support care planning; meet weekly; training for crisis members turnkey for staff development

8. ***State of the building-*** cleaning is still going on; pavement of sidewalk

9. ***Personal belongings-*** No guidance or plan for that

10. Graduation and Prom Update

Met with prom committee today; prom will be 6/23 during the day 1:00-2:30pm; flyer with hyperlinks to different rooms; staff will chaperone each room; kids will make playlists for each room; giving students flexibility so they can leave and go to another room. #psms219prom
Art show is on 6/22 too much in one day with prom; flyer will be shared and posted
Graduation on zoom on 6/25 at 1pm; video; signs; awards and two students will speak; by Friday there will be more information; caps and gowns arrived to school today and teachers will be mailing it out tomorrow. National Honor Society swag will be sent out; Diplomas will be sent to the student in July.

11. **Parent Association Update-** No updates